



Department of Purchasing and Contracting

ADDENDUM NO. 1

March 25, 2019

TO: ALL BIDDERS UNDER INVITATION TO BID (ITB) NO. 19-101086

FROM: Department of Purchasing and Contracting, DeKalb County, Georgia
For additional information, go to: <http://yourdekalb.com/purchasing/index.html>

SUBJECT: ITB No. 19-101086, “**SODDING OF SOCCER FIELDS – SE ATHLETIC PARK, MIDWAY PARK & REDAN PARK**” is hereby modified as follows:

- A. **DELETE** Page 1 of the ITB and **REPLACE** with “**Revised Page 1**” as attached hereto.
- B. **DELETE** Page 20 of the ITB and **REPLACE** with “**Revised Page 20**” as attached hereto.
- C. **DELETE** Page 27 of the ITB and **REPLACE** with “**Revised Page 27**” as attached hereto.
- D. We have received questions pertaining to this RFP. The questions and their resulting answers appear below:

- 1. **Question.** What is your definition of topsoil?
Answer. Topsoil furnished by the CONTRACTOR shall consist of a natural friable surface soil without admixtures of undesirable subsoil, refuse, or foreign materials. It shall be reasonably free from roots, hard clay, coarse gravel, stones larger than one inch in any dimension, noxious weeds, tall grass, brush, sticks, stubble or other material which would be detrimental to the proper development of vegetative growth.

Topsoil shall be obtained from naturally well drained sites where topsoil occurs at least 4-inches deep. Topsoil shall not be obtained from bogs or marshes.

Topsoil shall conform to the following grading:

Sieve Sizes Percentage Passing

1-inch 100%

1/2 inch 95% - 100%

No.4 75% - 100%

No.10 60% - 100%

No.200 10% - 60%

Topsoil shall contain not less than 3%, or more than 20% organic matter, by weight as determined by loss-on-ignition of oven-dried samples in accordance with ATM T-6. Organic material shall be decomposed and free of wood.

2. **Question.** Is a good sand a substitute for topsoil?
Answer. No.
3. **Question.** Will the irrigation heads be marked by your irrigation personnel before we start?
Answer. Yes, the County's Department of Recreation, Parks and Cultural Affairs.
4. **Question.** Does the sports field contractor have to be a member of the sports turf association as long as they meet the qualifications of jobs completed in the last 5 years?
Answer. It is preferred that the contractor is a member, but it is not a requirement.
5. **Question.** What is your schedule/date in approving the low bid, if the completion date is in June?
Answer. The County will determine project completion date with the awardee.
6. **Question.** Define the term "Topsoil" or provide specs on what type of material can be used for the replacement of 4 inches of fill to all fields?
Answer. See response to Question "1" above.
7. **Question.** What are the hours we can work during the day and can we work on the weekends?
Answer. You may work from sun up until sunset weekdays and weekends.
8. **Question.** What is the protocol for concrete sidewalks, curbs, and asphalt that may be damaged during the hauling process?
Answer. Any damage caused is the responsibility of the contractor to repair. I would recommend placing plywood down on any surfaces where equipment may travel.
9. **Question.** Will the June 30, 2019 date still be required, or will date be modified if start date for project changes due to added amendments?
Answer. See response to Question "5" above.
10. **Question.** Is the "Certified Field Builder – Natural Turf" certification required?
Answer. See response to Question "4" above.
11. **Question.** Is a bond required for this project?
Answer. No, a bond is not required.
12. **Question.** Can other construction equipment be used to help speed up the process of removal of existing sod and fill that are not mentioned in bid package?

Answer. The ITB does not specify what equipment to use for removal of existing sod; as long as the sod is removed and not tilled, most equipment would be acceptable to achieve this.

13. **Question.** Who is responsible for the locating and marking of all irrigation heads and valves?

Answer. See response to Question “3” above.

14. **Question.** Has anyone verified the depth of the irrigation lines and wire so that during removal process no damage may occur? If not, who is responsible if damaged?

Answer. No, but the lines should be below the 4” depth, the heads will be marked prior to work starting and any damage caused to the lines and the heads is the responsibility of the contractor to repair.

15. **Question.** What systems are used for the irrigation? Hunter, Rainbird, or Toro?

Answer. Hunter and Rainbird.

16. **Question.** Is it correct that there will be no drainage installed at any of the fields?

Answer. Yes, that is correct, all drainage will be handled by surface draining.

17. **Question.** What is the protocol for fencing and posts needing to be removed for the entering and exiting of equipment and trucks? Is it agreed that Contractor is not responsible for any existing damage to fence located around project?

