
November 14, 2022

TO: All Bidders under **RFQ No. 22-3003789, Black, 3-Ply Surgical/Disposable Face Masks**

FROM: Department of Purchasing and Contracting, DeKalb County, Georgia

ADDENDUM NO. # 2

Request for Quote (RFQ) No.: 22-3003789, Black, 3-Ply Surgical/Disposable Face Masks is hereby amended as follows:

1. The RFQ has been modified to a one (1) time drop shipment.
2. The number of masks has been modified to an “estimated” quantity of 1,000,000 dependent upon funding and quote.
3. The Quote Form (Attachment B) has been revised to update the quantity per unit, and the line item to include delivery time.
4. The due date for this quote remains 3 p.m. EST, November 16, 2022.
5. Questions received have been compiled and their resulting answers are below:
 - A. **Question:** Are you looking for level (1) or level (3) masks?
Answer: Level 1 Masks
 - B. **Question:** Would it be worth bidding 3-ply masks that comply with all requirements, except they’re not black?
Answer: 3-ply masks must be black.
 - C. **Question:** Are the 3-ply masks individually wrapped or in boxes of 50 or 100?
Answer: Masks must be in quantity of 50 per box.
 - D. **Question:** Is there a manufacturer preference?
Answer: There is no manufacturer preference and/or brand.
 - E. **Question:** What is the timeline for distribution once award is determined?
Answer: Delivery is required within two weeks of Notice of Award letter via Purchase Order.

- F. **Question:** Will there be multiple locations or a singular distribution ship point?
Answer: There will be a singular distribution ship point.
- G. **Question:** Can you provide delivery location/delivery address?
Answer: Facilities Management, 4380 Memorial Drive, Decatur, GA 30032
- H. **Question:** What is the price point from last award? (per mask/quantity purchased)
Answer: Not applicable.
- I. **Question:** Do the masks have to be a specific surgical grade ASTM level or just disposable 3-ply face masks?
Answer: Disposable 3-ply masks.
- J. **Question:** May I have the bid tabulation from the previous bid award?
Answer: There has not been a previous solicitation for masks.
- K. **Question:** Do we need to send samples?
Answer: No samples needed.
- L. **Question:** Do you need non-FDA or FDA approved masks?
Answer: FDA approved masks are required.
- M. **Question:** Do you require pricing per piece or per box?
Answer: The Quote Form (Attachment B) has been updated to include price per box of 50.
- N. **Question:** What is the name of the current vendor providing your face masks?
Answer: N/A – There is no established current vendor. DeKalb County utilizes multiple vendors.
- O. **Question:** What is the current price that you are paying for the masks?
Answer: N/A – Prices vary.
- P. **Question:** Approximately how often will you be ordering the face masks? (monthly, quarterly, bi-annually, or other)
Answer: This is a one-time purchase request for a one-time drop shipment.
- Q. **Question:** Are we able quote shipping as a separate line item?
Answer: Shipping must be included in the quote.

It is the responsibility of each respondent to ensure that he/she is aware of all addenda issued under this RFQ. Please sign and return this addendum with your response. You may contact Monique McCrear, Procurement Technician, mcmccrear@dekalbcountyga.gov; before the Quotes are due to confirm the number of addenda issued.

6. All other conditions remain in full force and effect.

Monique McCrear

Monique McCrear
Procurement Technician
Department of Purchasing and Contracting

ACKNOWLEDGMENT

RFQ No. 22-3003789, Black, 3-Ply Surgical/Disposable Face Masks

Date: _____

The above Addendum #2 is hereby acknowledged:

(NAME OF FIRM)

(Name and Signature)

(Title)

mcm/DR



REVISED

ATTACHMENT B

Quote Form

ITEM NO.	ITEM DESCRIPTION	Estimated Quantity	UNIT PRICE (Per Box of 50)	TOTAL
1	Black, 3-Ply Surgical/Disposable Face Masks	1,000,000	\$	\$