

January 13, 2020

TO: ALL BIDDERS UNDER ITB No. 19-101152, FIRE RESCUE EMERGENCY MEDICAL SUPPLIES (ANNUAL CONTRACT WITH 4 OPTIONS TO RENEW)

FROM: Department of Purchasing and Contracting, DeKalb County, Georgia

ADDENDUM NO. 4

Invitation To Bid (ITB) No. 19-101152, Fire Rescue Emergency Medical Supplies is hereby amended as follows:

1. We have received questions pertaining to this Invitation To Bid. The questions and their resulting answers appear below:

- A. **Question:** Sample for comparison - there are over 30 items that would need to be sampled. Would you accept a piece of literature and sample upon request if low bid?

Answer: Yes, we can accommodate this request. Submit comparable literature. Prior to making a final recommendation, we will request samples for any products that are considered. Please understand that if the product is unacceptable there is the possibility of moving on to the next most responsive bidder.

- B. **Question:** Supreno gloves or equal, there are two Supreno Gloves to choose from SEC375 or SU690 which one are they using?

Answer: Microflex Supreno SE SU-690

- C. **Question:** Is this the EMS Lid insert you are asking for or a foam insert?

Answer: Yes, the EMS Case with lid insert.

- D. **Question:** FF. The response is not clear, does not answer the question? Also, for renewal period, Pharmaceutical companies DO NOT / WILL NOT provide documentation of price increase, therefore we would be showing a possible price increase without documentation at renewal time will this be acceptable? Or will you remove this item from the award and give to the next low bidder?

Answer: If the price increase cannot be confirmed, the item in question will be awarded to the next lowest bidder or procured via open market.

- E. **Question:** HH. So we are clear, we will just provide a % of vendors used that are not USA made, 'example 50% of the vendors used product not made in US?' is this the expectation?

Answer: Yes

- F. **Question:** With your addendum only coming out today, you are leaving us only 3 days to put this bid together with the opening 1/13, this is not sufficient time for a bid of this size, is it possible to move this out a week?

*Answer: See Addendum No. 3. The due date has been extended to **January 27, 2020.***

- G. **Question:** In reviewing the current list of approved vendors, there are none listed that are Commodity Suppliers and provide products that we are bidding, would we just indicate this on the bid, that we are not working with a LSBE?

Answer: No. Please utilized the form entitled "Checklist for Good Faith Efforts" and submit written documentation that demonstrate sufficient good faith efforts in accordance with the solicitation.

- H. **Question:** Per question 1B stating to please provide part numbers and ndc's. The answer says "See Revised Price Schedule attached hereto". It shows the same Price Schedule sheet as the original solicitation. When will they be added?

Answer: The Revised Price schedule provides additional information specifically to the packaging of the Pharmaceuticals. Please submit bid based on the available information provided in the solicitation.

- I. **Question:** Question H: You are requesting samples for the exact glove being requested. Can you please confirm if we are to still send in a sample since this is a specified glove and is marked as a no sub? Additionally, if we are to still provide samples, will one box of any size suffice?

Answer: Sample is only required if the noted item is not bid. Only samples, requested if bidding on alternate.

- J. **Question:** Lines 101, 102, 122, 123, 124, 132, 179 & 180, you are requesting we provide pricing on a comparable product and send a sample for those comparable products. There is nothing of equal value to these products that are being requested. With that being the case, can we "no bid" these lines and still be considered for award?

Answer: Yes, you can indicate "no bid" for those line items and still be considered.

- K. **Question:** For all the samples we would need to submit, where should we have those sent to and how should we label? Can these be separate from our bid proposal since these would be coming from our warehouses?

Answer: Samples should be sent to: DeKalb County Government, Maloof Center Purchasing and Contracting, 2nd Floor, 1300 Commerce Drive, Atlanta, GA 30030, Attention: Jenifer G. Chapital, Submit with the bid labeled "samples". Yes, the samples may be separate from your bid.

- L. **Question:** In addition to the samples being requested, more specifically for pharmaceuticals, if the product is on backorder, how do you want us to handle those?

Answer: If sample product is on backorder, the samples cannot be provided, and they must be listed as "back order".

- M. **Question:** We have a LSBE partner that can offer inventory Management in partnership with our submission in which case they would be touching the orders 100% of the time, but the service is not valued at 20% of the overall contract. Is the requirement that the LSBE partner moves 20% of the overall contract value in dollars, or is involved in at least 20% of the contract (meaning the 100% inventory management solution) would be acceptable to meet the goal?

Answer: The 20% of the overall contract value is in dollars; unless the prime contractor can demonstrate sufficient good faith efforts.

- N. **Question:** Exhibit B requires the subcontractor and prime contractor to sign. In order to do this, we need to be able to have this mailed which may take a few days. Can you let us know if a scanned copy of the sub-contractor signature will suffice?

Answer: No, scanned copies are not acceptable.

- O. **Question:** Since we are not hiring anyone for the work to be performed by this contract, do we need to fill out Exhibit 1 through Exhibit 4 forms?

Answer: Yes, refer to pages 29 (Attachment A – Required Documents Checklist) and pages 44-47 in accordance with the solicitation.

- P. **Question:** Given the additional clarification needed and the amount of item changes, would the County consider extending the bid by two weeks to give us the additional time needed to adjust our proposals? Two days will not be enough time for us to review everything and ensure we avoid errors and provide the County with the best possible proposal and solution.

*Answer: See Addendum No. 3. The due date has been extended to **January 27, 2020.***

Q. **Question:** For the units on item on the pdf it shows each. But on some of estimated quantity it says cases. Are you looking for the unit price to be equivalent to an item individually or the case of the item?

Answer: If it states each, then bid price per each item. If it states case, then bid price for the case.

2. It is the responsibility of each bidder to ensure that he/she is aware of all addenda issued under this ITB. Please sign and return this addendum with your response. You may call Jenifer Chapital, Procurement Technician, 404-371-2569 before the Bids are due to confirm the number of addenda issued.
3. All other conditions remain in full force and effect.

Jenifer Chapital, Procurement Technician

DR/jgc

ACKNOWLEDGEMENT

Date: _____

The above Addendum #4 is hereby acknowledged:

(NAME OF BIDDER)

(Signature)

(Title)
