

DEPARTMENT OF PLANNING & SUSTAINABILITY

Chief Executive Officer Lorraine Cochran-Johnson Director Juliana Njoku

DeKalb County Planning Commission - Sketch Plat Hearing July 23, 2025 @ 6:00pm

STAFF ANALYSIS

Case No.:	P-Plat #1247029 (Robert Manor) Agenda # N1			
	Commission District: 4 Super District: 6			
Location/Address:	459 Ohm Avenue Scottdale, GA 30079			
Parcel ID(s):	18 047 21 001			
Request:	Subdivision to construct three (3) single-family detached dwellings.			
Property Owner(s):	Dallas Street Lofts, LLC			
Applicant/Agent:	W. Barry Dunlop			
Acreage:	1.05 acres			
Existing Land Use:	Vacant			

SUBJECT PROPERTY & ZONING HISTORY

The subject property is a corner lot comprising approximately 1.05 acres and is located in the R-75 (Residential Medium Lot-75) Zoning District and Tier 2 of the Scottdale Overlay District.

The property is undeveloped at the time of this analysis. Its primary frontage is along unimproved Right-of-Way that is designated by the County as Walker Street. While the property has an Ohm Avenue address, the only improved access to the property is from the north, a local street designated as Booker Avenue. County GIS maps show another street block to the southwest with the designation of Booker Avenue that does not directly align with the orientation of Booker Avenue from its intersection with Robinson Avenue. Discussions with County GIS have determined that this was likely an addressing and mapping error by the County that may date back to when many of the original dwellings in the Overlay were first constructed.

PROJECT DESCRIPTION

The applicant, W. Barry Dunlop, proposes to subdivide the subject property into three (3) resultant lots to construct a total of three (3) single-family detached dwellings. The lots would have frontage along Walker Street, which is to be improved to public street standards; a portion of Booker Avenue would also be improved and extended to allow for maneuverability for Fire/Rescue and Sanitation vehicles.

Notably, however, the improvement and extensions of Walker Street and Booker Street do not go to the fullest extent parallel to the development site frontages. Section 27-3.36.9. of the *Zoning Ordinance* requires that "the existing street grid [in the Overlay] shall be continued where site conditions allow". There are natural features that

likely prohibit the full improvement/extension of both Rights-of-Way: there is a significant slope near the eastern terminus of the proposed Walker Street extension and there are State Waters that traverse the southwestern portion of the development site that would likely prohibit a full extension of Booker Street. As such, Planning Staff has determined that the proposed improvements, which include sidewalks and ADA ramp connections along the southern portion of Walker Street, are sufficient in their intent to provide further connectivity to the Overlay.

Regarding the aforementioned addressing/mapping errors, GIS has recommended that the existing portion of Booker Avenue and its proposed extension for a turnaround shall remain designated as Booker Avenue; giving Ohm Avenue addresses to any of the proposed lots or to any Right-of-Way extensions would undoubtedly create logistical concerns. The existing State Waters would inevitably pose a natural barrier for any potential development occur from the direction of Kelly Street.

Sec. 14-96. - Standards for approval of Sketch Plats; approved Preliminary Plats.

(a) The Planning Commission shall not approve a Sketch Plat unless it is found that:

1) Provisions have been made for a water supply system that is sufficient in terms of quantity, dependability, and quality for purposes of health, emergency, and adequate fire protection for the subdivision proposed;

Water service is to be provided by DeKalb County.

2) If a public sewage system is proposed, adequate provision has been made for such a system and, if other methods of sewage disposal are proposed, that such systems will comply with federal, state, and local laws and regulations;

Sewer service is to be provided by DeKalb County.

3) Adequate areas have been allocated within a subdivision to meet the regulations in this chapter for the long-term collection, management, and treatment of stormwater;

The nature of the development as infill does not require the creation of a stormwater detention facility to serve the entire subdivision. Each parcel will provide their own water quality devices to address runoff reduction volume. The plans in their current configuration have been administratively approved by Land Development.

4) The proposed subdivision is designed to avoid areas of flood plains, watercourses, wetlands, exceptional or specimen trees or woodlands;

State Waters traverse the southwestern corner of the development site; the planned improvements do not appear to encroach on this feature.

5) No platting of lots within the subdivision will create any non-conforming lots or increase the nonconformity of existing non-conforming lots on property within or adjacent to the subdivision;

Newly created lots are in compliance with applicable lot standards in Tier 2 of the Scottdale Overlay District.

6) If the subdivision abuts a state designed highway, all applicable statutory provisions are followed, including the rules of Georgia Department of Transportation;

Not applicable.

7) The proposed subdivision meets all the requirements of this chapter, <u>Chapter 27</u>, the official comprehensive plan, the official thoroughfare map, and all other standards and regulations adopted by all boards, commissions, agencies, and officials of DeKalb County and all other applicable laws from other, relevant jurisdictions;

Yes.

8) A properly issued certificate of appropriateness, when the subdivision or portions thereof lie within a designated historic area that required such a certificate as may be required by state law or this Code; and

Not applicable.

9) Lot lines have been laid out so as to minimize crossing municipal or county boundaries;

All proposed lots are located in the unincorporated area of DeKalb County.

10)All requirements of section 14-89 and section 14-90 have been fulfilled.

Yes.

<u>STAFF RECOMMENDATION</u>: Approval

The proposal is consistent with the goals of the *DeKalb County 2050 Unified Plan* and is in compliance with all developmental standards of the *Zoning Ordinance*. All other regulatory reviews have been completed and approved (or conditionally approved). Therefore, the Planning and Sustainability Department recommends *Approval* of the submitted Sketch Plat application.

SITE DATA PARCEL: 18-047-21-001 ADDRESS: 459 OHM AVENUE EXISTING AREA: 1.06 ACRES (46,178 SF) PROPOSED ROW DEDICATION: 0.067 ACRES (2,914 SF) OWNER: DALLAS STREET LOFTS LLC

ZONING: 18-047-21-001 R-75 OVERLAY: SCOTTDALE TIER 2

PARCEL 1 LOT AREA: 11,599 SF (0.266 AC) OPEN SPACE REQUIRED: 0.053 AC (20.0%) MAXIMUM ALLOWABLE IMPERVIOUS: 4,060 SF (35%) PROPOSED IMPERVIOUS: 2,600 SF (22%)

PARCEL 2 LOT AREA: 12,350 SF (0.284 AC) OPEN SPACE REQUIRED: 0.057 AC (20.0%) MAXIMUM ALLOWABLE IMPERVIOUS: 4,322 SF (35%) PROPOSED IMPERVIOUS: 2,600 SF (21%)

PARCEL 3 LOT AREA: 16,215 SF (0.372 AC) OPEN SPACE REQUIRED: 0.074 AC (20.0%) MAXIMUM ALLOWABLE IMPERVIOUS: 5,675 SF (35%) PROPOSED IMPERVIOUS: 2,600 SF (16%)

PROPOSED USE: 3 SINGLE FAMILY HOMES SINGLE FAMILY DETACHED: ALLOWABLE COVERAGE BY BUILDINGS, STRUCTURE, DRIVE WAYS OR ANY OTHER **IMPERVIOUS SURFACE 35%** MIN LOT WIDTH: 50 MIN LOT SIZE: 5,000 SF MIN HOUSE: 1,000 SF

MAX BUILDING HEIGHT: 28' **PROPOSED BUILDING HEIGHT: 28'**

FRONT SETBACK: 30' SIDE SETBACK 7.5' **REAR SETBACK: 30'** CORNER SIDE YARD SETBACK: 7.5' OWNER: DALLAS STREET LOFTS LLC, 2255 CUMBERLAND PKWY SE, #700A ATLANTA, GA, 30338 PHONE: (678) 325-2001 CONTACT: ROBERT UIIMANN

DEVELOPER: MARILIN HOLDINGS LLLP 2255 CUMBERLAND PKWY SE, BLDG 700A ATLANTA, GA 30339 PHONE: (678) 325-2001 CONTACT: ELGIN PRITCHETT (404) 861-9043

CIVIL ENGINEER: PARADIGM ENGINEERING SERVICES, INC. 903 BOMBAY LANE ROSWELL, GA 30076 PHONE: (770) 605-6030 CONTACT: BARRY DUNLOP

SKETCH PLAT NOTES

RECORDED OFF-SITE SEWER EASEMENT REQUIRED PRIOR TO ISSUANCE OF DEVELOPMENT PERMIT.

