

December 23, 2019

TO: All Responders under **RFP No. 19-500529, Commercial Janitorial Services**
FROM: Department of Purchasing and Contracting, DeKalb County, Georgia

ADDENDUM NO. # 2

Request for Proposals (RFP) No.: 19-500529, Commercial Janitorial Services is hereby amended as follows:

1. **DELETE:** Attachment A, Cost Proposal Form, Pages 34-38 of the solicitation.
INSERT: Revised Attachment A, Cost Proposal Form, Pages 34-38, attached hereto.

(Failure to utilize the Revised Attachment A, Cost Proposal Form attached hereto will cause your proposal to be deemed non-responsive. The cost proposal must be submitted in a separate, sealed envelope)

2. **INSERT:** the following language to Section I (E), Page 6:
The term of this contract shall be multi-year for a maximum total of five (5) years.
3. Site Visits for location nos. 1, 2, 37, 47, 50 and 51 will be held on **January 3, 2020**. Please meet at The Maloof Administration Building at 9:00 am to participate in the site visit.
4. It is the responsibility of each responder to ensure that he/she is aware of all addenda issued under this RFP. Please sign and return this addendum. You may call Jennifer Schofield, Procurement Agent, 404.687.4042; before the Proposals are due to confirm the number of addenda issued.
5. All other conditions remain in full force and effect.


Jennifer Schofield
Procurement Agent
Purchasing and Contracting Department

ACKNOWLEDGMENT
RFP No. 19-500529, Commercial Janitorial Services

Date: _____

The above Addendum #2 is hereby acknowledged:

(NAME OF FIRM)

(Name and Signature)

(Title)

jjs/DR


****REVISED****

ATTACHMENT A

COST PROPOSAL FORM

(consisting of 5 pages)

COMMERCIAL JANITORIAL SERVICES

Responder: Please complete the attached pages of the Cost Proposal Form and return them with this cover page. The cost proposal must be submitted in a separate, sealed envelope with the Responder's name and "Request for Proposals No. 19-500529, Commercial Janitorial Services" clearly identified on the outside of the envelope.

By signing this page, Responder acknowledges that he has carefully examined and fully understands the Contract, Scope of Work, and other attached documents, and hereby agrees that if his proposal is accepted, he will contract with DeKalb County according to the Request for Proposal documents.

Please provide the following information:

