

March 29, 2022

TO: All Bidders under ITB No. 22-101490 Gateways Landscape, Maintenance and Enhancements Project (Annual Contract with Two Options To Renew)

FROM: Department of Purchasing and Contracting, DeKalb County, Georgia
For additional information, go to: <https://www.dekalbcountyga.gov/purchasing-contracting/bids-itb-rfps>

ADDENDUM NO. #1

Invitation To Bid (ITB) No. 22-101490 Gateways Landscape, Maintenance and Enhancements Project (Annual Contract with Two Options To Renew)

1. We have received questions pertaining to this Invitation To Bid. The questions and their resulting answers appear below:

Question: How much is the County currently paying for the services?

Answer: *None. This is our first project.*

Question: Does the County have a Bid Range for this project?

Answer: *No.*

Question: With regard to the Design portion of this project, does the County want the cost of the drawings included with the bid package or the designs themselves included with the submission itself?

Answer: *The recommended awarded bidder shall provide copy of a design of each location.*

Question: Will weekend work be permitted?

Answer: *No.*

Question: Will the County give access/permission to use the County dump site to bring debris from all six locations?

Answer: *The contractor may dispose debris at our Seminole Road Landfill located at 4203 Clevefont Rd., Ellenwood, GA 30294 at the following disposal costs:*

- *Up to 999 lbs. = \$16.50*
- *Over 1000 lbs. = \$33.00/ton*

Question: Will the county provide a staging area for materials, etc.

Answer: *No.*

Question: Will the County consider any other plants/material outside of the items listed in the bid package?

Answer: *Yes, as long as the proposed plants/materials are not listed on the GDOT restricted plants. Please refer to Exhibit I for list of prohibited plants.*

Question: What is the projected start date of this project?

Answer: *In the Fall.*

Question: Will the county select more than one vendor for this Project?

Answer: *This project may be awarded to one or two bidders. If two bidders are awarded, one bidder will be awarded for Items 1, 2 & 3 on the Price Schedule, and one contractor will be awarded for Item 4 on the Price Schedule.*

Question: Are there any others Gateway areas that maybe added ?

Answer: *No.*

Question: On Page 21 the detail landscape design for entry ways.

Answer: *The recommended award bidder shall submit a design for each location.*

Question: Does the plan have to be drawn out to scale?

Answer: *Yes.*

Question: Is the concept sketch 11 ½ by 17 different from the design plan?

Answer: *No. It should be the same.*

Question: Do we need submit construction ready designs with this proposal?

Answer: *No. Only the recommended award bidder shall submit a design for each location.*

Question: Will the county be responsible for securing the mowing and maintenance agreements from GDOT to perform this work or will that be the responsibility of the contractor?

Answer: *The county will be responsible for securing the mowing & maintenance agreements from GDOT.*

Question: Will the county be responsible for securing the permitting of the design from GDOT to perform this work or will that be the responsibility of the contractor?

Answer: *The county will be responsible for all permits requirements from GDOT.*

Question: Is the contractor required to have a registered landscape architect on staff to produce these drawings to be considered responsible and responsive?

Answer: *No. However, the drawings have to be produced by a registered landscape architect.*

Question: What is the exact scope for the one time landscape enhancement locations? Interpretation of this without clear direction will result in widely varying pricing and level of quality.

Answer: *The awarded contractor is required to provide a one-time landscape enhancement using the existing landscape. For example, trimming plants/shrubs/trees and apply mulching wherever needed.*

Question: Is mulch or pine straw installation included with the one time enhancements? If so, what material and at what quantity?

Answer: *Yes, mulch or pine straw installation can be included in the one-time enhancement.*

Question: You've requested both pricing for designs and to provide the actual designs in the same procurement. If all bidders generate designs to submit, which are proprietary, will they all be compensated for provision of their designs based on the fees they provide regardless of award?

Answer: *Only the recommended award bidder shall submit a design for each location.*

Question: Is a turf chemical program to be included with the ongoing maintenance of the turf areas post renovation? It would be recommended to preserve the investment and long term aesthetic. If it is included, is the desire to have healthy weed free turf at all times?

Answer: *The county required pre-emergent and post emergent applications.*

Question: Which material, mulch or pine straw, is to be utilized in section D, Continued Landscaping Enhancement and Maintenance #18? Please provide the quantity to include.

Answer: *The county preferred pine straw. However, mulch is also acceptable.*

Question: Are we to provide two maintenance prices for the interchanges? One to maintain the existing conditions and another to maintain the post renovation conditions?

Answer: *Bidder shall provide an all-inclusive price for maintenance.*

Question: First Source Ordinance: Does the submittal require "Good Faith" efforts to hire prior to award?

Answer: *The awardee is required to make a good faith effort to hire half of their new employees utilizing the First Source Registry. This would occur once the contract has been awarded and only if the awardee is adding new staff for the services/project.*

Question: Dekalb First Ordinance: Is an active application for LSBE-MSA status sufficiently satisfy the "Good Faith" requirement of this program?

Answer: *No.*

2. It is the responsibility of each bidder to ensure that he/she is aware of all addenda issued under this ITB. Please sign and return this addendum.
3. All other conditions remain in full force and effect.

Phyllis A. Head

Phyllis A. Head
Procurement Manager
Department of Purchasing and Contracting

ACKNOWLEDGMENT

The above Addendum #1 is hereby acknowledged:

(NAME OF BIDDER)

(Signature)

(Title)