

May 12, 2021

TO: All Bidders under **ITB No. 21-101398, Duct Cleaning and Sanitizing Services at County Facilities (Annual Contract with 2 Options to Renew)**

FROM: Department of Purchasing and Contracting, DeKalb County, Georgia

ADDENDUM NO. # 1

Invitation to Bid (ITB) No.: 21-101398, Duct Cleaning and Sanitizing Services at County Facilities (Inspection, Maintenance, and Repair) (Annual Contract with 2 Options to Renew) is hereby amended as follows:

1. We have received questions pertaining to this ITB. The questions and their resulting answer appear below:

- A. **Question:** Is it possible to get mechanical blueprints of the buildings selected in the bid proposal or could we have access to walk the buildings and look at the HVAC units within? This will help us to be able to give more accurate pricing.

Answer: The mechanical blueprints have been provided as separate folder at the below link:

<https://sftp.dekalbcountyga.gov/f/2082039aa8a2b812>

Please note that Site 3 & 4 are both located at 556 N. McDonough Street, Decatur, GA 30030.

- B. **Question:** The bid requires a protective coating (sealant) to be applied to internal insulation, such as Foster 40/20 or approved equal. This sealant is required to be applied to all internal insulation inside ductwork that is cleaned, correct?

Answer: No, this sealant is not required to be applied to all internal insulation. The sealant will only be applied, as needed.

- C. **Question:** Are exhaust systems required to be cleaned?

Answer: Exhaust systems will be required to be cleaned, only at the request of the designated County Project Managers.

- D. **Question:** What percentage of the facilities require a lift to be utilized rather than 6'-10' ladders?

Answer: You can use a 6' - 12" ladder at all the buildings.

- E. **Question:** Is there a specific reason compressed air methods of cleaning is not allowed?

Answer: Compressed air methods of cleaning is not permitted because of the noise that it produces, and it might set off duck and smoke detectors.

- F. **Question:** Does the markup for “add on services” apply to labor and materials? Generally, the markup on labor is much different than the markup on materials. Is the County looking for a blended percentage?

Answer: Yes, a blended percentage would be appropriate.

- G. **Question:** Are Prevailing Wage Rates and/or Davis Bacon Wage Rates required to be used? If so, can the rate sheet be provided?

Answer: No, the Davis Bacon Wage Rates is not required.

- H. **Question:** Will any organized access be granted for walk-throughs at the buildings?

Answer: No, walk-throughs will not be organized at this time, however, mechanical blueprints of the building have been provided. Please refer to Question (A) above.

Also note that only the successful Vendor(s) will be invited to attend site visits that may be scheduled to review each individual project. For further information on site visits, please refer to Section 2.5. on Page 23 of the ITB document.

- I. **Question:** Will a bidder be disqualified for not being present at the pre-bid conference held on 4/22?

Answer: No, the pre-bid conference held on April 22, 2021 was non-mandatory.

- J. **Question:** We are not an LSBE firm, does this disqualify us from participating in this bid?

Answer: Not being a LSBE certified firm does not disqualify you from participating in the ITB. What it implies it that you will have to seek LSBE participation i.e. subcontract with a current LSBE firm, to meet the County’s LSBE participation benchmark (which is at least 20% of the contract amount); or document and demonstrate Good Faith Efforts in accordance with the “Checklist for Good Faith Efforts” portion of the ITB (pg. 43) if you are unable to secure LSBE participation or meet the County’s LSBE participation benchmark.

For further information on seeking LSBE participation, please refer to **pages 39-47** of the ITB.

2. The deadline for the receipt of bids has been extended to **3:00 p.m. ET, Thursday, May 20, 2021.**
3. It is the responsibility of each bidder to ensure that he/she is aware of all addenda issued under this ITB. Please sign and return this addendum. You may contact Lola Awonusi, Procurement Agent, at oawonusi@dekalbcountyga.gov before the proposals are due to confirm the number of addenda issued.
4. All other conditions remain in full force and effect.



Omolola Awonusi (May 12, 2021 12:04 EDT)

Lola Awonusi
Procurement Agent
Department of Purchasing and Contracting
Delois Robinson

ACKNOWLEDGMENT

**ITB No. 21-101398, Duct Cleaning and Sanitizing Services at County Facilities
(Annual Contract with 2 Options to Renew)**

Date: _____

The above Addendum #1 is hereby acknowledged:

(NAME OF FIRM)

(Name and Signature)

(Title)