



**DeKalb County
Department of Purchasing and Contracting**

ADDENDUM NO. 3

December 23, 2022

TO: ALL RESPONDERS UNDER REQUEST FOR VENDOR QUALIFICATIONS (RFVQ) NO. 22-500603

FROM: Department of Purchasing and Contracting, DeKalb County, Georgia
For additional information, go to: <http://yourdekalb.com/purchasing/index.html>

SUBJECT: RFVQ NO. 22-500603, “Cedar Grove Road Bridge Replacement” is hereby modified as follows:

1. We have received questions pertaining to this RFVQ. The questions and their resulting answers appear below:
 - A. **Question:** Under Section III (A.) Administrative Requirements in Proposal Format (Phase I), page 5, please confirm it is just the Lead Contractor’s information you’re looking to see?
Answer: Yes, confirm.
 - B. **Question:** Section III (A.)(f. Staff): we’re asked to list the number and disciplines of both contractor and engineering staff members employed in each office in the State of Georgia. Is that just the engineering staff members of the contractor, all engineering firms on the team, or just major participants (firms with 10% of the contract)?
Answer: Provide this information just for the major participants with 10% or more of the anticipated work.
 - C. **Question:** If Section III (A.) (f.) Staff): refers to firms other than the contractor, should we also provide the Georgia addresses for those engineering firms?
Answer: Provide this information just for the major participants with 10% or more of the anticipated work.
 - D. **Question:** Under Experience and Qualifications, it says at a minimum, Key Team Leaders include.... Can we include additional personnel if we believe their role to be Key to the delivery of this project? Is there a limit on the total number of positions that can be listed?
Answer: Yes, additional personnel can be included if they are vital to the delivery of the project. There is no limit on the number that can be listed.
 - E. **Question:** For each Key Team Lead, proposers are asked to Indicate the commitment of all key project team leaders in terms of an estimated percentage of time during each phase of the project. Can The County provide a list of the phases of the project to be considered?
Answer: Provide the key team leader estimated percentage of time for the duration of the project rather than for specific phases.

**DeKalb County
Department of Purchasing and Contracting**

ADDENDUM NO. 3

- F. **Question:** Please confirm that Attachment E is intended for SUBCONTRACTORS working for the contractor and not subconsultants working for the lead designer?
Answer: This form is for **LSBE** subcontractors working directly for the contractor.
- G. **Question:** Attachment A Statement of Work states that Preliminary (30%) design plans are in Attachment M of the RFQ, however, Attachment M is just the required area and work classes. Can the County please provide the Preliminary (30%) design plans?
Answer: Please reference Addendum No. 1 issued November 30, 2022 for this RFVQ.
- H. **Question:** Please remove work code 232 Railroad Construction from Table C of Attachment M. Most prime contractors are not prequalified in this work code as GDOT does not require it to work on railroad ROW?
Answer: This requirement is no longer required for this solicitation.
- I. **Question:** Please remove work code 670 Water Distribution from Table D of Attachment M. Requiring prime contractors to commit to a waterline contractor during the qualifications phase will limit the ability to solicit competitive bids during the proposal phase?
Answer: This requirement is no longer required for this solicitation.
- J. **Question:** Please clarify if the LSBE requirement is 5% or 20% and remove all incorrect references from the RFVQ.
Answer: The LSBE Participation requirement for this solicitation is confirmed as 5% by this Addendum No. 4.
- K. **Question:** Please confirm that the following attachments / forms need to be submitted with Phase I – Statement of Qualifications:
- Attachment C – Proposal Cover Sheet
 - Attachment D – Contractor Reference and Release Form
 - Attachment E – Subcontractor Reference and Release Form
- Answer:** Those are the only RFVQ attachments that need to be submitted with Phase I. As noted on page 3, Section I.B., notices and forms documenting GDOT pre-qualifications must also be submitted. There are also documents that need to be submitted per section III.E. Financial Capabilities.
- L. **Question:** Please confirm that ONLY the following attachments / forms need to be submitted with Phase I – Statement of Qualifications:
- Attachment C – Proposal Cover Sheet
 - Attachment D – Contractor Reference and Release Form
 - Attachment E – Subcontractor Reference and Release Form
- Answer:** Those are the only RFVQ attachments that need to be submitted with Phase I. As

**DeKalb County
Department of Purchasing and Contracting**

ADDENDUM NO. 3

noted on page 3, Section I.B., notices and forms documenting GDOT pre-qualifications must also be submitted. There are also documents that need to be submitted per section III.E. Financial Capabilities.

- M. **Question:** Per K. Business and Professional Licenses (p. 15 of 106), what section/tab of the submittal should this information be organized?
Answer: You may include this information in a section following the Acknowledgement of Addenda.
- N. **Question:** In response to M. Insurance (p. 16 of 106), should certificates be provided with Phase I – Statement of Qualifications or with Phase II – Technical and Financial Proposals?
Answer: Insurance certificates are to be provided upon award of the project.
- O. **Question:** Will the project be funded by the DeKalb County only or will it be funded by state/federal sources as well?
Answer: The project is entirely County funded.
- P. **Question:** Are wet ink signatures required or can scanned signatures be used for the original hardcopy?
Answer: Scanned signatures may be used for the original hardcopy.
3. All other conditions remain in full force and effect.
4. All Responders under this RFVQ must acknowledge receipt of this Addendum to be included in their response.

Brenda H. Redus

Brenda H. Redus, Senior Procurement Agent
Department of Purchasing and Contracting



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ADDENDUM NO. 3

Addendum No. 3
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ACKNOWLEDGEMENT

The above Addendum No. 3 is hereby acknowledged:

Name Signature & Title _____ Company

DR:bhr