

December 5, 2022

TO: ALL PROPOSERS UNDER RFP NO. 22-500612

FROM: Department of Purchasing and Contracting, DeKalb County, Georgia

ADDENDUM NO. 1

Request for Proposals (RFP) No. 22-500612 Architectural & Engineering Services for the New Brookhaven Library (Five (5) Year Multiyear Contract) is hereby modified as follows:

1. The bid due date has been extended to 3:00 p.m., Thursday, December 15, 2022.
2. We have received questions pertaining to this RFP. The questions and the resulting answers appear below:

A. Question: Is there a page limit to the proposal document?

Answer: While there is no page limitation, please ensure that your response is concise and addresses all the requirements of the Request for Proposal.

B. Question: Regarding Attachment D and E, are the Responders to be considered ‘Contractors’, and consultant parties are ‘Subcontractors’?

Answer: The contract will be awarded to a Prime Contractor, and anyone that is a part of the Prime Contractor’s team would be considered the sub-contractor(s).

C. Question: Do Responders need to provide a consultant for fire alarm/sprinkler design, or will this be design/build during construction?

Answer: The fire alarm and pull station device locations, as well as the annunciator/FA Control Panel location(s), are to be shown on the electrical engineer’s Power & Systems Plans but the actual design of the sprinkler system itself is typically delegated to the contractor’s sprinkler consultant/sub-contractor.

D. Question: In the solicitation, on Pg 5, Item #6 Whom, Shall provide the 11-month warranty??

Answer: At 11 months after Substantial Completion (one month before the end of the basic, standard, 1-year warranty period.), the Architectural & Engineering Design Team and CA Professional will accompany and assist the Owner in a complete inspection of the project. The purpose of this inspection is to discover and identify any possible discrepancies or failings with the construction, the equipment, the workmanship, and/or the materials and bring them to the attention of the contractor for correction before the warranty period runs out.

E. Question: In the solicitation, on Pg 8, Dekalb First Ordinance, I learned during the virtual LSBE training this morning that we should utilize Dekalb First participants in the bid process for this

project. What types of personnel will we be able to utilize? Will it be strictly laborers? or are their project management personnel available through this program?

Answer: Per the DeKalb First Ordinance, prospective bidders are encouraged to view the LSBE Certified Vendor List to review and determine if a certified LSBE company exists and can complete the required job specifications.

F. Question: Can you confirm if there is a maximum page limit for the Technical proposal, and clarify if this count is for an individual side of a page or for the number of physical pages? For reference – 40 sides would be equal to 20 physical pages?

Answer: Please see the response to question A.

G. Question: Can you clarify where the property boundary for the library site ends, as it abuts the park?

Answer: Please review the attached Attachment 1: Boundary Site Survey.

H. Question: Can you clarify the number of sample projects that are desired? Is there any specific information about them that you would like to be included?

Answer: Sample projects can consist in the range of 2-5 recently completed projects.

3. All other conditions remain in full force and effect.
4. It is the responsibility of each proposer to ensure that he/she is aware of all addenda issued under this RFP. Please sign and return this addendum. You may contact Kyheem Bristol, Procurement Agent, at kbristol@dekalbcountyga.gov before the bids are due to confirm the number of addenda issued.

Kyheem Bristol
Procurement Agent
Department of Purchasing and Contracting

ACKNOWLEDGEMENT

Date

The above Addendum No. 1 to RFP No. 22-500612 is hereby acknowledged:

(Name of Bidder)

(Signature)

(Title)