A 75' TRIBUTARY BUFFER WILL BE MAINTAINED ON ALL STATE WATERS THAT ARE NOT APPROVED FOR A BUFFER ENCROACHMENT VARIANCE BY DEKALB COUNTY OR GA. E.P.D.

SKETCH PLAT APPROVAL DOES NOT CONSTITUTE APPROVAL OF THE STORM DRAINAGE OR SANITARY SEWER SYSTEMS. NO CONSTRUCTION SHALL BEGIN UNTIL CONSTRUCTION PLANS ARE APPROVED AND A DEVELOPMENT PERMIT IS OBTAINED.

THE OWNER OF THE PROPERTY IS RESPONSIBLE FOR COMPLIANCE WITH THE CORPS OF ENGINEERS REQUIREMENTS REGARDING WETLANDS.

DEVELOPMENT TO HAVE COVENANTS.

RECEIVING WATERS: INDIAN CREEK (2,440 FEET AWAY).

ELECTRICAL SERVICE TO BE BELOW GROUND.

PLANTING STRIP PLANTINGS TO COMPLY WITH COUNTY ARBORIST RECOMMENDATIONS.

STREET LIGHTS REQUIRED.

PARKING LOTS TO COMPLY WITH COUNTY LANDSCAPE REQUIREMENTS.

WATER AND SEWER TO BE PROVIDED BY DEKALB COUNTY. THERE ARE NO KNOWN BURY PITS EXISTING ON SITE.

THERE ARE NO SEPTIC TANKS EXISTING ON SITE.

EXISTING TOPO FROM DEKALB SURVEYS SURVEY COMPLETED 11/11/2024.

DEKALB COUNTY SANITATION WILL BE RESPONSIBLE FOR HANDLING HOUSEHOLD WASTE, YARD DEBRIS, AND RECYCLABLE MATERIAL.

Owner:

Dallas Street Lofts LLC, 2255 Cumberland Pkwy SE, #700A, Atlanta, GA, 30338 Phone: (678) 325–2001

> SCOPE OF WORK The construction of 3 Single Family Homes No demolition work is associated with this Sketch Plat review.

S	heet index	
 S0	COVER SHEET	
S1	SURVEY	
S2	SKETCH PLAT	
S3	SKETCH GRADE	
	REVISION SCHEDULE	

	REVISION SCHEDULE	
REV. NO.	REVISION DESCRIPTION	DATE
-	ORIGINAL SUBMITTAL	4/29/2024
A	ADDRESSING REVIEW COMMENTS	10/10/2024
В	ADDRESSING REVIEW COMMENTS	3/26/2025

CERTIFICATE OF CONFORMITY

<u>Barry Dunlop</u> Subdivision known as Roberto Man Located in Land Lot 47 that no lots platted within the subdivision conforming lots.

SIGNATURE Barry Dunlop NAME (PLEASE PRINT) 903 Bombay Lane ADDRESS Roswell, Georgia 30076 CITY, STATE, ZIP

This sketch plat has been submitted to and DeKalb County, on this By:

Planning Commission Chairman DeKalb County, Georgia

ROBERT MANOR Sketch Plat - AP # 1247029

Reference: Sketch Plat - AP # 1244623 (former) 459 Ohm Avenue Land Lot 47, 18th District DeKalb County, Georgia

Parcel ID: 18-047-21-001

Developer:

MARILIN HOLDINGS, LLLP

2255 Cumberland Pkwy SE,

Atlanta, GA 30339

Bldg 700A

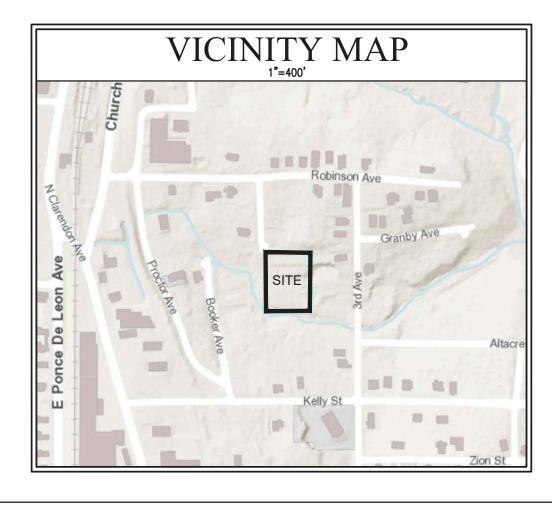
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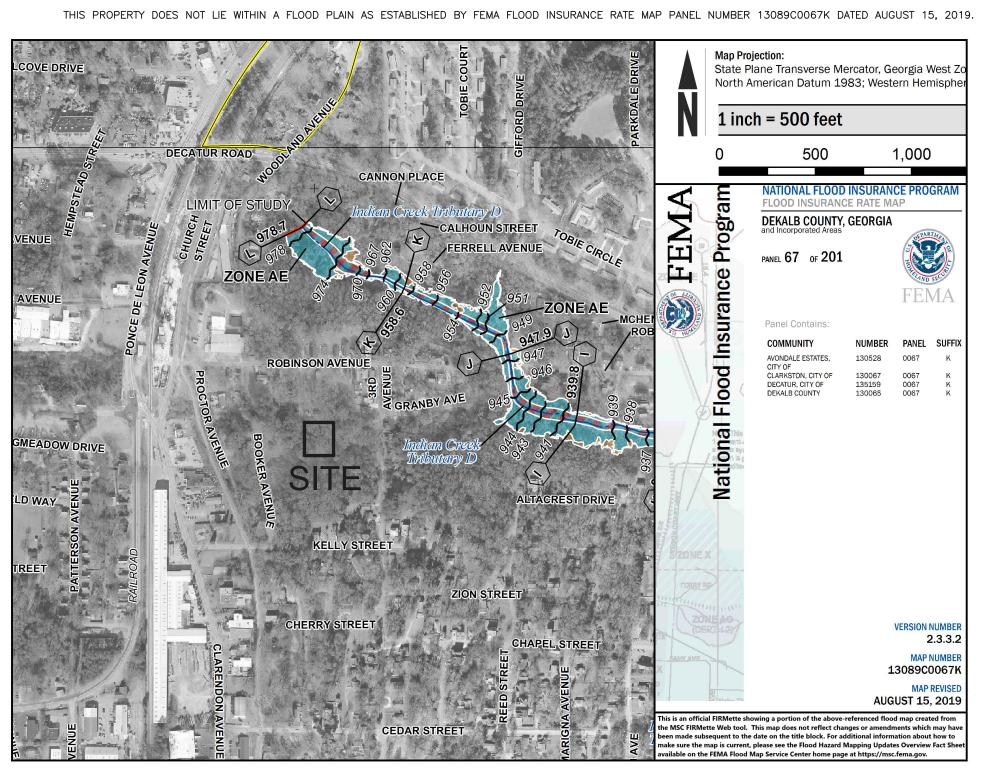
	, the engineer/surveyor for the
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are non-confe	orming or will result in any non-
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• • •	the Planning Commission of
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	(By Director)

Doraville •Char SITE 23 Clarkston 278



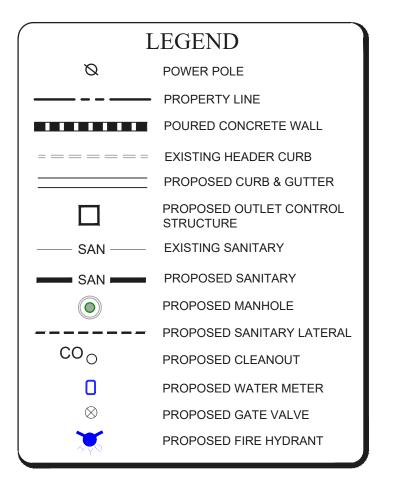
903 Bombay Lane Roswell, GA 30076 Phone: (770) 605–6030 www.paradigmeng.net



