

May 14, 2019

TO: All Bidders under Invitation to Bid No. 19-101107

FROM: Department of Purchasing and Contracting, DeKalb County, Georgia

ADDENDUM NO. # 1

Invitation to Bid (ITB) No. 19-101107 – Litter Removal Services (Annual Contract with 2 Options to Renew), is hereby amended as follows:

1. **The Scope of Work (SOW) has been revised. Page No. 20 of ITB – Section A under ‘CONTRACT TERM AND SERVICE FREQUENCY’; should read: “This contract consists of weekly litter removal services, estimated August 1, 2019 through July 31, 2020.” Please replace page no. 20 with the attached.**
2. It is the responsibility of each bidder to ensure all awareness of all addenda issued under this ITB. Please sign and return this addendum. You may call Jovan Hooper, Procurement Agent at (404) 371 - 3664 before the bids are due to confirm the number of addenda issued.
3. All other conditions remain in full force and effect.

Jovan Hooper
Procurement Agent
Department of Purchasing & Contracting

**Invitation to Bid (ITB) No. 19-101107 – Litter Removal Services (Annual Contract
with 2 Options to Renew)**

ACKNOWLEDGMENT

Date: _____

The above Addendum is hereby acknowledged:

(NAME OF BIDDER)

(Signature)

(Title)

- L. The Contractor shall assign a minimum of one or more crew of five (5) personnel or more to work on each designated location.
- M. All designated locations, as outlined in each group, shall be properly serviced and completed by the Contractor each week.
- N. The Contractor shall complete and submit the Quality Review Form (**attached herein as Attachment I**) for each completed designated location, along with before and after pictures within 48 hours after completion of each designated location.

CONTRACT TERM AND SERVICE FREQUENCY:

- A. This contract consists of weekly litter removal services, estimated August 1, 2019 through July 31, 2020.
- B. During the contract term, the Contractor may be requested by the County to service certain locations two times per week on every Tuesday and Thursday or on other selected week days approved by the County Project Manager. The bidder shall also provide quotes for those locations as listed in the Price Schedule under Alternate Service Frequency. The quotes shall be valid throughout the contract term.
- C. The proposed work schedule shall be eight (8) hours a day between 7:00AM EST and 5:00PM EST, Monday through Saturday.
- D. All designated locations as outlined in each group shall be serviced by the Contractor one (1) time per week. If locations with Alternate Service Frequency (See Price Schedule) is recommended, these locations shall be serviced two times per week on Tuesdays and Thursdays or on other selected week days approved by the County Project Manager. Litter removal shall be scheduled with the county assigned Project Manager. In the event that weather conditions prevent timely project completion on schedule, an extension of the scheduled deadlines may be negotiated with the Project Manager.
- E. All service discrepancies shall be resolved by the Contractor within 48 hours.

EXPERIENCE REQUIREMENT:

- A. Contractor(s) shall have previous work experience in completing this scope of work.