

ADDENDUM NO. 1

December 16, 2019

TO: ALL BIDDERS UNDER INVITATION TO BID NO. 19-101184

FROM: Department of Purchasing and Contracting, DeKalb County, Georgia
For additional information, go to: <http://yourdekalb.com/purchasing/index.html>

SUBJECT: Invitation to Bid (ITB) No. 19-101184, Sale of Surplus @ 3190 Zion Street.

1. The solicitation due date has been extended to **Friday, December 27, 2019 at 3:00 pm est.**
2. The Purchasing and Contracting Department point of contact for this solicitation has been changed. The contact is Delois Robinson, Procurement Manager, email address: drobinson@dekalbcountyga.gov and the telephone number is (404) 427-1319.
3. The following questions regarding this solicitation were received and the answers are provided in italics below.
 - A. **Question:** We do not understand the format for our bids. Is there a bid form we need to request? Do we compose a document for our bid? If the Invitation to Bid is to be filled out, the information area on page 2 looks more appropriate for bidding on a service contract than a private citizen trying to bid on property. Likewise, the form on page 9 does not have an item that seems pertinent to our situation. Basically, we aren't sure how to send you our bids.
Answer: *Please follow the instructions in the Invitation To Bid document, which is the bid form, as outlined on page 3 entitled 'Notices To Bidder'. Each page must be completed and returned along with the bid deposit. Specifically, page 2 should be completed with your information as the private citizen since you are submitting the bid. A company may bid as well; page 5 is your actual bid and page is the sales tax certificate for completion if you are tax exempt.*
 - B. **Question:** When are bids unsealed and how and when are the results announced?
Answer: *The bids are opened and announced at the established due date and time.*
 - C. **Question:** Has the county obtained a title search to determine if there are recorded liens or easements on either or both properties?
Answer: *No, the properties are sold "as-is".*
 - D. **Question:** Does the county specify a closing attorney, or can we use our own?
Answer: *Transaction requires cash payment and will not involve a closing attorney.*

E. **Question:** If the county mandates a specific closing attorney, will they provide buyers title insurance?
Answer: *Transaction requires cash payment and will not involve a closing attorney.*

F. **Question:** What type of deed is used to transfer title to the property?
Answer: *A Quitclaim Deed will be issued upon receipt of full and final payment for the purchase of the property.*

G. **Question:** Finally, are there surveys or other pertinent documents available for either or both properties? If so, could you email them to me?
Answer: *No, surveys and other related due diligence documents have not been obtained for the advertised properties.*

4. It is the responsibility of each bidder to ensure that he is aware of all addenda issued under this ITB. Please sign and return this addendum. You may call Delois Robinson, Procurement Manager at 404.427.1319 before the bids are due to confirm the number of addenda issued.
5. All other conditions remain in full enforce and effect.

Delois Robinson, CPPO
Procurement Manager
Department of Purchasing and Contracting

ACKNOWLEDGEMENT

The above Addendum #1 is hereby acknowledged:

(NAME OF BIDDER)

(SIGNATURE)

(TITLE)