

October 25, 2019

TO: All Bidders under **RFP No. 19-500531, Video Recording System for Police Services**

FROM: Department of Purchasing and Contracting, DeKalb County, Georgia

ADDENDUM NO. # 1

Request for Proposals (RFP) No.: 19-500531, Video Recording System for Police Services, is hereby amended as follows:

1. The Proposal Due Date has been ***extended***. The new Proposal Due Date is **November 7, 2019 at 3:00 PM EST.**
2. **DELETE Page 14, Attachment A, Cost Proposal Form** and **REPLACE** with **Revised Page 14, Attachment A, Cost Proposal Form** included in this Addendum No. 1. Please note that the Price Proposal Form must be submitted in a separate, sealed envelope.
3. The questions received and their resulting answers pertaining to this RFP appear below:

A. **Question:** It was mentioned that the new system did not need to depend on the County's infrastructure. They also mentioned that they wanted a cloud based retention service. If that is the case, would you need a new dedicated internet line installed or would you use the current internet services that runs to the building?

Answer: No, we currently have a dedicated internet line.

B. **Question:** Would it be best for us to supply a wall mount rack for the IT room to store the headend equipment? If so, does this need to be a lockable cabinet or can it be an open frame rack?.

Answer: Yes, an open frame rack would be acceptable.

C. **Question:** Cloud Storage Solution – If a cloud-based storage solution is to be proposed and installed. The recording device would have to be connected to the building's primary network for the video to be uploaded to the cloud. Question: Would the department/division allow the main recording device to be connected to the building's primary network if the video recording system operates independent/ stand-alone to allow for cloud-based video storage?

Answer: Yes.

- D. **Question:** Cloud Storage Solution – Using cloud-based video storage will require monthly or annual costs. Question: Is the department/division in a position to approve or accept a monthly or annual cost for cloud-based video storage? If yes, would the department/division prefer monthly or annual pricing?

Answer: Yes, should be annual cost. Please refer to Question 2 above for the Revised Cost Proposal Page.

- E. **Question:** Video Recording Workstations – Are we to provide new video client workstation desktop computers? If yes, how many are required?

Answer: Yes, please see page 4 detailing the required scope of work, bullets 9 and 10.

- F. **Question:** In response to a question posed by a Vendor at the walk-thru/pre-bid mtg, the County stated the minimum number of cameras required was as follows: 12 Interview Rooms (5 off of one hallway, 7 more off of another hallway), 4 non-custodial rooms, and 1 lobby camera. This totals 17 cameras. Would the County confirm that this is correct?

Answer: This is correct.

- G. **Question:** Additionally, one camera exists in each of the two hallways – is it the County’s intention that this project provide replacement cameras to record in each of these two hallways also?

Answer: No. Cameras are not needed in the hallway.

- H. **Question:** In response to a question posed by a Vendor at the walk-thru/pre-bid mtg, the County stated the project requires a camera in the lobby area near the interview rooms. Will the County clarify how many hours per day that lobby camera will be recording video?

Answer: 24 /7 (motion activated is preferable).


- I. **Question:** In response to a question posed by a Vendor at the walk-thru pre-bid mtg, the County’s DeKalb First Source jobs program representative stated that the selected Vendor would need to complete required form Exhibit 4 ‘Employment Roster’ only if awarded the contract. As a follow up, would the County confirm that this Exhibit 4 form would not be needed to filled out and submitted by Vendors at the time of submitting their Proposal?

Answer: This is correct, Page 46 must be filled out and signed, the top of Page 47 must be filled out and returned whether you intend to utilize WorkSource DeKalb or not in

order to remain responsive. Pages 48 and 49 are utilized if you intend on hiring for this project.

4. It is the responsibility of each bidder to ensure that he/she is aware of all addenda issued under this ITB. Please sign and return this addendum. You may call Jennifer Schofield, Procurement Agent, 404.687.4042; before the Proposals are due to confirm the number of addenda issued.

5. All other conditions remain in full force and effect.


Jennifer Schofield
Procurement Agent
Department of Purchasing and Contracting

ACKNOWLEDGMENT
RFP No. 19-500531, Video Recording System for Police Services

Date: _____

The above Addendum #1 is hereby acknowledged:

(NAME OF FIRM)

(Name and Signature)

(Title)

jjs/DR

COST PROPOSAL FORM

Responder: State a FIRM FIXED LUMP SUM for all costs, direct and indirect, administrative costs, and all things necessary for *RFP 19-500531, Video Recording System for Police Services*.

Section 1: All requirements listed under the Scope of Work, Initial Year Maintenance and Support and Initial Year Cloud Based Video Storage

(State the amount in writing on this line.)

\$ _____

(State amount in figures on this line.)

Section 2: Annual Maintenance and Support

- 24 hours 7 days a week customer support/service with a response time of no more than 24 hours after being contacted.

Annual Maintenance and Support	Cost
Annual Maintenance and Support Fees for Year 2	
Annual Maintenance and Support Fees for Year 3	
Annual Maintenance and Support Fees for Year 4	
Annual Maintenance and Support Fees for Year 5	
Total Annual Maintenance and Support Fees Years 2-5	

Section 3: Cloud Based Video Storage

Annual Storage Fees	Cost
Annual Storage Fees for Year 2	
Annual Storage Fees for Year 3	
Annual Storage Fees for Year 4	
Annual Storage Fees for Year 5	
Total Annual Storage Fees Years 2-5	

Grand Total of Section 1, Section 2 and Section 3:

(State the amount in writing on this line.)

\$ _____

(State amount in figures on this line.)