

March 13, 2020

TO: All Bidders Under ITB No. 20-101238 Print & Mail Service Property Tax & Appraisal Statements and Election Documents

FROM: Department of Purchasing and Contracting, DeKalb County, Georgia

ADDENDUM NO. 1

ITB No. 20-101238, *Print & Mail Service Property Tax & Appraisal Statements and Election Documents*, is hereby amended as follows:

1. One (1) additional Mandatory DeKalb First LSBE Meeting date has been added to include **Wednesday, March 25, 2020**. Meetings are held at 10:00 a.m. or 2:00 p.m. at 4572 Memorial Drive, Decatur, Georgia 30032, Main Conference Room – A (DeKalb Watershed building). Video Conference: Utilize the link supplied on our webpage labeled “DeKalb First LSBE Video Meeting.”
2. The deadline for submission of questions has been extended to **Thursday, March 26, 2020 by 5:00 p.m. ET.**
3. **The Bid Due Date remains the same as March 31, 2020 by 3:00 P.M. (Eastern Time)**
4. It is the responsibility of each responder to ensure that he is aware of all addenda issued under this solicitation. The bidder must sign and return this addendum. You may call Michele L. Smith, Procurement Agent, at 404-371-6378 before the bids are due to confirm the number of addenda issued.
5. All other conditions remain in full force and effect.

Michele L. Smith
Procurement Agent
Department of Purchasing and Contracting

MLS/dr

ACKNOWLEDGMENT

Date: _____

The above **Addendum No. 1** is hereby acknowledged:

(NAME OF BIDDER)

(Signature)

(Title)