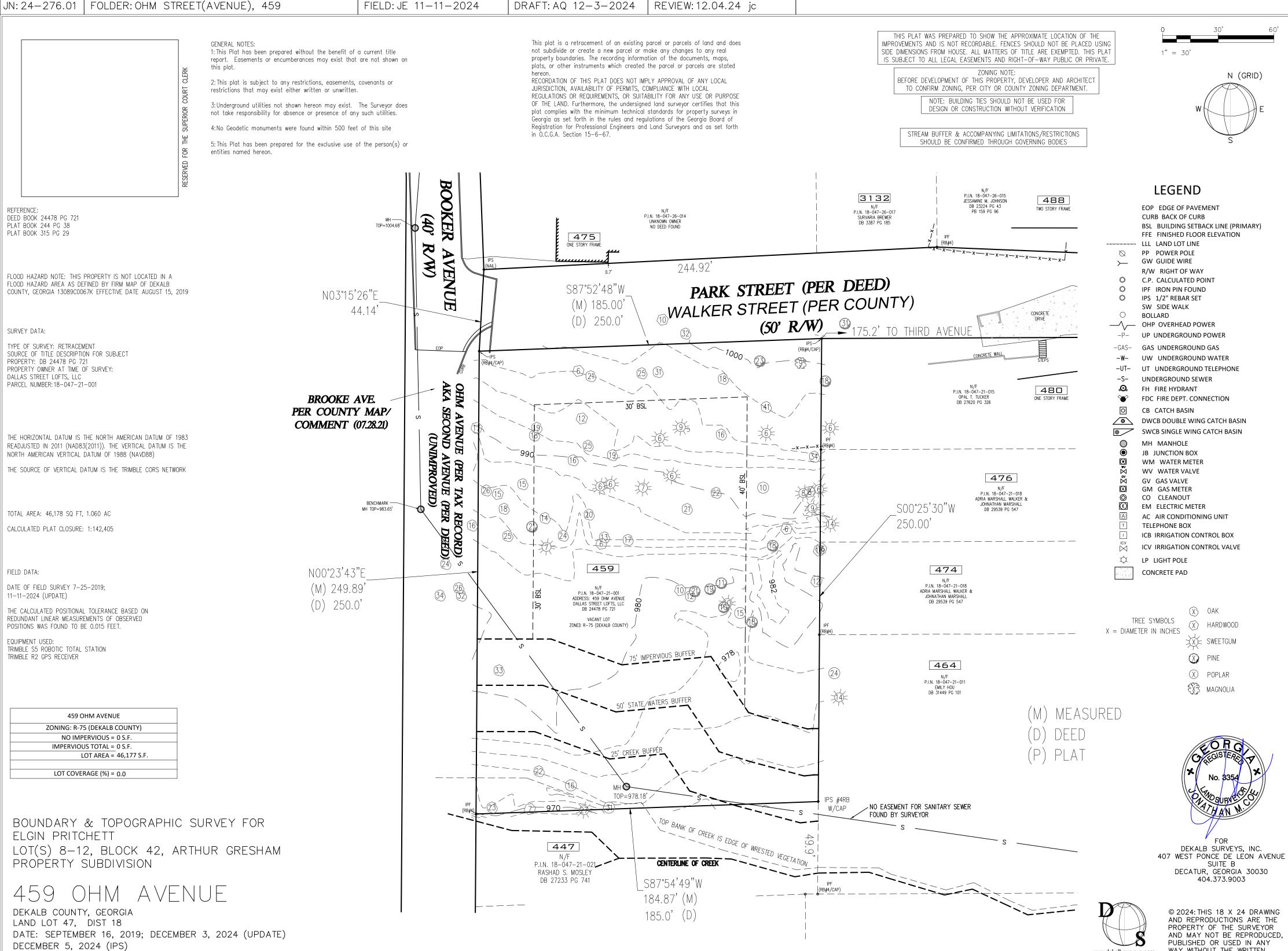




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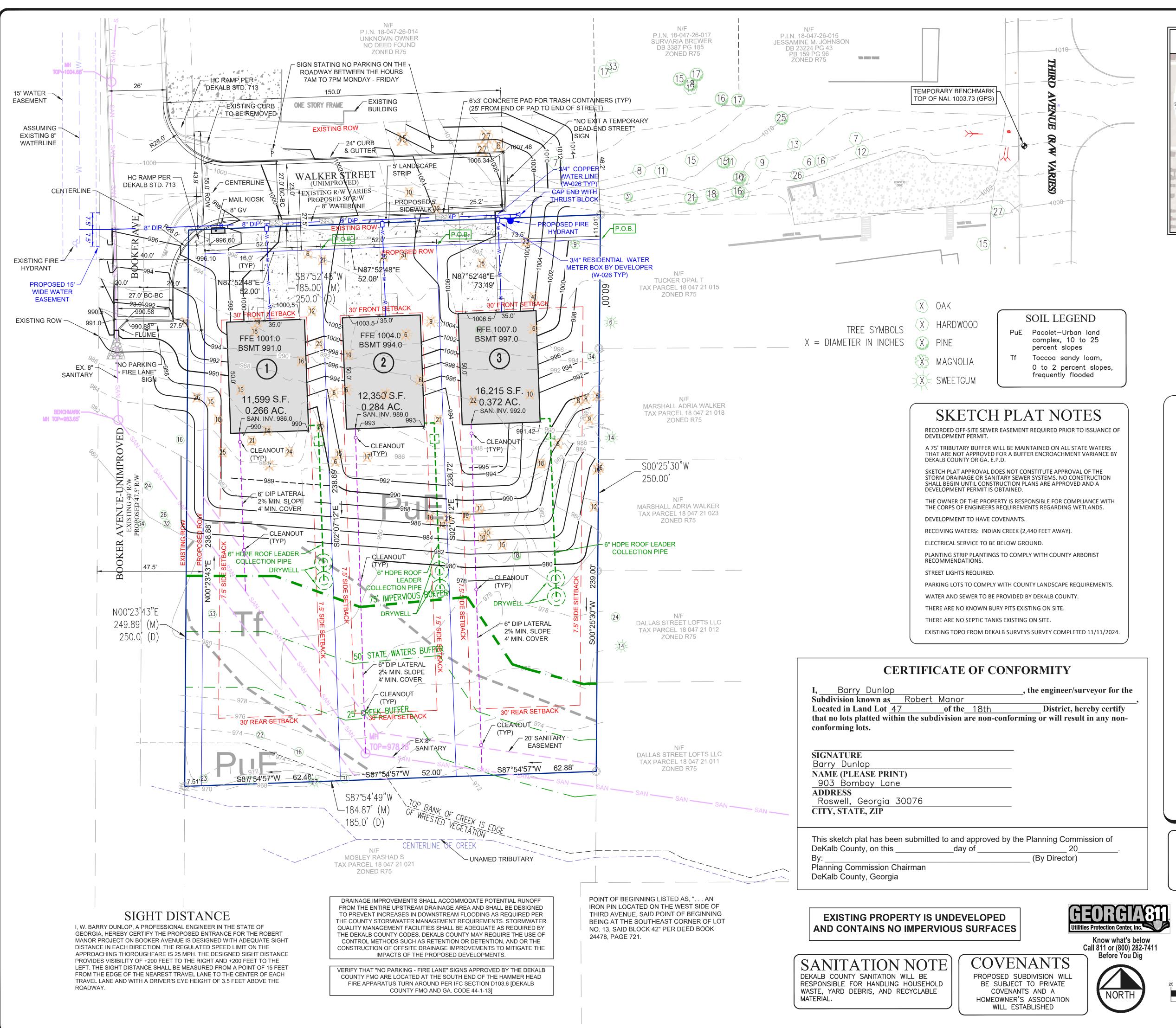






www.dekalbsurveys.com COA 1086

PUBLISHED OR USED IN ANY WAY WITHOUT THE WRITTEN PERMISSION OF THIS SURVEYOR



VICINITY MAP 1"=400' Robinson Au 10.00

ADDRESSES ARE ASSIGNED AS FOLLOW:

LOT 1 - 459 OHM AVENUE SECONDARY: 3109 WALKER STREET LOT 2 - 3115 WALKER STREET LOT 3 - 3121 WALKER STREET

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STORM WATER

EACH PARCEL IS GOING TO PROVIDE IT OWN WATER QUALITY DEVICE (RRV) FOR FUTURE IMPROVEMENTS. THE WATER QUALITY DEVICE WILL NEED TO BE APPROVED DEKALB COUNTY DEPARTMENT OF PLANNING & SUSTAINABILITY

GRAPHIC SCALE

CAUTION

THE UTILITIES SHOWN HEREON ARE FOR THE CONTRACTORS CONVENIENCE ONLY.