Answer. The contractor may remove and replace any fence areas to gain access to the fields. You are not responsible for any existing damage to the fence and this can be discussed with the Awardee.

18. **Question.** Has soil testing been completed on any of the fields? Has the perk rate been determined below 4 inches being removed?

Answer. No.

19. **Question.** What are the acceptable delay times?

Answer. See response to Question “5” above.

THE FOLLOWING QUESTIONS PERTAIN TO SE ATHLETIC PARK (AS32 & AS33):

20. **Question.** Are the irrigation heads on swing joints?

Answer. Yes.

21. **Question.** Will there be any drainage installed on this project? If not, will there be an amendment releasing Contractor from any wet fill or standing water along the fence lines?

Answer. See Response to Question 16. At the centerline of each field, the grade should be 0.5% higher than the existing elevation at the fence line. Base the grade from the outside of the fence line existing elevation in order to achieve the highest grade at the center of the field. This will ensure that there will be no standing water or ponding on the field

22. **Question.** Given the existing grades of the area surrounding field, what if the proposed .5% grade cannot be achieved and what course of action will Dekalb County approve or suggest for this situation?

Answer. See Response to Question 21.

23. **Question.** What is the exact number of acres needed to be sodded fence to fence per this location?

Answer. Refer to the price schedule the acreage and verify in the field.

24. **Question.** Does the quantity of sod per field include the disturbed areas that will occur due to trucking material from parking lot to field?

Answer. No, just the field.

THE FOLLOWING QUESTIONS PERTAIN TO REDAN PARK (AF21):

25. **Question.** Is the soccer field the only surface having the 4 inches removed or is the softball field included being that they are combined?

Answer. There isn't a soccer field located at this park. It's the outfield of the overlay field, AF21. Refer to drawings in ITB.

26. **Question.** Is the existing remaining sod on the baseball field to be removed, regraded and sodded in the number?

Answer. Refer to drawings provided in ITB for identification of fields to be sodded.

27. **Question.** Given the existing grades of the area surrounding fields what if the proposed .5% grade cannot be achieved due to the combined fields?

Answer. For the combo field, the highest elevation will be at the edge of the infield and then grade 0.5% back to the fence line.

28. **Question.** Will 'crowning' the field make the water flow back to the baseball field? Please explain?

Answer. This field will not be crowned.

29. **Question.** Does the quantity of sod per field include the disturbed areas that will occur due to trucking material from parking lot to field?

Answer. No, See Response to Question 24.

30. **Question.** Will there be any drainage installed on this project?

Answer. No, See Response to Question 16.

THE FOLLOWING QUESTIONS PERTAIN TO MIDWAY PARK (AF22):

31. **Question.** What is the square footage of sod needed for this field and are we looking at removing four inches fence to fence?

Answer. Refer to the price schedule the acreage and verify in the field. Yes, 4" will be removed to the fence line.

32. **Question.** Does the quantity of sod per field include the disturbed areas that will occur due to trucking material from parking lot to field?

Answer. No, See Response to Question 24.


33. **Question.** Will there be any drainage installed on this project?

Answer. No, See Response to Question 16

E. All other conditions remain in full force and effect.

F. It is the responsibility of each Bidder to ensure that he/she is aware of all Addenda issued under this ITB. You may contact Brenda Redus, Senior Procurement Agent, at bredus@dekalbcountyga.gov, before the bids are due to confirm the number of addenda issued.

G. All Bidders to this ITB must acknowledge receipt of this Addendum by signing the below Acknowledgement form and returning it with your bid.


Brenda H. Redus, Senior Procurement Agent
Department of Purchasing and Contracting

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ITB NO. 19-101086**



Department of Purchasing and Contracting

Maloof Administration Building, 1300 Commerce Drive, 2nd Floor, Decatur, Georgia 30030

March 11, 2019

INVITATION TO BID (ITB) No. 19-101086

FOR

**SODDING OF SOCCER FIELDS AT SE ATHLETICS PARK, MIDWAY PARK & REDAN PARK
DEKALB COUNTY, GEORGIA**

Senior Procurement Agent:	Brenda H. Redus
Phone:	(404) 371-4943
Email:	bredus@dekalbcountyga.gov

Mandatory DeKalb First LSBE/Primes Meeting: (Bidders must attend 1 meeting on either of the dates listed in person or via video conference.)	March 13, 2019 or March 20, 2019 4572 Memorial Drive, Decatur, Georgia 30032 Main Conference Room - A (Meetings are held at 10:00 a.m. and 2:00 p.m.) Video Conference: Utilize the link supplied on our webpage labeled "DeKalb First LSBE Video Meeting" Phone: (770)414-2144 with PIN# 199812
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Mandatory Pre-Bid Conference and Site Visit:	March 19, 2019 @ 10:00 a.m. Southeast (SE) Athletic Park 5845 Hillvale Road, Lithonia, GA 30058
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Deadline for Submission of Questions:	5:00 P.M. ET, March 20, 2019
Bid Opening:	3:00 P.M. ET, April 1, 2019
Price Schedule Opening:	3 – 5 Business days after Bid Opening

