

August 11, 2022

TO: All Bidders under **RFQ 22-300378, Real Estate Services**

FROM: Department of Purchasing and Contracting, DeKalb County, Georgia

ADDENDUM NO. # 1

Request for Quotes (RFQ) 22-3003781, Real Estate Services is hereby amended as follows:

1. The date of this solicitation has been extended. All quotes are due on or before 3:00 p.m. EST on August 16, 2022.
2. The proposed term of this RFQ has been modified to an Annual Contract with (2) options to renew. (Please see revised page (1) of RFQ attached.)
3. Questions received have been compiled and their resulting answers are indicated below:

A. **Question:** How many projects are intended for this RFI?

Answer: Please note that this is an RFQ (Request for Quote not a RFI (Request for Information) At this time, the number of projects is undetermined and is on an as needed basis.

B. **Question:** When is the County expected to issue the NTP?

Answer: Upon the submission, evaluation, and award of the RFQ, a NTP will be scheduled as soon as possible.

A. **Question:** Are there any extended or renewable options for this RFI?

Answer: Please refer to Item No. 1 of this Addendum. The RFQ is renewable.

B. **Question:** Does the County intend to cost reimburse the contractor for pass-through task orders utilized?

Answer: The selected contractor will be paid based on the work performed as described within the RFQ.

C. **Question:** On what basis will the award be made?

Answer: The award will be made based on qualifications and pricing. Please see all requirements under Paragraph 2 of the Scope of Work on Page 3 and the qualifications under Agent Qualification on Page 3.

4. It is the responsibility of each respondent to ensure that he/she is aware of all addenda issued under this RFQ. Please sign and return this addendum with your response. You may contact Monique McCrear, Procurement Technician, mcmccrear@dekalbcountyga.gov; before the Quotes are due to confirm the number of addenda issued.
5. All other conditions remain in full force and effect.

Monique McCrear

Monique McCrear
Procurement Technician
Department of Purchasing and Contracting

ACKNOWLEDGMENT

RFQ No. 22-3003781, Real Estate Services

Date: _____

The above Addendum #1 is hereby acknowledged:

(NAME OF FIRM)

(Name and Signature)

(Title)

dmr

Department of Purchasing & Contracting
1300 Commerce Drive, 2nd Floor
Decatur, Georgia 30030
Fax: (404) 371-7006

Date: August 11, 2022

Request for Quotation No. 22-3003781

Real Estate Services

ADDENDUM #1 – REVISED PAGE 1

I. Proposed Term:

Annual Contract with (2 Options) to renew

II. Attachments:

- A. Scope of Work
- B. Quote Form
- C. Bidder Contact Information
- D. Reference Form and Reference Check Release Statement
- E. Bidder Affidavit
- F. Insurance Requirements

III. Payment Terms:

Net 30

IV. Scope of Work:

See Attachment A

V. Federal Work Authorization Program:

All qualifying contractors and subcontractors performing work with DeKalb County, Georgia must register and participate in the federal work authorization program to verify the work eligibility information of new employees. In order for a Quotation to be considered, it is mandatory that the Quote Form – Attachment B, Reference Form – Attachment D, and Bidders Affidavit E be completed with bidders proposal.