

November 29, 2021

sent via email: cmcallister@yellowstonelandscape.com

Yellowstone Landscape Company
4386 Lilburn Industrial Way
Lilburn, GA 30047

Attention: Mr. Cliff McAllister

NOTICE OF AWARD

Request for Proposals No. 21-500585, Landscape Maintenance Services for County Parks (Multiyear Contract)

This confirms that the DeKalb County Board of Commissioners at the **November 9, 2021** meeting acted to approve the award for Request for Proposals No. 21-500585, Landscape Maintenance Services for County Parks (Multiyear Contract) **Zone Nos.: 1, 2 and 4** to Yellowstone Landscape Company.

Your Purchasing and Contracting contact is Delois Robinson, Procurement Manager, telephone number 404.427.1319, email address: drobinson@dekalbcountyga.gov in providing the necessary paperwork to complete the transaction. Immediately proceed to procure the certificate of insurance and business license in accordance with the terms and conditions of the RFP.

A copy of your agreement with your LSBE subcontractors that meet the requirements of the County's DeKalb First Ordinance. In your response, you listed two (2) LSBEs, who you will be subcontracting with for this contract. In accordance with the DeKalb First (LSBE) Ordinance and the solicitation, please move forward to secure the Prime/LSBE Subcontract agreement with the LSBE listed in your bid submission. The agreement must include the following items:

- A. The percentage (%) and dollar amount of the agreement (this amount should be the same as documented on the Letter of Intent (LOI).
- B. The solicitation number should also be incorporated into the document – i.e., “this sub agreement is in support of DeKalb County RFP 21-500585, Contract No. 1273911”.
- C. Prime shall pay the LSBE Sub no later than seven (7) calendar days from prime contractor's receipt of payment from DeKalb County.

D. Substitution Language in place of termination clause –

All requests for changes or substitutions of the subcontractors named in the notarized schedule of LSBE Participation shall be made in writing to the LSBE Review Panel and shall clearly and fully set forth the basis for the request, including documentary proof or affidavits of individuals, where necessary. The LSBE Review Panel will review the request and make a final decision. The facts supporting the request must not have been known nor reasonably should have been known by either party prior to the submission of the notarized Schedule of LSBE Participation. Post-award LSBE shopping is prohibited and may be cause for cancellation, rejection, or other punitive remedies against the prime contractor.

No work is to begin until you have received the Notice to Proceed from the Department of Purchasing and Contracting of DeKalb County. No County department head has the authority to authorize you to perform any work until the Notice to Proceed has been issued.

Sincerely,

Delois
Robinson

Digitally signed by Delois
Robinson
Date: 2021.11.29
16:14:10 -05'00'

Delois Robinson, MBA, CPPO
Procurement Manager
Department of Purchasing and Contracting

dmr

November 29, 2021

sent via email: mjlawn1952@gmail.com

M.J. Lawn & Maintenance Services, Inc.
5036 Klondike Road
Lithonia, GA 30058

Attention: Mr. Jemel Thomas

NOTICE OF AWARD

Request for Proposals No. 21-500585, Landscape Maintenance Services for County Parks (Multiyear Contract)

This confirms that the DeKalb County Board of Commissioners at the **November 9, 2021** meeting acted to approve the award for Request for Proposals No. 21-500585, Landscape Maintenance Services for County Parks (Multiyear Contract) **Zone No. 3** to M.J. Lawn & Maintenance Services Inc.

Your Purchasing and Contracting contact is Delois Robinson, Procurement Manager, telephone number 404.427.1319, email address: drobinson@dekalbcountyga.gov in providing the necessary paperwork to complete the transaction. Immediately proceed to procure the certificate of insurance and business license in accordance with the terms and conditions of the RFP.

A copy of your agreement with your LSBE subcontractors that meet the requirements of the County's DeKalb First Ordinance. In your response, you listed one (1) LSBE, Mattsu Lawn Care, LLC., who you will be subcontracting with for this contract. In accordance with the DeKalb First (LSBE) Ordinance and the solicitation, please move forward to secure the Prime/LSBE Subcontract agreement with the LSBE listed in your bid submission. The agreement must include the following items:

- A. The percentage (%) and dollar amount of the agreement (this amount should be the same as documented on the Letter of Intent (LOI).
- B. The solicitation number should also be incorporated into the document – i.e., “this sub agreement is in support of DeKalb County RFP 21-500585, Contract No. 1273912”.
- C. Prime shall pay the LSBE Sub no later than seven (7) calendar days from prime contractor's receipt of payment from DeKalb County.

D. Substitution Language in place of termination clause –

All requests for changes or substitutions of the subcontractors named in the notarized schedule of LSBE Participation shall be made in writing to the LSBE Review Panel and shall clearly and fully set forth the basis for the request, including documentary proof or affidavits of individuals, where necessary. The LSBE Review Panel will review the request and make a final decision. The facts supporting the request must not have been known nor reasonably should have been known by either party prior to the submission of the notarized Schedule of LSBE Participation. Post-award LSBE shopping is prohibited and may be cause for cancellation, rejection, or other punitive remedies against the prime contractor.

No work is to begin until you have received the Notice to Proceed from the Department of Purchasing and Contracting of DeKalb County. No County department head has the authority to authorize you to perform any work until the Notice to Proceed has been issued.

Sincerely,

Delois
Robinson

Digitally signed by Delois
Robinson
Date: 2021.11.29
16:19:14 -05'00'

Delois Robinson, MBA, CPPO
Procurement Manager
Department of Purchasing and Contracting

dmr