Name of Firm: _____

Address: _____

Contact Person Submitting Proposal: _____

Title of Contact Person: _____

Telephone Number: _____

Fax Number: _____

E-mail Address: _____

Signature of Contact Person

Title of Contact Person

****REVISED****

**ATTACHMENT A
COST PROPOSAL FORM**

| ITEM NO. | DEPARTMENT/SITE LOCATION | SQUARE FOOTAGE | MONTHLY SERVICE COST | NO. OF MONTHS | ANNUAL SERVICE COST |
|----------|--|----------------|----------------------|---------------|---------------------|
| 1 | *Maloof Administration Building (6 floors) 1300 Commerce Dr., Decatur, GA 30030 | 102,480 | | 12 | |
| 2 | Maloof Annex 1300 Commerce Dr., Decatur, GA 30030 | 21,009 | | 12 | |
| 3 | *Clark Harrison Building (3 floors) 330 E. Ponce de Leon Avenue, Decatur, Ga 30030 | 78,120 | | 12 | |
| 4 | Public Defenders Offices (2 floors) 320 Church Street, Decatur, GA 30030 | 24,995 | | 12 | |
| 5 | *New Courthouse Judicial Tower (7 floors) 1000 N. McDonough Street, Decatur, GA 30030 | 167,944 | | 12 | |
| 6 | *New Courthouse (Admin Tower - 9 floors) 556 N. McDonough Street, Decatur, GA 30030 | 123,060 | | 12 | |
| 7 | Historic Courthouse - Old Courthouse 101 E. Court Square, Decatur, GA 30030 | 23,520 | | 12 | |
| 8 | *South DeKalb Senior Center 1931 Candler Road, Decatur, GA 30030 | 15,000 | | 12 | |
| 9 | DeKalb Crisis Center, 450 Winn Way, Decatur, GA 30030 | 30,000 | | 12 | |
| 10 | DFACS Building 178 Sams Street, Decatur, GA 30030 | 130,770 | | 12 | |
| 11 | DeKalb County Records Building 3508 Covington Hwy, Decatur, GA 30030 | 12,432 | | 12 | |
| 12 | *Memorial Drive Office Park (Elections, Tax Commissioners, County Extension, Operations) 4380 Memorial Dr., Ste 100, Decatur, GA 30032 | 58,828 | | 12 | |
| 13 | *Recorders Court Building 3630 Camp Road, Decatur, GA 30032 | 14,280 | | 12 | |
| 14 | *State Traffic Court 3630 Camp Road, Decatur, GA 30032 | 14,280 | | 12 | |
| 15 | *Public Safety (Magistrate Court) 3630 Camp Circle, Decatur, GA 30032 | 7,619 | | 12 | |
| 16 | *Gregory Adams Juvenile Justice Center 4309 Camp Circle, Decatur, GA 30032 | 110,000 | | 12 | |
| 17 | *Roads and Drainage 727 Camp Road, Decatur, GA 30032 | 9,139 | | 12 | |
| 18 | *Roads and Drainage 727-A Camp Road, Decatur, GA 30032 | 1,205 | | 12 | |

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|----|---|---------|--|----|--|
| 19 | *Roads and Drainage 727-B Camp Road, Decatur, GA 30032 | 3,528 | | 12 | |
| 20 | *Roads and Drainage 729 Camp Road, Decatur, GA 30032 | 6,324 | | 12 | |
| 21 | *Roads and Drainage 729-A Camp Road, Decatur, GA 30032 | 1,105 | | 12 | |
| 22 | *Roads and Drainage 729-B Camp Road, Decatur, GA 30032 | 2,360 | | 12 | |
| 23 | *Roads and Drainage 729-C Camp Road, Decatur, GA 30032 | 11,232 | | 12 | |
| 24 | Fleet Maintenance - Tire Shop 4370 Memorial Drive, Decatur, GA 30032 | 3,100 | | 12 | |
| 25 | Fleet Maintenance - Bldg A 5350 Memorial Dr., Decatur, GA 30032 | 10,180 | | 12 | |
| 26 | Fleet Maintenance - Bldg B 5350 Memorial Dr., Decatur, GA 30032 | 28,338 | | 12 | |
| 27 | Fleet Maintenance - Bldg C 5350 Memorial Dr., Decatur, GA 30032 | 11,631 | | 12 | |
| 28 | Fleet Maintenance - Bldg D 5350 Memorial Dr., Decatur, GA 30032 | 14,225 | | 12 | |
| 29 | Code Enforcement 1807 Chandler Road, Decatur, GA 30032 | 8,976 | | 12 | |
| 30 | Human Resources Trailer, Suite 400 4380 Memorial Drive, Decatur, GA 30032 | 2,106 | | 12 | |
| 31 | *Bobby Burgess Building 3630 Camp Circle, Decatur, GA 30032 | 72,876 | | 12 | |
| 32 | Fleet Maintenance Trailer 3043 Warren Road, Decatur, GA 30032 | 25,900 | | 12 | |
| 33 | Flat Shoals Community Achievement Center 4522 Flat Shoals Road, Decatur, GA 30034 | 27,000 | | 12 | |
| 34 | Flakes Mill Precinct 4540 Flakes Mill Rd, Decatur, GA 30034 | 5,000 | | 12 | |
| 35 | *Central DeKalb Senior Center 1346 McConnell Dr., Decatur, GA 30033 | 21,900 | | 12 | |
| 36 | *Police (South Precinct -Uniform/CSI/Supply) 2842 H F Shepherd Drive, Decatur, GA 30034 | 47,120 | | 12 | |
| 37 | *Porter Sanford Arts Center 3181 Rainbow Drive, Decatur, GA 30034 | 38,262 | | 12 | |
| 38 | *DeKalb Animal Shelter (Day Porter - 4 hours) 3280 Chamblee-Dunwoody Rd, Chamblee, GA 30034 | 100,000 | | 12 | |