THERE MAY BE OTHER UTILITIES NOT SHOWN ON THESE PLANS. THE ENGINEER

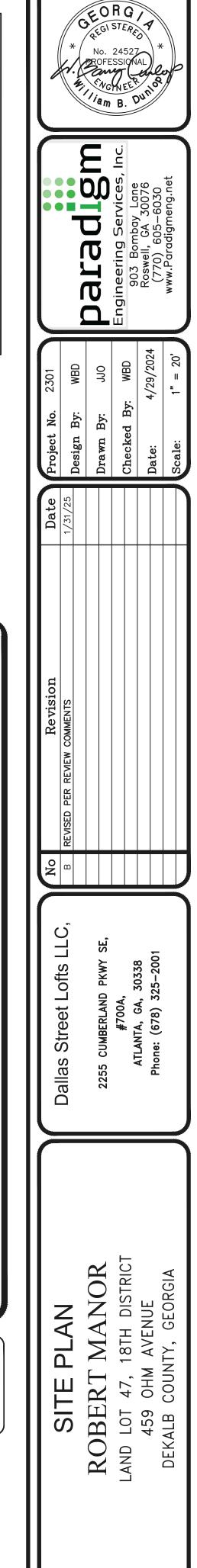
ASSUMES NO RESPONSIBILITY FOR THE LOCATIONS SHOWN AND IT SHALL BE THE

CONTRACTOR'S RESPONSIBILITY TO VERIFY ALL UTILITIES WITHIN THE LIMITS OF

THE WORK. ALL DAMAGE MADE TO EXISTING UTILITIES BY THE CONTRACTOR SHALL BE THE SOLE RESPONSIBILITY OF THE CONTRACTOR.

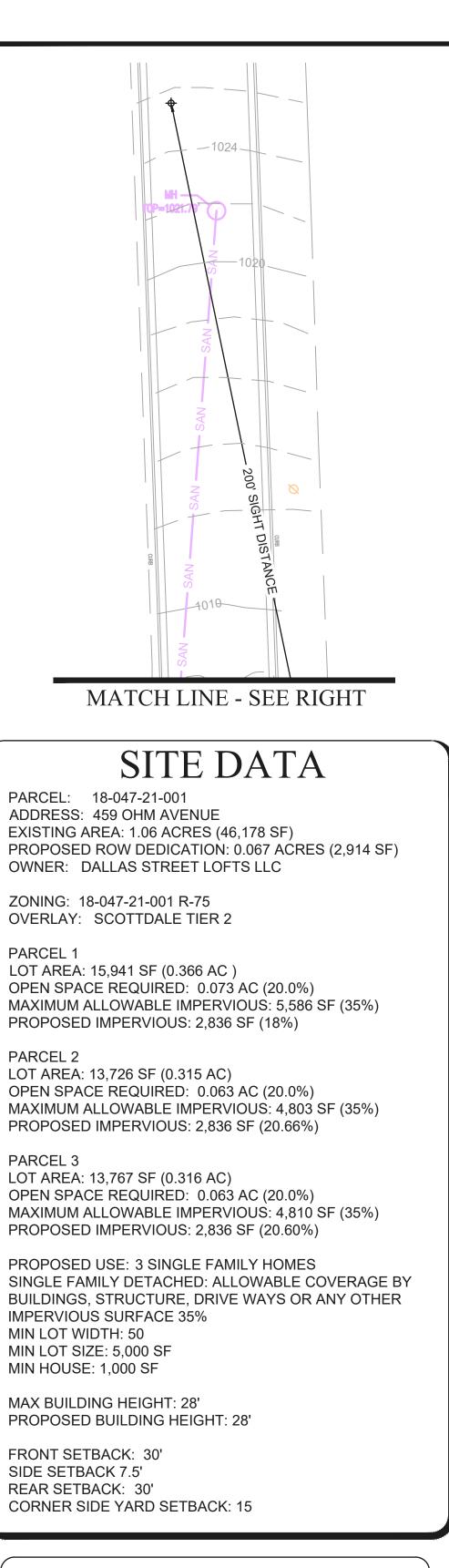
(IN FEET)

1 inch = 20 ft.



