

April 7, 2022

TO: All Bidders under Invitation to Bid No. 21-101347

FROM: Department of Purchasing and Contracting, DeKalb County, Georgia

ADDENDUM NO. 1

Invitation to Bid (ITB) No. 21-101347, "Parts for Vehicles and Off-Road Equipment Including Batteries (Annual Contract with 2 Options to Renew)" is hereby amended as follows:

1. We have received questions pertaining to this Invitation. The questions and their resulting answers appear below:
 - A. Question: Are the renewal terms stating that it is our option to exercise renewing the bid?

Answer: At the end of each renewal term, the Purchasing Department will automatically put in motion the option to renew the contract, but vendors are given the opportunity to refuse the renewal if they choose to not continue working with the County.
 - B. Question: Are batteries provided by one bidder for this contract or is everyone that submits a qualified bid allowed to sell batteries?

Answer: Everyone is allowed to bid and the department will evaluate the bided items and competitive pricing.
 - C. Question: On page 8 there is a clause regarding a percentage increase. We do expect with the demand for materials and the increase in fuel prices that we will see one, but if we do not experience an increase then there would not be an increase to DeKalb County. Are you wanting an exact percentage because certain items could drastically increase while others may stay the same.

Answer: Vendor needs to bid their current percentage for the parts. We are aware that prices may increase in the future, but the pricing that you are awarded should remain in place for the term of the contract unless there is an industry increase in the items and sufficient justification for the increase is presented. There is a process for contract price increase requests that should be adhered to. Please contact Purchasing and Contracting for all such requests.
 - D. Question: Would you like to verify under the price schedule for batteries what dimensions you are looking for?

Answer: Just focus on the group size of the battery. The dimensions of the batteries are not a concern.

ADDENDUM NO. 1 (Continued)

Invitation to Bid (ITB) No. 21-101347, "Parts for Vehicles and Off-Road Equipment Including Batteries (Annual Contract with 2 Options to Renew)" is hereby amended as follows:

- E. Question: On Item no. 13, can you please supply the year, make, model and engine size for the equipment that this battery goes in?

Answer: This battery is for a Kubota lawn mower.

- F. Question: Item No. 29 calls out for an Optima Battery. Will DeKalb County accept an Interstate Battery AGM equivalent?

Answer: The Fleet Department will not accept an equivalent. The requested battery is required for Fire Rescue Ambulances (Ford F450 & F550).

2. It is the responsibility of each bidder to ensure that he is aware of all addenda issued under this ITB. Please sign and return this addendum. You may call Tammy Shew, Procurement Agent, at 404-687-2796 before the bids are due to confirm the number of addenda issued.
3. All other conditions remain in full force and effect.



Tammy Shew
Senior Procurement Agent
Department of Purchasing and Contracting

ACKNOWLEDGMENT

Date: _____

The above Addendum is hereby acknowledged:

(NAME OF BIDDER)

(Signature)

(Title)

PH:ts