

February 03, 2020

TO: All Bidders under RFQ No. 20-3003721, DEKALB COUNTY LAW OFFICES RENOVATION

FROM: Department of Purchasing and Contracting, DeKalb County, Georgia

ADDENDUM NO. # 1

Request for Quotation (RFQ) No.: 20-3003721, DEKALB COUNTY LAW OFFICES RENOVATION, is hereby amended as follows:

1. We have received questions pertaining to this Request for Quote. The questions and their resulting answers appear below:

A. **Question:** Do you have a cost estimate or range value?

Answer: Yes, between \$25,000 to \$50,000.

B. **Question:** Will the county coordinate the installation of lock cores for the new doors or provide the cores to match the existing building key tree?

Answer: Yes.

C. **Question:** Is security in the building 24/7 to allow access in and out to the 5th floor overnight?

Answer: Yes.

D. **Question:** On the cover sheet- Ao.o of drawings, general notes item 7 states that "The contractor shall be responsible for all permits and certificates necessary to complete the work described herein, and shall comply with all applicable federal, state, and local ordinances". Will this project require a permit, and if so, will the permitting fees be waived??

Answer: A permit will be required to be pulled by the contractor. The jurisdiction is the City of Decatur. The permit fees are not waived.

E. **Question:** Is furniture moving within the scope of work or will the County clear the area themselves to accommodate the renovations?

Answer: Furniture that is not affixed to the walls will be moved by the County. The shelving in the newly-created privacy room will be removed by the County to accommodate the new room.

- F. **Question:** Will the County provide dumpster for this project or does the contractor need to provide his own dumpster?

Answer: No. The County will reserve an area in the visitor parking behind the existing dumpster enclosure for contractor's dumpster.

- G. **Question:** On the door schedule shown on A1.6 of the drawings, the hardware and accessories were not shown. Please provide the type of door hardware requested (locksets, closers, door stops, hinges, etc.)?

Answer:

DOOR 02:

3 EA HINGE 4.5 X 4.5
1 EA LOCKSET (OFFICE/ENTRY) BEST
1 EA CYLINDER
1 EA WALL STOP
3 EA SILENCER

DOOR 03:

3 EA HINGE 4.5 X 4.5
1 EA LOCKSET (PRIVACY) BEST
1 EA INDICATOR (INDICATOR BOLT)
1 EA WALL STOP
3 EA SILENCER

DOOR 04:

REVISION: WIDTH OF DOOR TO BE CHANGED TO 2'-6"
3 EA HINGE 4.5 X 4.5
1 EA LOCKSET (STOREROOM) BEST
1 EA CYLINDER
1 EA WALL STOP
3 EA SILENCER 1229A.

- H. **Question:** What types of finishes are required for the cabinet and/or shelves?

Answer: Cabinets in the Copy Room are plastic laminate over 3/4” plywood. The interior is white melamine finish. The solid surface countertop and backsplash are equivalent to Corian.

The Storage Room will be 24” deep painted wood shelving with side and back wood supports or shelf standards and brackets.

The Shelving in Detail 7/A1.6 must meet be Premium Grade Wood and meet the current Architectural Woodwork Institute standards.

- I. **Question:** Is there a designated area assigned to store materials to be salvaged and re-used?

Answer: An area will be designated in the file room.

- J. **Question:** On the cover sheet A0.0 of drawings, general notes item 12 states “All glazing in hazardous areas shall be tempered unless impact resistant”. Does this project scope of work involve glazing?

Answer: No glazing is included in the scope of work, that statement is a standard general comment.

- K. **Question:** On the Demolition plan A1.1 of drawings, sheet notes item 01 states “Remove / relocate shelving units”. Please indicate which shelving units will be relocated. Will we be required to salvage any of the shelving units for re-use?

Answer: All the shelving units shown to be removed will be disposed of and not re-used.

- L. **Question:** Can you provide the specification on the new carpet to be installed as outlined on sheet note 02 of drawing A1.3 – new work floor plan?

Answer: Carpet Tile 24x24 equivalent to Mohawk Pure Genius II Collection – Color to be coordinated with DeKalb County Project Manager

- M. **Question:** Please clarify sheet note of drawing A1.3 (new work floor plan) that states “Provide required electrical (switches, outlets etc.) for new”. The remainder of the sentence is not showing on the page and there is no sheet note number indicated.?

Answer: The correct statement is: “Provide required electrical (Switches, Outlets, etc.) for new offices/rooms similar to existing.” There is no number as it is a general sheet note.

N. **Question:** What is the work schedule for this project?

Answer:
Monday through Thursday: 5:00 P.M. – 7:00 A.M.
Friday 5:00 P.M to Monday 7:00 A.M.
Holidays 5:00 P.M. the night before to 7:00 A.M. the next morning.

O. **Question:** Will the elevator be available for use?

Answer: Yes. Contractor must protect elevator to ensure no damage.

P. **Question:** Does detail 7/A.1.6 of the drawings, apply to the new wood shelves at the new storage room?

Answer: Detail 7/A1.6 applies to the set of 4 bookshelves shown with Sheet Note 03 on A1.3. The Storage Room will have 24” deep painted wood shelving with side and back wood supports or shelf standards and brackets.

Q. **Question:** Are we expected to provide new light switch at each newly created space?

Answer: Yes, except the small storage room.

R. **Question:** We anticipate removing the existing floor finish and cove base. Furnish/install new carpet tiles and 4" cove base. PLEASE CONFIRM?

Answer: Yes, remove the existing floor finish and cove base, furnish/install new carpet tiles and cove base in Office #1, Office #2, Office #3, the 2 open cubicle areas adjacent to Office #3, the area in front of the new bookshelves, and the Privacy Room.


S. **Question:** Are we required to paint the new partition walls & repaint the existing walls in the newly created spaces?


Answer: Yes. Sherwin Williams Pro Mar 200 – Color to be coordinated with project manager.

T. **Question:** Would the County provide the plastic laminate, solid surface countertop, carpet tile, cove base and paint colors for the project?

Answer: The color selection for the materials will be coordinated with the Facilities Project Manager.

2. It is the responsibility of each bidder to ensure that he/she is aware of all addenda issued under this RFQ. Please sign and return this addendum. You may call Lola Awonusi, Procurement Technician, 404.371.6211; before the Quotes are due to confirm the number of addenda issued.
3. All other conditions remain in full force and effect.



Lola Awonusi
Procurement Technician 

ACKNOWLEDGMENT

Date: _____

The above Addendum #1 is hereby acknowledged:

(NAME OF BIDDER)

(SIGNATURE)

(TITLE)