Drawing No

S2



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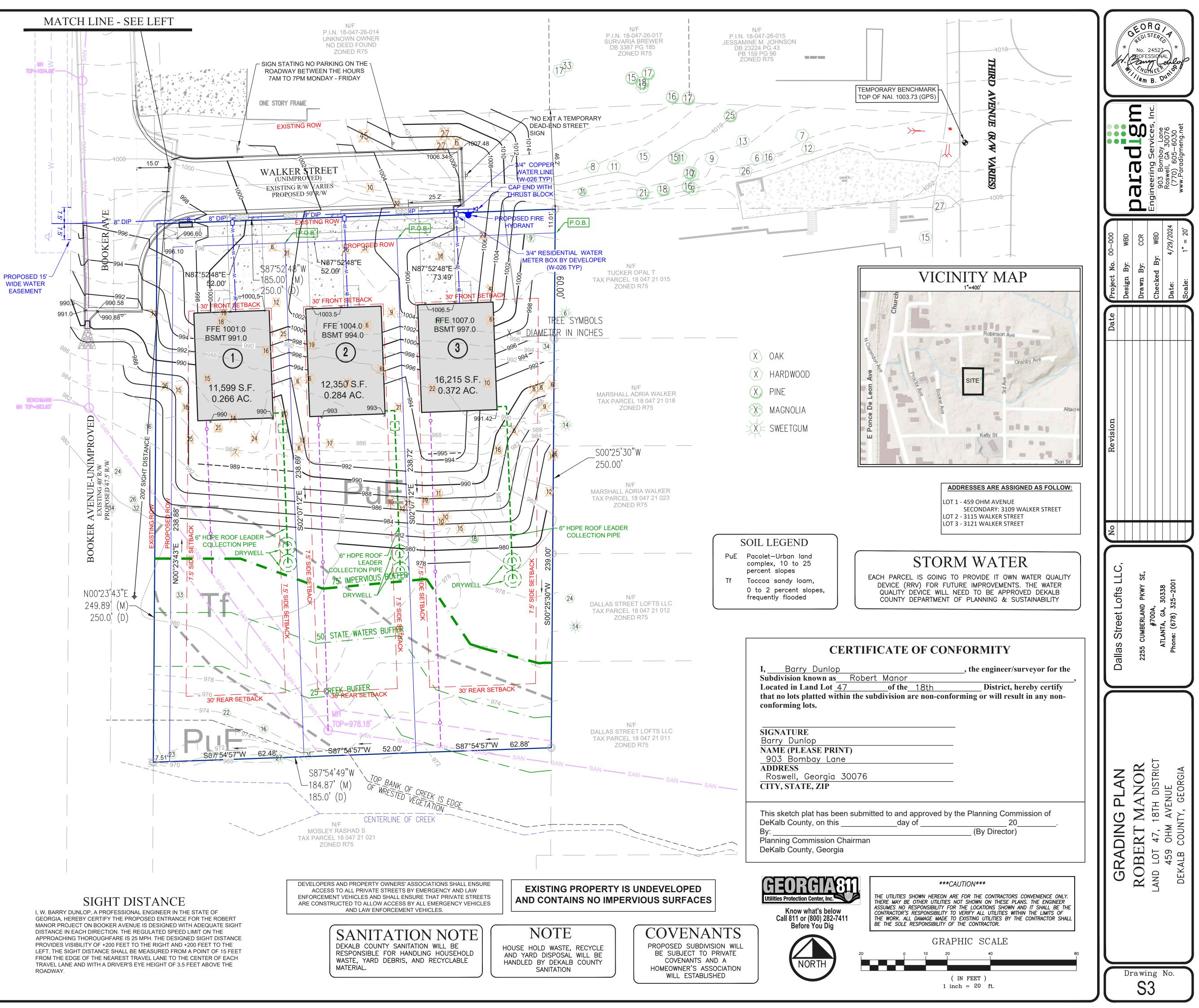
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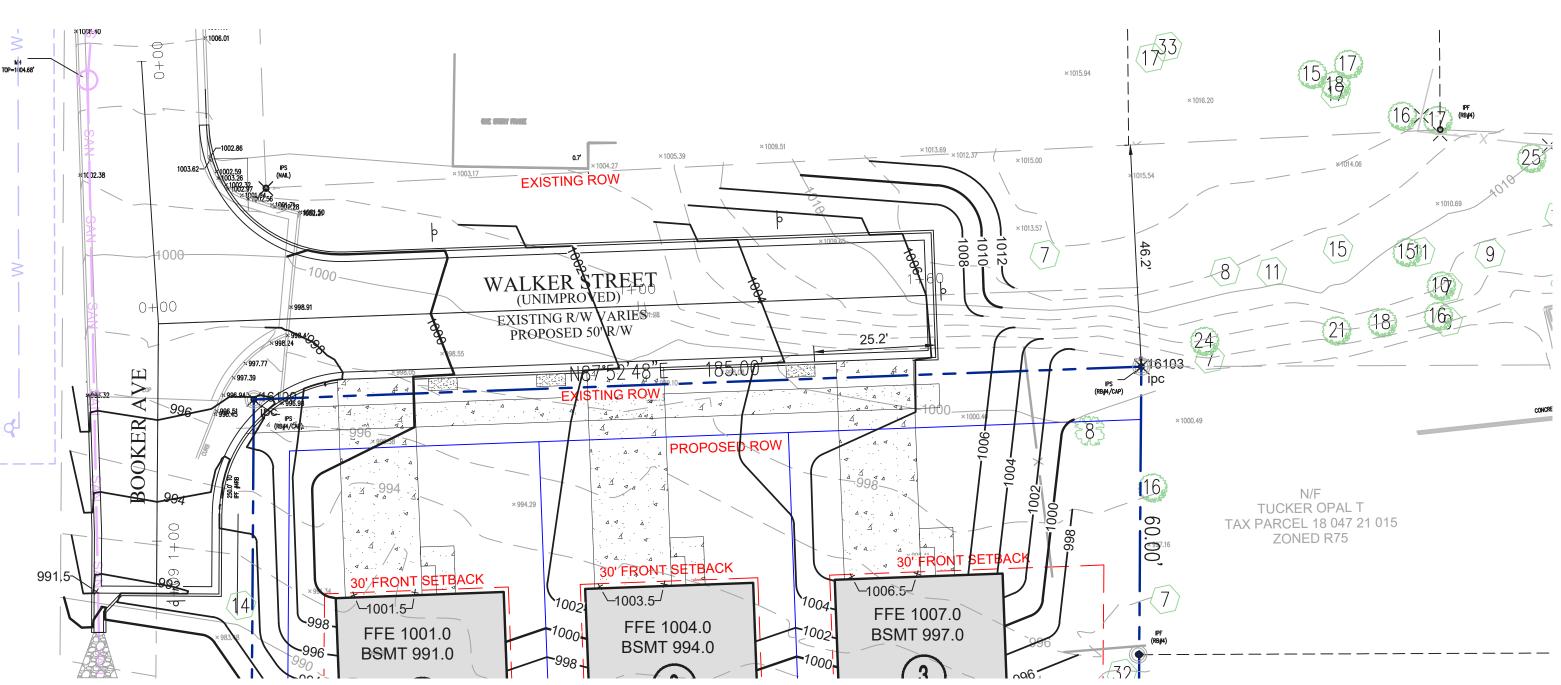
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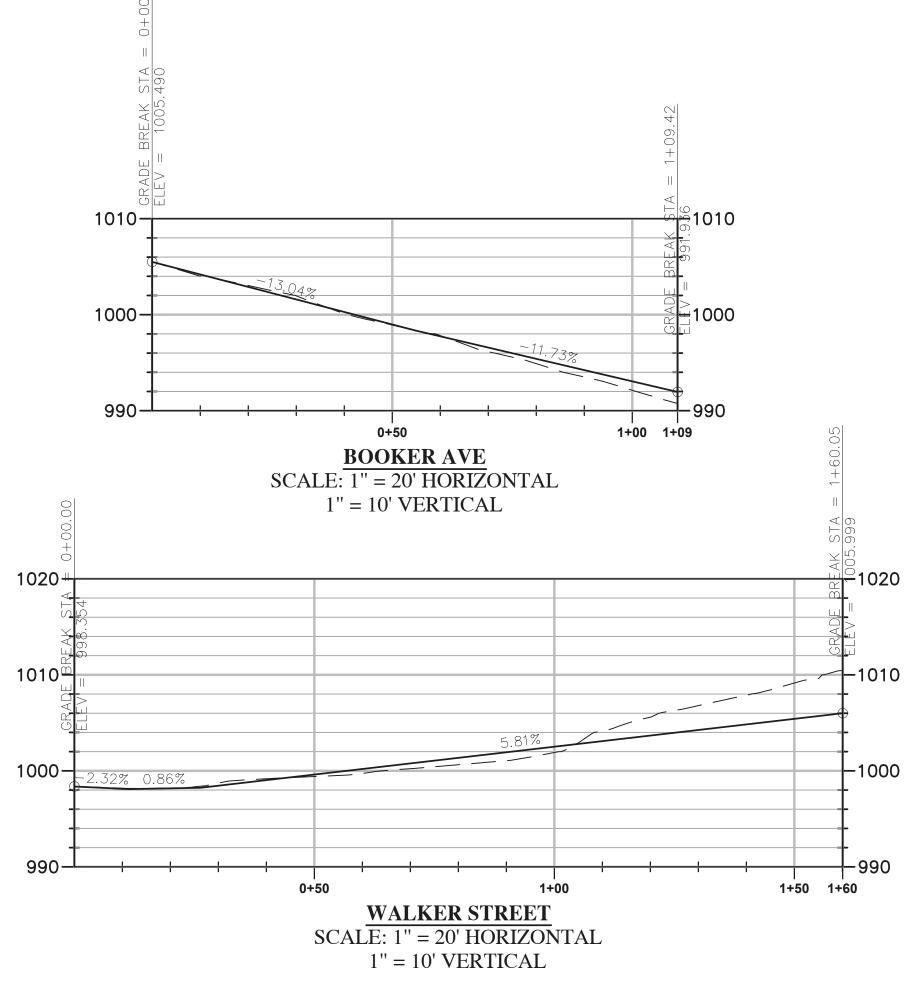
EXISTING TOPO FROM DEKALB SURVEYS SURVEY COMPLETED 11/11/2024.



			G	RAPHIC SCALE	
GRID NORTH	0	10	20	40 	8
GRID NORTH				(IN FEET) 1 inch = 20 ft.	

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		hataugiii	Engineering Services, Inc. 903 Bombay Lane	Roswell, GA 30076 (770) 605–6030	www.Paradigmeng.net
Project No. 00-000	Design By: WBD	Drawn By: CCR	Checked By: WBD	Date: 4/29/2024	Scale: $1^{n} = 20^{n}$
No Revision Date	A REVISED PER REVIEW COMMENTS 10/10/24				
	Dalias Sireel Louis LLC,	2255 CUMBERLAND PKWY SE,	#700A, ATLANTA CA 20228	Phone: (678) 325-2001	
	KOAD PROFILED	ROBERT MANOR	LAND LOT 47, 18TH DISTRICT	Ш Х	DEKALB COUNTY, GEORGIA
	Dr	awi S		No.	J

Specimen Tree Report DeKalb County

Client

Paradigm Engineering

Address

End of Booker Avenue 459 Ohm Ave



Project

22079

Alex Phillips ISA Certified Arborist MA-4868A Tree Risk Assessment Qualified American Society of Landscape Architects

Survey Date

9/20/2022



Specimen Tree Inventory

Some trees on a site warrant special consideration and encouragement for preservation. Specifications for these trees are established under the Dekalb County Tree Preservation and Replacement Ordinance. The intent of these specifications is to provide the necessary information to facilitate project design, plan review and enforcement processes. The purpose is to make Dekalb County a more attractive place to live, provide a healthy living environment, and better control of stormwater runoff, noise, glare and soil erosion. Dekalb County Specimen tree specifications are organized by size:

Deciduous Hardwood trees over 30" DBH

Conifer Softwood trees over 30" DBH

Flowering Understory trees over 10" DBH

And condition:

Life expectancy greater than 15 years Relatively sound and solid trunk with no visible decay No more than one major and several minor dead limbs (hardwoods) No major insect or pathological problems

Site Location

The site is located in a developed area of the county. The lots are vacant but remnant grading and structures are visible below the Kudzu and tree cover. The stand is mostly composed of Willow Oaks with a few Poplars, Sweetgums and Pines. No understory trees were observed. The site slopes from the North to the south and terminates in a small creek. A few large trees are located on the top of the bank right on the property line. A large open

area is located in the center of the site and it is completely covered in Kudzu.

