

December 9, 2022

**TO:** All Bidders under **Invitation to Bid No. 22-101550, On Call Electrical Services**

**FROM:** Department of Purchasing and Contracting, DeKalb County, Georgia

**ADDENDUM NO. 2**

**Invitation to Bid (ITB) No. 22-101550, On Call Electrical Services**, is hereby amended as follows:

1. **DELETE:** Page 31, Required Documents Checklist.

**REPLACE:** with attached page 3 & 4, **REVISED Required Documents Checklist**. Please ensure you submit the attached page 3 & 4, **REVISED Required Documents Checklist with your solicitation**.

2. We have received questions pertaining to this Invitation. The questions and their resulting answers appear below:

- A. Question: Please clarify what the Fidelity Bond requested in item #3 of Section W. Insurance should cover?

Answer: The Fidelity bond can also be substituted for a Crime policy. Because the electricians will be on site, crime coverage is needed for any criminal acts committed by their employees.

- B. Question: Please advise regarding the cost of the bond, is there a place on the price sheet to add the rate of the bond to be included on the Bid?

Answer: The pricing submitted should incorporate all costs of doing business into the hourly rate. Alterations to the Price Schedule may result in the Bidder being deemed non-responsive and its bid may be rejected.

3. It is the responsibility of each bidder to ensure that he is aware of all addenda issued under this ITB. Please sign and return this addendum. You may contact **Toneya B. Dawson, Procurement Agent**, via email [tbdawson@dekalbcountyga.gov](mailto:tbdawson@dekalbcountyga.gov) before the bids are due to confirm the number of addenda issued.

4. All other conditions remain in full force and effect.

*Toneya B. Dawson*  
Toneya B. Dawson  
Procurement Agent  
Department of Purchasing and Contracting

### ACKNOWLEDGMENT

Date: \_\_\_\_\_

The above Addendum is hereby acknowledged:

\_\_\_\_\_  
(NAME OF BIDDER)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

**(REVISED)**  
**ATTACHMENT A**

**REQUIRED DOCUMENTS CHECKLIST**

Bidder shall complete and submit the following documents with their bid:

<b>Bid Page No.</b>	<b>Title</b>	<b>Check This Box If Included with Bid</b>
28	Bid Acknowledgement Form*	
29	Required Documents Checklist*	
30	Contractor Reference and Release Form* (Must demonstrate 5 years of commercial and industrial electrical experience)	
31	Subcontractor Reference and Release Form, if applicable**	
33	Contractor Affidavit*	
34	Subcontractor Affidavit, if applicable**	
35-43	LSBE - Exhibits A and/or B of Attachment G*	
45	New Employee Tracking Form	
44	First Source Jobs Acknowledgement Form	
	Business must be within 30 miles of DeKalb County *	
	Include number of electrical trade workers and number of one personnel lift bucket trucks in house*	
-	Business License*	
-	Electrical Contractor License Class II*	
-	Certificate Of Insurance (due upon award notification)	

**\*If these mandatory forms are not completed and submitted with the bid, the bidder will be deemed non-responsive.**

**\*\*These forms are applicable if a subcontractor will be utilized to fulfill the requirements of this contract. If these forms are applicable, they must be completed and submitted along with the bid. Failure to submit these forms, if applicable, will result in the bidder being deemed non-responsive.**

I, the undersigned, acknowledge that I have included the requested documents as listed above.

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Printed Name

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Signature