FIRM'S NAME AND ADDRESS: (Street, City, State and Zip Code. Type or print): Federal Tax ID No. _____ ARE YOU A DEKALB COUNTY FIRM? Yes ___ No ___	TELEPHONE AND FAX NUMBERS WITH AREA CODE: Phone: _____ Fax: _____ E-mail: _____
SIGNATURE OF PERSON AUTHORIZED TO SIGN BID AND DATE: _____	SIGNER'S NAME AND TITLE (Type of Print): _____

THE RESPONSIBILITY FOR SUBMITTING A RESPONSE TO THIS BID TO THE DEPARTMENT OF PURCHASING AND CONTRACTING OF DEKALB COUNTY GOVERNMENT ON OR BEFORE THE STATED DATE AND TIME WILL BE SOLELY AND STRICTLY THE RESPONSIBILITY OF THE BIDDER.

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maintenance plan and make at least two site visits after completion of the installation and during the grow in period of 90-120 days. All sod must be installed no later than June 30, 2019.

II. CONTRACTOR’S QUALIFICATIONS:

Only Contractors meeting all the following qualifications will be considered:

- 2.1. The Contractor shall be a contractor who has conducted substantial business in the construction of athletic fields at the time of submittal of the bid.
- 2.2. The Contractor must have built and completed two (2) similar projects during the last five (5) consecutive years.
- 2.3. Projects previously performed by owners, partners, investors, staff & employees in association with other organizations will not be considered. Work performed as a subcontractor involving only part of direct field construction on such previous projects shall not be considered. For example, contractors whose primary experience only involves the sprigging of athletic fields shall not be considered a qualified Contractor for this sodding project. Please list two (2) most recent projects in Exhibit 1 below:

EXHIBIT 1

Location of Project	Type of sod installed	Date of Completion	Company Contact Name & Phone No.	Type of Work Performed

2.4. The Contractor must perform all required work with staff supervision and employees, using company equipment either owned or leased. The Prime contractor may not subcontract any of the laying of the sod work. Each Bidder must have routinely constructed 100% of projects listed via its own forces. The Contractor may subcontract, but not be limited to, the following work; (1) the removal of existing sod, (2) the trenching, and (3) the hauling of the sod. The Contractor directly controls and supervises the subcontractor(s).

2.5. The Contractor’s use of laser technology shall include, (1) a laser controlled hydraulically activated land plane, (2) tractors, (3) disc harrows and other specialized sports field construction equipment.

2.6. The Contractor must allow PRE-inspection by DeKalb County Recreation, Parks and Cultural Affairs Department of the turfgrass that will be used on this project.

2.7. It is preferred that at least one senior staff member/owner carry a current “Certified Field Builder – Natural Turf” certification as issued by the American Sport Builders Association. Provide a copy of certification with Bid Submittal.

THIS PAGE MUST BE RETURNED WITH YOUR BID. FAILURE TO SUBMIT THIS COMPLETED FORM WILL RESULT IN YOUR BID BEING DEEMED NON-RESPONSIVE.

ATTACHMENT A

REQUIRED DOCUMENTS CHECKLIST

Bidder shall complete and submit the following documents with their bid:

Bid Page No.	Title	Check This Box If Included With Bid
26	Bid Acknowledgement Form*	
27	Required Documents Checklist	
28	Contractor Reference and Release Form*	
29	Subcontractor Reference and Release Form, if applicable**	
31	Contractor Affidavit*	
32	Subcontractor Affidavit, if applicable**	
33 - 40	LSBE - Exhibits A and/or B of Attachment G*	
42	New Employee Tracking Form*	
41 - 44	First Source Jobs Acknowledgement Form *	

***If these mandatory forms are not completed and submitted with the bid, the bidder will be deemed non-responsive.**

****These forms are applicable if a subcontractor will be utilized to fulfill the requirements of this contract. If these forms are applicable, they must be completed and submitted along with the bid. Failure to submit these forms, if applicable, will result in the bidder being deemed non-responsive.**

I, the undersigned, acknowledge that I have included the requested documents as listed above.

Printed Name

Signature

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ACKNOWLEDGEMENT

The above Addendum No. 1 is hereby acknowledged:

Company Name

Signature & Title

DR:bhr