

**September 29, 2021**

**TO:** All Bidders under RFQ No. 21-300189 Work Gloves for DeKalb County Sanitation and Beautification Division

**FROM:** Department of Purchasing and Contracting, DeKalb County, Georgia

**ADDENDUM NO. 1**

Request for Quote (RFQ) No.: 21– 300189 Work Gloves for DeKalb County Sanitation and Beautification Division, is hereby amended as follows:

1. The following questions regarding this solicitation were received and the answers are provided in italics below.

**A. Question:** Are these quantities an estimate? If so, is this an estimated annual usage or would these be ordered all at once.

**Answer:** The quantities are estimated annual usage. They are based on avg. quantities purchased in the previous years.

**B. Question:** I see there are multiple delivery points. Will each division require the estimated quantities? For example, the RFQ has 20 dozen small leather palm work gloves. Is this 20 dozen total for all locations or would this be 20 dozen for each location?

**Answer:** The total estimated quantities are for all Sanitation/Beautification locations. They don't necessary for one location.

**C. Question:** We want to bid on items 6, 7, 8, & 9. However our thickness for our Latex Gloves is 2.76 Mils at the cuff, 3.35 Mils at the palm, and 5.9 Mils at the finger. Can we still bid on these items?

**Answer:** Bidder may bid on these items and provide gloves sample

**D. Question:** I'm in the process of filling out the bid. But it's not 'fillable'. Do you know a trick to make this so I can fill it out electronically?

**Answer:** No

**E. Question:** Will the customer accept DocuSign signatures? Will the customer still require notary, or will they waive it due to the pandemic?

**Answer:** It can be signed digitally. The notary will be waived; but will be required upon award.

**F. Question:** Please also advise if it is allowed to submit a OSFM glove for all 4 sizes of Gloves, leather palm work, gauntlet long cuff?

**Answer:** We accept Liberty Brand gloves or equivalent.

**G. Question:** Will the above bid be a one time shipment or for a period of time?

**Answer:** No, this is not a one time shipment. This is a 12-month contract with multiple orders.

**H. Question:** Does the quote include shipping?

**Answer:** No

**I. Question:** May we request the previous bid tabulation and contract pricing of Work Gloves for Sanitation and Beautification Division with reference no. 21-300189-RFQ?

**Answer:** Your request for previous solicitation information must be submitted as an Open Records Request (ORR). Please visit: [www.dekalbcountyga.gov/open-records-request-purchasing](http://www.dekalbcountyga.gov/open-records-request-purchasing) to submit an ORR.”

2. It is the responsibility of each bidder to ensure all awareness of all addenda issued under this RFQ. Please sign and return this addendum. You may call Marion Dean, Procurement Agent at (404) 371- 6330 before the bids are due to confirm the number of addenda issued.

3. All other conditions remain in full force and effect.

Marion Dean

Procurement Agent  
Department of Purchasing and Contracting

**ACKNOWLEDGMENT**

Date: \_\_\_\_\_

The above Addendum is hereby acknowledged:

\_\_\_\_\_  
(NAME OF BIDDER)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)