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|----|---|---------|--|----|--|
| 39 | South DeKalb Tag Office South DeKalb Mall, Decatur, GA 30034 | 2,500 | | 12 | |
| 40 | PMG - Exchange Park and Recreation Center 2765 Columbia Drive, Decatur, GA 30034 | 31,311 | | 12 | |
| 41 | Davidson-Arabia Mountain Nature Preserve Office 3787 Klondike Road, Lithonia, GA 30038 | 3,000 | | 12 | |
| 42 | Stonecrest Library 3123 Klondike Rd, Lithonia, GA 30038 | 21,674 | | 12 | |
| 43 | Police Training Facility (Academy) 2484 Bruce Street, Lithonia, GA 30058 | 3,600 | | 12 | |
| 44 | Community Center Library / Rec Center 2484 Bruce Street, Lithonia, GA 30058 | 20,545 | | 12 | |
| 45 | *Bruce Street Senior Center 2847 Bruce Street, Lithonia, GA 30058 | 19,171 | | 12 | |
| 46 | Bruce Street Trailers 2847 Bruce Street, Lithonia, GA 30058 | 3,206 | | 12 | |
| 47 | *Lou Walker Senior Center 2538 Panola Road, Lithonia, GA 30058 | 32,779 | | 12 | |
| 48 | Parks and Recreation Office 3681 Chestnut St. Scottdale, GA 30079 | 6,340 | | 12 | |
| 49 | *Hamilton Human Services Center 3262 Chestnut Street, Scottdale GA 30079 | 41,000 | | 12 | |
| 50 | Police (Headquarters) 1960 West Exchange Place, Tucker, GA 30084 | 106,305 | | 12 | |
| 51 | Police (Tucker Precinct) 4451 Lawrenceville Hwy, Tucker, GA 30084 | 6,862 | | 12 | |
| 52 | *Fire Rescue Headquarters 1950 West Exchange Place, Tucker, GA 30084 | 109,531 | | 12 | |
| 53 | Tucker-Reid H. Cofer Library 5234 Lavista Rd, Tucker, GA 30084 | 25,000 | | 12 | |
| 54 | Wade Walker Park (Eastern Service Center) 5550 Walker Road, Stone Mountain, GA 30087 | 2,500 | | 12 | |
| 55 | William T. White Family Center 39 Rogers Street, Atlanta, GA 30317 | 5,000 | | 12 | |
| 56 | *DeKalb Atlanta Health Center 30 Warren Street, Atlanta, GA 30317 | 71,038 | | 12 | |
| 57 | *DeKalb Atlanta Senior Center 25 Warren Street, Atlanta, GA 30317 | 9,900 | | 12 | |
| 58 | *Kirkwood Mental Health Facility, 23 Warren Street, Atlanta, GA 30317 | 54,000 | | 12 | |

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|----|---|--------|--|----|--|
| 59 | DeKalb North Tag Office 1355 Dresden Drive, Atlanta, GA 30319 | 3,250 | | 12 | |
| 60 | North DeKalb Comprehensive Health Center 3807 Clairmont Rd, Chamblee, GA 30341 | 50,000 | | 12 | |
| 61 | *North DeKalb Senior Center 3393 Malone Dr., Chamblee, GA 30341 | 15,000 | | 12 | |
| 62 | Dunwoody Library 5339 Chamblee Dunwoody Rd. Atlanta, GA 30346 | 21,475 | | 12 | |

Note ***Locations that require a Day Porter**
Item Nos. 1 & 2 share a Day Porter
Item Nos. 13-15 share a Day Porter

Note: **Tier 1 Locations (High Traffic)**
Item Nos.: 1,2,6,7,15,16,33,37,38,47,50 and 52