Government Services Center 178 Sams Street Decatur, GA 30030 www.dekalbcountyga.gov

DEPARTMENT OF PLANNING & SUSTAINABILITY

Chief of Executive Officer
Lorraine Cochran-Johnson

DeKalb County

<u>Director</u> Juliana A. Njoku

Planning Website Resources

- **A.** How to look up the on-line zoning ordinance:
 - 1. Go to <u>www.municode.com</u>
 - 2. Click on LIBRARY in menu at the top of the screen, then on the state of Georgia on the map.
 - 3. Scroll down as necessary and click on **DEKALB COUNTY**.
 - **4.** Scroll down and click on **CHAPTER 27**, **ARTICLE 2**. https://library.municode.com/ga/dekalb county/codes/code of ordinances?nodeId=CODECO CH27ZO AR T2DIRE
- **B.** How to look up on-line overlay district regulations and design guidelines:
 - **1.** Follow steps 1-4, above, but go to **Article 3.**
 - 2. For Design Guidelines that are not in the Zoning Code, email the Current Planning Division at plansustain@dekalbcountyga.gov
- C. How to look up the on-line zoning maps:
 - 1. Go to www.dekalbcountyga.gov.
 - 2. Pull down the menu under GOVERNMENT in the menu bar at the top of the screen.
 - 3. Click on GIS in the drop-down box, then click on ACCESS MAPS AND APPS.
 - **4.** Click on Tax Parcel Viewer map or click: <u>DeKalb Explorer</u>
- **D.** Enter the address in box at upper left, click Enter.
- **E.** Click on the layer icon in the menu bar at the upper right of the screen.
- **F.** Click the box beside "Zoning" <u>and</u> "Overlay Districts". The zoning will appear after several seconds.

If zoning does not appear:

- 1. Zoom in using the tool on the left side of the screen or your mouse wheel.
- 2. The property might be located within a city rather than unincorporated DeKalb County. For example, if in the cities of Atlanta, Brookhaven, Clarkston, Decatur, the zoning will not appear; however, zoning may still appear for newly incorporated cities such as Tucker, Brookhaven, and Stonecrest. Contact the appropriate city government for zoning.

To print a map:

- 1. To print, click on the printer icon in the menu bar at the top of the screen.
- 2. You can choose various formats such at .pdf or .jpeg., and you can insert a title.
- 3. When you click on print, the software will "print to file", meaning it will convert from an e-file to whatever format you choose. Then you can save it to a folder, print it, send it via an e-mail, etc.
- **G.** How to look up the on-line Comprehensive Plan:
 - 1. Go to www.dekalbcountyga.gov.
 - 2. Pull down the menu under GOVERNMENT in the menu bar at the top of the screen.
 - 3. Click on PLANNING AND SUSTAINABILITY in drop-down box.
 - 4. Click on ALL THINGS PLANNING in the box at the left.
 - 5. Click on COMPREHENSIVE PLAN PAGE.

H. How to look up zoning applications & staff reports

About one week before any scheduled public hearing (Rezoning, Special Land Use Permits (SLUP), Zoning Board of Appeals (ZBA) and Historic Preservation Commission (HPC), a staff person in the Current Planning Division will post the applications with Staff's recommendations to our webpage.

- 1. Go to www.dekalbcountyga.gov
- 2. Pull down the menu under GOVERNMENT in the menu bar.
- 3. Click on PLANNING AND SUSTAINABILITY in drop-down box.
- 4. Click on PUBLIC MEETING CALENDARS.
- 5. Click on PUBLIC MEETINGS & AGENDAS.
- 6. Click on the heading for the applications that you would like to view. For example, you would click on the heading "Planning Commission" for zoning/SLUP applications; "Zoning Board of Appeals" for variance applications; "Sketch Plat" for any proposed sketch plat applications; and, "Historic Preservation" for Certificate of Appropriateness applications.

OR You may click this link: Public Hearing Agendas & Info | DeKalb County GA

- **I.** How to look up property tax, building square footage information:
 - **1.** Go to https://dekalbtax.org/.
 - 2. Click on the blue Property Tax circle.
 - 3. In the menu at the left, click on the plus sign beside "Property Tax".
 - 4. Click on "View and Pay Property Tax Online".
 - 5. Type in address or 10-digit parcel ID. Do not type "Street", "Avenue", "Road", etc.
 - **6.** Click the Search button.
 - **7.** Click on the address of the property.

Tax assessment information will appear on the screen. For the map, scroll down and click on "Click here to view property map".