

October 2, 2018

TO: All Bidders under Request for Proposal (RFP) 18-500497

FROM: Department of Purchasing and Contracting, DeKalb County, Georgia

ADDENDUM NO. 1

Request for Proposal (RFP) No. 18-500497, *Implementation of Cityworks Asset Management Platform (One Year Contract with Two Options to Renew)*

Implementation of Cityworks Asset Management Platform is hereby amended as follows:

1. The proposal closing date has been extended to October 12, 2018.
2. The following questions are provided for bidders' information.

A.	Question:	In regard to Section II Statement of Work - Section 1.1.7 – Data Load and configuration including: Storm water structures details/hierarchies: Is storm water assets data envisioned for the GIS and if so, would it involve geodatabase design or field data collection?
	Answer:	We envision storm water assets being a part of the GIS. It will not involve geodatabase design or field data collection.
B.	Question:	In regard to Section II Statement of Work – Business Processes section f. - Establish a mobile solution that allows for live access to the application: Are there existing any existing mobile capabilities or devices and/or is there a preferred device (tablet, laptop) envisioned for future?
	Answer:	Roads and Drainage (R&D) has limited mobile capabilities. There are several mobile devices in R&D. R&D does not have a preferred device envisioned for the future.
C.	Question:	I Introduction – Section 3 Data Conversion: There are no data conversion activities listed for Traffic Management. Please confirm that this is accurate.
	Answer:	There are no data conversion activities for Traffic Management.
D.	Question:	Page 3 – Does the current tool, Oracle, used for paving rating, develop roadway paving condition information scores (PCI)?

	Answer:	Oracle is not used for paving rating, nor is it used to develop roadway paving condition information scores.
E.	Question:	Can the historic roadway performance data be provided in order to develop our proposed level of effort required for the data conversion?
	Answer:	The only item listed for R&D in the data conversion section of the RFP is work orders. There is no mention of conversion of roadway performance data being converted.
F.	Question:	How is the data currently tied to the roadway asset?
	Answer:	Road rating data is stored in an Access database and each entry has a unique identifier.
G.	Question:	Page 4- Does DeKalb have any automated monitoring systems for your traffic control devices?
	Answer:	No.
H.	Question:	Page 4 – Mention is made of Facilities currently using a spreadsheet to maintain data and other systems. Can this data be provided in order to develop our proposed level of effort required for the data conversion?
	Answer:	The data will be made available after contract award.
I.	Question:	Page 4 – can a listing of what maintenance information is currently tracked for facilities be provided?
	Answer:	The data will be made available after contract award.
J.	Question:	Page 5 mentions that “Service requests are in Oracle 311 Cloud CRM system (Future) “will an integration between Cityworks and this system be required?
	Answer:	Yes, and integration between the Oracle 311 Cloud CRM system (future) and Cityworks will be required.
K.	Question:	Page 6 states that “ Traffic Management: None of the layers exist in GIS “, what is the plan/timeline for having these assets in GIS?
	Answer:	There is no plan or timeline for having those assets in GIS.
L.	Question:	Page 13 – Microsoft partner level; will the level of “Silver” be acceptable?
	Answer:	No
M.	Question:	Can we receive the GIS data models for the asset groups required for Cityworks implementation (roads, storm drain structures, facilities)?

	Answer:	The required data will be made available after contract award.
N.	Question:	As questions are due on the 18 th , and we anticipate receiving and thus having time to evaluate existing data as well as data models (and answers to questions), can a 2 week extension of the due date be granted so that we have sufficient time to develop a level of effort (and thus our costs) to be fair to all parties?
	Answer:	A proposal due date extension is possible.
O.	Question:	What other integrations are anticipated? If there are others, can the business need for this and the data to be moved back and forth (or one way) be identified?
	Answer:	At this time there are no other integrations anticipated.
P.	Question:	The RFP lists several reports that will be required, are there others? If so can these be listed as well as an explanation of the reports provided?
	Answer:	At this time there are no other reports required
Q.	Question:	How does DeKalb anticipate deploying Cityworks mobile? Anticipated system architecture, platform, etc.
	Answer:	The implementation developed should include the ability to access Cityworks and perform all functions of Cityworks that are available on the desktop on mobile devices, i.e., smartphone, tablets, etc.
R.	Question:	Whether companies from Outside USA can apply for this? (like, from India or Canada)
	Answer:	Yes, companies from outside the USA can submit proposals.
S.	Question:	Whether we need to come over there for meetings?
	Answer:	Yes, contractor must physically attend all meetings.
T.	Question:	Can we perform the tasks (related to RFP) outside USA? (like, from India or Canada)
	Answer:	No, the County requires the task be performed on site.
U.	Question:	Can we submit the proposals via email?
	Answer:	No. Dekalb County does not accept electronic proposal submissions.
V.	Question:	Can the County please provide Attachment G – Responder Affidavit?
	Answer:	Yes -see attachment

W.	Question:	The RFP mentions “Attachment I” on page 8 and 23, but this attachment is not provided. If this attachment is required, would the County please provide?
	Answer:	Attachment I is not required
X.	Question:	Regarding the Microsoft partner requirement mentioned on page 13: If a subcontractor on the team is a Certified Gold partner (but not the prime), would that meet the requirement?
	Answer:	The Prime must be Gold Certified
Y.	Question:	Will GIS data for Traffic Management need to be collected under this contract?
	Answer:	No, GIS data for Traffic Management will not need to be collected.
Z.	Question:	Is there a call-in or video conference option for attending the pre-proposal meeting on September 11 th ?
	Answer:	No
AA.	Question:	In this requirement “Include the anticipated use of subcontractors or vendors and describe the resources necessary to accomplish the purpose of the project” is the County referring to Woolpert subcontractors who will participate in delivering the project or County subcontractors who may one day use the system?
	Answer:	The county is referring to contractor’s subcontractors.
BB.	Question:	How many users will need to be trained in each division?
	Answer:	The estimate number of users to be trained is 65.

3. It is the responsibility of each bidder to ensure that he is aware of all addenda issued under this ITB. Please sign and return this addendum. You may call Charles N. Smith, Horner, Procurement Agent – Team A, at 404-371-6337 before the proposals are due to confirm the number of addenda issued.
4. All other conditions remain in full force and effect.

Charles N. Smith

Charles N. Smith
Procurement Agent – Team A
Department of Purchasing and Contracting

ACKNOWLEDGMENT

Date: _____

The above Addendum is hereby acknowledged:

(NAME OF BIDDER)

(Signature)

(Title)