Definitions

Tree Number: Trees are tagged with an aluminum disk that shows a unique number to identify the tree.

Species: Trees are listed by a regional common name and botanical name.

Diameter at Breast Height (DBH): The diameter of a trunk at 4.5' above ground level.

Measured in inches.

Condition:

Good: A specimen tree with healthy productive tip growth. A sound trunk with no visible damage or decay. No major limb loss and healthy branch unions. No visible insect or disease infestations. Life expectancy of more than 15 years.

Fair: A specimen tree with healthy but not vigorous tip growth. Less than 30% of crown is dead. No major dead limbs and no major trunk cavities or damage. Branch unions show some signs of stress. Tree is expected to live longer than 10 years.



CANOPY CONSULTANTS

www.canopy-consultants.com

Poor: More than 30% of the crown is dead or has significant tip die back. More than one major limb is dead and are large trunk cavities with visible decay. Severe insect or disease damage leading to immediate death. Roots are visible and show signs of decay and rot. Life expectancy is less than 5 years.

Dead: Tree has no bud or leaf production. All limbs are barren and rot is visible. Invasive: Tree species whose native range is not within the Piedmont classification. Hazardous: Severe or uncorrectable damage that will lead to a loss of property or life if there is tree failure.





Specimen Tree Report

Tree #	Species	DBH	Condition	Comments
1888	Quercus phellos Willow Oak	32"	Good	Tree is in good health.
1889	Quercus phellos Willow Oak	37"	Fair	Fair #1: Two large dead limbs. Pic #1
1890	Quercus nigra Water Oak	33"	Poor	Poor #1: Many large dead limbs and fruiting bodies on root flair. Pic #2
1891	Quercus phellos Willow Oak	34"	Good	Tree is in good health.
1892	Quercus phellos Willow Oak	30"	Good	Tree is in good health.

Specimen Tree Summary: 5 Excellent Condition: 0 Good Condition: 3 Fair Condition: 1 Poor Condition: 1







Pic # 1: Two large dead limbs. Fair #1



Pic # 2: Many large dead limbs and fruiting bodies on root flair. Poor #1





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GENERAL NOTES:

1: This Plat has been prepared without the benefit of a current title report. Easements or encumberances may exist that are not shown on this plat.

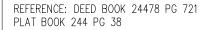
2: This plat is subject to any restrictions, easements, covenants or restrictions that may exist either written or unwritten.

3: Underground utilities not shown hereon may exist. The Surveyor does not take responsibility for absence or presence of any such utilities.

4: No Geodetic monuments were found within 500 feet of this site

5: This Plat has been prepared for the exclusive use of the person(\mathbf{s}) or entities named hereon.

not subdivide or create a new parcel or make any changes to any real property boundaries. The recording information of the documents, maps, hereon.



FLOOD HAZARD NOTE: THIS PROPERTY IS NOT LOCATED IN A FLOOD HAZARD AREA AS DEFINED BY FIRM MAP OF DEKALB COUNTY, GEORGIA 13089C0067K EFFECTIVE DATE AUGUST 15, 2019 SURVEY DATA:

TYPE OF SURVEY: RETRACEMENT SOURCE OF TITLE DESCRIPTION FOR SUBJECT PROPERTY: DB 24478 PG 721 PROPERTY OWNER AT TIME OF SURVEY: DALLAS STREET LOETS LLC PARCEL NUMBER: 18-047-21-001

EAST PROPERTY LINE IS BEARING BASIS DEED BOOK 24478 PG 721

TOTAL AREA: 46167.53 SQ FT, 1.060 AC

CALCULATED PLAT CLOSURE: 1:1244692.60'

FIELD DATA:

DATE OF FIELD SURVEY 07-25-2019

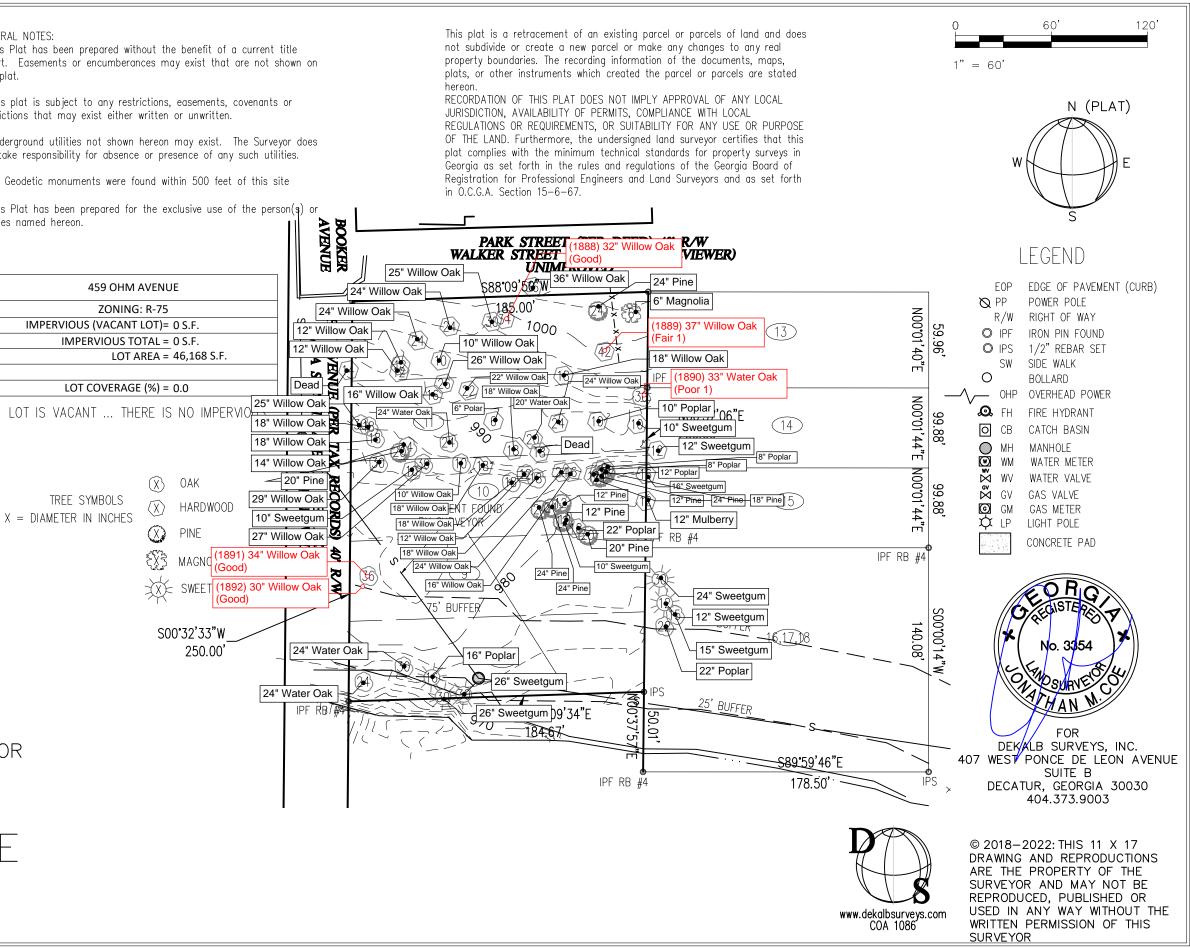
THE CALCULATED POSITIONAL TOLERANCE BASED ON REDUNDANT LINEAR MEASUREMENTS OF OBSERVED POSITIONS WAS FOUND TO BE 0.015 FEET.

