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Chief Executive Officer

DEPARTMENT OF PLANNING & SUSTAINABILITY

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HOW TO POST YOUR PUBLIC HEARING SIGNS

<u>Step 1</u>. Staff will email applicant a PDF copy of the sign template, with all of the information pre-filled.

<u>Step 2</u>. Coordinate with the sign company of **your choice** to print the signs. Applicants are responsible for the cost of each sign. Below you will find a list of vendors staff has contacted regarding the process, but you may choose any sign company.

- Applicant will provide the PDF sign template to the sign company.
- All signs <u>must</u> be a 32" X 48" double-sided.
- Signs <u>must</u> be printed on "coroplast" material.
- **Estimated** cost for each sign \$45.00-\$120.00, depending on the vendor.

<u>Step 3</u>. Pick up the sign(s) when they are ready.

Step 4. Post sign by the deadline given (see information in the body of the email.

Step 5. Email photos to staff showing the signs have been posted.

Failure to post and notify staff by the appointed deadline date will result in deferral of your application.



Fru-Art Company 309 Oakland Rd. #800 Lawrenceville, GA 30044 (678) 225-5528



DESIGN + PRINTING + SIGNAGE

Decatur Atlanta Printing **Contact: Aricka Render- Whatley** (770) 912-2189/ <u>Aricka@decaturatlantaprinting.com</u> 2977 E Ponce de Leon Ave., Decatur, GA 30030



Signarama 225- B Laredo Dr, Decatur, GA 30030 (404) 298-5988 https://signarama.com/