EQUIPMENT: ELECTRONIC TOTAL STATION

TREE & TOPOGRAPHIC SURVEY FOR ULTIMA LOT 8-12, BLOCK 42

459 OHM AVENUE

DEKALB COUNTY, GEORGIA LAND LOT 47, DIST 18 DATE: SEPTEMBER 16, 2019





Government Services Center 178 Sams Street Decatur, GA 30030 www.dekalbcountyga.gov/planning 404-371-2155 (o); 404-371-4556 (f)

Chief Executive Officer Michael Thurmond

DEPARTMENT OF PLANNING & SUSTAINABILITY

Interim Director

Cedric Hudson

SKETCH PLAT APPLICATION

Application Fee: \$300 plus \$10 per lot created. Only digital copies will be accepted. Contact <u>plansustain@dekalbcountyga.gov</u> for any questions regarding submittal requirements.

Project Name	Robert Manor			
	459 Ohm Avenue Scottdale, GA 30079 18 047 21 001			
Proposed Use				
			•	
	Acre(s) No. of Lots <u>3</u> Y Septic (Y/N?)			
Property Owner	Dallas Street Lofts, L	LC	Phone 404-861-9043	
Address 2255 Cumbe	rland Parkway, Buildi	ng 700		
City <u>Atlanta</u>		State GA	Zip <u>30339</u>	
	Receive All Notificatio			
Address 7 Dunwoody	Park, Suite 115		Phone 770-605-6030	
City Atlant	а	State Ga	Zip 30338	
			Phone 404-861-9043	
Address 2255 C	umberland Parkway,	Building 700		
City A	tlanta	State GA	Zip <u>30339</u>	
Engineer/Architect Paradigm Engineering Services, Inc. Phone 770-605-6030				
Address 7 Dunwoo	dy Park, Suite 115			
City Atlanta		State GA	Zip <u>30338</u>	
Applicant W. Barry Dunlop				
Company Name Parad	digm Engineering Ser	vices, Inc.	Phone 770-605-6030	
Address 7 Dunwoody Park, Suite 115				
City Atlanta		State Ga	Zip <u>30338</u>	
SIGNATURE OF APPI	LICANT H. Bang	anlap	Date 3-8-2024	



Clark Harrison Building 330 W. Ponce de Leon Ave Decatur, GA 30030

Chief Executive Officer Michael Thurmond **DEPARTMENT OF PLANNING & SUSTAINABILITY**

Director Andrew A. Baker, AICP

SKETCH PLAT APPLICATION AUTHORIZATION

TO WHOM IT MAY CONCERN:

MARILIN HOLDINGS, LLLP, by ROBERT M. ULLMANN I/We

Being owner(s) of the property described below or attached, hereby delegate authority to

W. Barry Dunlop with Paradigm Engineering Service to file an application in my/our behalf.

List all property parcel numbers: 18 047 21 001

NOTARY PUBLIC	Mut p. MM owner
NOTARY PUBLIC	OWNER
NOTARY PUBLIC	OWNER
NOTARY PUBLIC	OWNER

ALL APPLICATIONS FOR SKETCH PLATS MUST BE SUBMITTED BY THE OWNER OF THE AFFECTED PROPERTY OR THE AUTHORIZED AGENT OF THE OWNER. SUCH AUTHORIZATION SHALL BE NOTARIZED AND ATTACHED TO THE APPLICATION.



Government Services Center 178 Sams Street Decatur, GA 30030 <u>www.dekalbcountyga.gov/planning</u> 404-371-2155 (o); 404-371-4556 (f)

Chief Executive Officer Michael Thurmond

DEPARTMENT OF PLANNING & SUSTAINABILITY Interin

Interim Director Cedric Hudson

CERTIFICATE OF CONFORMITY

Only digital copies will be accepted.

Contact plansustain@dekalbcountyga.gov for any questions regarding submittal requirements.

I, W. Barry Dunlop

_____, the engineer/surveyor

for the subdivision know	own as_	Robert Ma	nor		,
located in Land Lot	47	of the	18	District, hereby	

certify that no lots platted within the subdivision are non-conforming or will result in

any non-conforming lots.

Signature

W. Barry Dunlop

Name (Please Print)

7 Dunwoody Park Suite 115

Address

Atlanta	Ga	30338
City	State	Zip

W. Barry Dunlop



Chief Executive Officer Michael Thurmond **DEPARTMENT OF PLANNING & SUSTAINABILITY**

SKETCH PLAT REVIEW CHECKLIST

Date: _____

Project Name: _____

Zoning District: _____

Map Reference or Parcel Numbers: _____

Associated Rezoning or Other Application Numbers:

SKETCH PLAT SUBMITAL REQUIREMENTS

14-87 - Conference with County Officials

Before filing the sketch plat for a subdivision for review and approval, the applicant shall meet with the planning [staff] to discuss the procedure for approval of a subdivision plat and the requirements as to general layout of streets, reservations of open space, street improvements, drainage, sewerage, fire protection, and similar matters, as well as the availability of existing services, including schools. The planning [staff] may advise the applicant, when appropriate, to discuss the proposed subdivision with those officials who must eventually approve those aspects of the subdivision plat coming within their jurisdiction. This conference will allow early evaluation of the applicant's intentions and coordination with the comprehensive plan and the zoning ordinance. This conference will also allow county officials to discuss with the applicant the necessary regulations that will properly accomplish the project.

Please contact <u>plansustain@dekalbcountyga.gov</u> or <u>awchappell@dekalbcountyga.gov</u> with questions.

14-89 - Required information

The following **existing conditions** shall be shown on a sketch plat:

(1) *Boundary lines.* Perimeter boundary of the overall tract, bearings and distances, referred the legal point of beginning;

(2) Streets on or adjacent to tract. Name, right-of-way width, and location of streets on and adjacent to the tract, and any existing railroad, sidewalk, trail, or bike lane;

(3) *Contour data.* Topographic contour data at no more than two-foot elevation intervals. The source of this data shall be written on the plat. Existing contour data from the DeKalb County Geographic Information System Department may be used where available;

(4) *Tree survey*. A tree survey in compliance with <u>section 14-39</u> or tree sample calculations where allowed by the county arborist which may be submitted as a separate plan;

(5) *Historic resources.* Any building, structure, site or district identified as historic by the DeKalb County Historic Preservation Commission, the DeKalb County Historic Resources Survey, the comprehensive plan, by listing on the Georgia or National Register of Historic Places, or by listing as a National Historic Landmark.

(6) *Natural features on tract.* Other conditions on the tract such as stream buffers, state waters, cemeteries, wetlands, existing structures, intermediate regional floodplain boundary (where available), rock outcroppings, and archeological resources;

(7) Soils. Location of soils as shown on Soil Survey of DeKalb County, Georgia by the United States Department of Agriculture;

(8) *Geographical data.* Numerical and graphic scales, north arrow, land lot and district numbers and lines, city and county names and limit lines;

(9) *Prior subdivisions.* Name and reference of any formerly recorded subdivision crossing any of the land shown on the plat;

(10) *Zoning district.* Show zoning district, case number and conditions of zoning; **For zoning** conditions associated with any rezoning of the subject property, include conditions and submitted site plan with the rezoning on a separate sheet.

(11) *Permits.* Show any special administrative permit number, special land use permit number, or board of appeals case number and conditions;

_____ (12) Variances. Show any variance approvals;

_____ (13) Septic tanks. Show existing septic tank and drain field location or note absence;

(14) Sewers. Show size and location of sanitary sewer main(s) available;

(15) Sewer easements. Show a sanitary sewer easement with a minimum width of fifteen (15) feet of for all county maintained lines not within county right-of-way, unless otherwise required by water and sewer department;



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(16) Water mains. Show size and location of water main(s) and fire hydrants;

(17) *Water main easements.* Show a water main easement with a minimum width of fifteen (15) feet for all county maintained lines not within right-of-way;

(18) *IRF.* Show on plan whether FEMA or county benchmark used to establish IRF also identify location of Benchmark;

(19) Wetlands. Provide wetlands determination from U.S. Army corps of engineers;

(20) Receiving waters. Provide distance to and name of receiving waters;

(21) *Certificate of conformity.* Certification by the applicant that no lots platted are non-conforming or will result in any non-conforming lots.

(22) Bury pits. Show location of any existing inert waste bury pits.

(23) *Seal.* All sheets of plats must be sealed by a professional engineer, architect, surveyor, or landscape architect currently registered in the state of Georgia;

14-90 - Depiction of proposed physical layout

The following proposed features shall be shown on the sketch plat:

(1) *Title.* The title under which the proposed subdivision is to be recorded, if known, with the name of the property owner(s) and designers and the date of the plat;

(2) Street names. The name of all proposed streets.

(3) *Rights-of-way.* Street rights-of-way and widths indicated, including any necessary right-of-way required for improvements as shown on the thoroughfare plan;

(4) *Sidewalks.* All proposed sidewalk and bike lane locations; **Show width of proposed improvements, including landscape strips.**

(5) *Lots.* Lot lines, lot numbers, block letters, and the total number of proposed lots within the development;

(6) *Dedications*. Sites, if any, to be dedicated or reserved for common areas, public parks, open space, schools, playgrounds, multi-use trails, or other public uses, together with the purpose and the conditions or limitations of these dedications, if any;

(7) Yards. Minimum building setback lines as required under the yard requirements of zoning ordinance. Setback lines shall be provided for ALL proposed lots.

(8) Zoning conditions. All conditions of zoning and proposed deed restrictions shall be recited on the sketch plat; For zoning conditions associated with any rezoning of the subject property, include conditions and submitted site plan with the rezoning on a separate sheet.

(9) *Corner lots.* Show that corner lots shall have an extra width of not less than fifteen (15) feet more than required for interior lots for the zoning district within which they are located;

(10) Transitional buffers. Show transitional buffers, if any and any required screening fencing;

(11) *BMPs.* Show conceptual location of storm water management and water quality BMP facilities on sketch plat;

(12) *IRF.* Show proposed IRF contour, spot elevation (if available) and source;

(13) *Covenants.* Indicate whether the proposed subdivision will be subject to private covenants and whether a homeowner's association will be established;

(14) Sewer easements. Show a sanitary sewer easement with a minimum width of fifteen (15) feet for all county maintained lines not within county right-of-way;

(15) *Water main easements.* Show a water main easement with a minimum width of fifteen (15) feet for all county maintained lines not within right-of-way;

_____ (16) Fire hydrants. Show new fire hydrant(s) and eight-inch fireline(s); and

_____(17) Fencing. Show any required fencing around detention ponds, if required.

(18) *Electrical service*. Show whether electrical service will be above ground or underground.

14-91 - Additional information to be filed with the sketch plat

(1) *Owner consent.* The property owner must consent in writing to the proposed development in a consent affidavit provided by the planning director with the application;

(2) *Taxes.* Provide statement from tax commissioner certifying that all ad valorem taxes on the property have been paid;

(3) Location. A small map of DeKalb County depicting the subdivision location within the county;

(4) *Vicinity map.* Vicinity map at a scale of four hundred (400) feet to one (1) inch showing the location of the tract with reference to surrounding properties, streets, municipal boundaries, and streams within five hundred (500) feet of the tract show zoning districts of adjoining property;

(5) *Adjacent properties.* Names of adjoining property owners and the zoning classification of adjacent properties. **Include Zoning of adjacent properties.**

(6) *Engineer.* Name, address and phone of developer and engineer on plat.

14-92 - Scale

Sketch plats shall be prepared at an appropriate scale of not more than one hundred (100) feet to one (1) inch. Maximum sheet size shall be twenty-four (24) inches by thirty-six (36) inches.

<u>14-96 (c)</u>

After review of the sketch plat and related comments, and where, in the judgment of the planning commission, the sketch plat conforms to all of the requirements of this chapter and Chapter 27 of this Code, all conditions of zoning, and any other applicable county regulations or law, the planning commission chairman shall approve said sketch plat. The following wording for approval shall be shown on the sketch plat:

This sketch plat has been submitted to and approved by the planning commission of DeKalb County,

on this _____ day of _____. By: _____ (By Dir.) Planning Commission Chairman DeKalb County, Georgia



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PLEASE ACKNOWLEDGE THAT THE FOLLOWING ITEMS HAVE BEEN ADDRESSED: See individual code sections for details on requirements

- 14-166. Adequate public facilities
- _____14-167. Conservation of natural resources.
- _____ 14-181. Generally.
- _____ 14-182. Arrangement where not shown on thoroughfare plan.
- _____14-183. Minor streets/minor arterials.
- _____ 14-184. Thoroughfare plan.
- _____ 14-185. Subdivisions bordering on or containing arterial streets, railroad right-of-way or limited-access highway right-of-way.
- _____ 14-186. Reserve strips.
- _____14-187: Street intersection spacing.
- _____ 14-188: Intersections right angle.
- _____14-189: Property line to be curved or mitered.
- _____ 14-190: Street classification and right-of-way width.
- _____ 14-191: Improvements, right-of-way dedication.
- _____14-191 (e): Board of Commissioners waiver of right-of-way, road improvements.
- _____ 14-192: Half streets.
- _____ 14-193: Temporary dead-end streets.
- 14-194: Permanent dead-end street; cul-de-sac required.
 - _____ (a) Cul-de-sac required.
 - (b) Minimum radius; provide a landscaped island.
- _____ 14-195: Alleys.
- _____14-196: Street grades.
- _____14-197: Minimal horizontal curve radius.
- _____ 14-198: Minimum sight distance.
- _____14-199: Design of intersections.
- _____14-200: Access management.
- _____14-200 (e): Number of access points.
- _____14-200 (j): Deceleration

- _____ 14-201: Planting Strips
- _____ 14-217: Permission for easement dedication required.
- _____14-218: Floodplain easements on-site.
- _____ 14-219: Drainage easements off-site.
- _____ 14-220: Pedestrian and bicycle easements and paths.
- _____ 14-236: Length, width, and shape of blocks.
- _____ 14-237: Desirable maximum and minimum block length.
- _____ 14-238: Mid-block easements and pedestrian paths.
- _____ 14-256: Lot compliance with zoning ordinance.
- _____ 14-257: Corner lots.
- _____ 14-258: Frontage.
- _____14-259: Through lots and reverse frontage lots prohibited.
- _____14-260: Side lot lines
- _____ 14-275: Open space required; purposes.
- _____14-276: Restrictions on open space.
- _____14-277: Dedication of parks, open space, recreation areas, and conservation easements.
- _____ 14-286: Reservation of sites for civic use.
- _____14-351(e): Dry sewer waiver.
- _____14-356: Comments, recommendations to be marked on preliminary plat.
- _____14-379(d): Contour intervals.
- _____14-383: Sidewalks and bicycle lanes.
- _____14-384: Parking on public right-of-way.
- _____14-385: Underground utilities.
- _____14-386: Street lights.
- _____ 14-396: Septic tank data.
- _____ 14-397: Contour intervals.
- _____ 14-398: Soil analysis.
- _____ 14-399: Analysis.
- _____ 14-404: Board of Health recommendations.
- _____ 14-405: Impoundment permit.



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ADDITIONAL REQUIRED PLAT REVIEW ITEMS

____ Show developer's name, address, and phone number.

_____ Show number of lots / units in development.

_____ Who will provide water service?

_____ Who will provide sewer service?

_____ Add note: Recorded off-site sewer easement required prior to issuance of development permit.

_____ Add note: A 75' tributary buffer will be maintained on all state waters that are not approved for a buffer encroachment variance by DeKalb County or GA. E.P.D.

_____ Add note: Sketch plat approval does not constitute approval of the storm drainage or sanitary sewer systems. No construction shall begin until construction plans are are approved and a development permit is obtained.

_____ Add note: The owner of the property is responsible for compliance with the Corps of Engineers requirements regarding wetlands

