

ADDENDUM NO. 1

October 26, 2021

TO: ALL BIDDERS UNDER REQUEST FOR QUOTE NO.21-300191

FROM: Department of Purchasing and Contracting, DeKalb County, Georgia
For additional information, go to: <http://yourdekalb.com/purchasing/index.html>

SUBJECT: Request for Quote (RFQ) No. 21-300191 *Mentoring Service (Multi-Year Contract)*
is hereby amended as follows:

1. We have received questions pertaining to this Request for Quote. The questions and their resulting answers appear below:

Question 1: The Valor Academy is a combination of Youth Build's focus areas. Education, occupational training, employment, mentoring, service learning, and leadership skills. How can the Valor Academy support DCJC and YouthBuild in these areas?

Answer: *The services requested would only involve the mentoring aspect. If the mentor or agency is able to connect youth to other opportunities, that is encouraged, but not mandatory. YouthBuild develops an individual plan with each youth and will address every aspect in partnership with all providers.*

Question 2: What are the terms and conditions related to the Net30 Account?

Answer: *Net30 accounts mean that invoices submitted will be paid 30 days from the date of the invoice.*

Question 3: For clarity, do mentees have to be high school dropouts or is this one of the many qualifying factors?

Answer: *This is one of the many qualifying factors. Mentees can also be youth who have completed high school, but who meet at least one of the other qualifiers. Youth cannot be currently enrolled in high school.*

Question 4: Description of terms. (I.e. Instructors, facilitators, support staff, mentors, are these interchangeable?)

Answer: *Yes, they are interchangeable.*

Question 5: Has the number of mentees/participants been determined? Will there be a total of 53 students or will this possibly fluctuate?

Answer: YouthBuild's goal is to serve 53 over the lifetime of the grant from July 1, 2021-October 31, 2024. Youth will be enrolled in cohorts during that time span.

Question 6: Will BMWOV have an opportunity to review what was done in the first round with the YouthBuild Program and DCJC? (Data, Insights, etc.)

Answer: *DCJC is looking for original thoughts and plans on how to implement the mentoring program with YouthBuild II that would have the most impact on the youth who will be enrolled.*

Question 7: Will mentees be required to adhere to Valor Academy's mentoring schedule or is the mentoring schedule/frequency determined by DCJC or YouthBuild?

Answer: *DCJC will work with the program selected to determine the mentoring schedule. However, all applicants must keep in mind that YouthBuild has a rigorous schedule that includes education four hours a day, occupational training that varies, financial literacy, and other components for youth enrolled and mentoring is only one component.*

Question 8: Related to reporting and surveys, will BMWOV need to create the outline/template of reporting or will this be provided?

Answer: *It will be created in collaboration with the mentoring agency selected.*

Question 9: Will BMWOV have access to the mentee satisfaction surveys? How is the survey weighted?

Answer: *All surveys will be conducted in conjunction with the mentoring agency selected and will have full access to its results. The surveys will be heavily weighted to determine whether the mentee received mentoring services that had consistent positive effects on their well-being during the time frame specified.*

Question 10: Terms and conditions around payments to the organization, how and when is it disbursed?

Answer: *Providers will be paid the month after services are rendered. Invoices are due the 5th of each month with supporting documentation. For example, for sessions conducted in November, the provider would submit and receive payment in December.*

Question 11: In reference to page 4, *Provide at minimum two (2) mentoring events per month on the agreed-upon date-* Are these the dates provided by the guidelines of the YouthBuild program or BMWOV academy timeline?

Answer: *Dates will be determined in conjunction with the YouthBuild II Program Administrator, and the agency selected. The expectation is that there will be consistent contact each month during each cohort.*

Question 12: Will you provide more clarification on this? "*Provide mentoring services to YouthBuild Program participants per event.*"

Answer: *The selected agency will be responsible for providing mentoring services to YouthBuild participants on each date agreed upon.*

Question 13: Can we have a further definition of personal connections referenced in the requirement? *Percentage of at-risk youth participants who report maintaining personal connections.*

Answer: *This refers to the number of youth3 who report being matched or connected with a screened mentor(s) and maintaining that connection throughout the program. It can also include the number of youths who report maintaining personal connections in their lives as a result of the mentoring sessions provided.*

Question 14: Will one on one mentoring be referred to by DCDJ or BMWOV?

Answer: *The agency selected would be responsible for one-on-one mentoring.*

2. It is the responsibility of each bidder to ensure that he is aware of all addenda issued under this RFQ. Please sign and return this addendum. You may call L. Deneen Walters Procurement Agent; at 404-687-3558 before the bids are due to confirm the number of addenda issued.
3. All other conditions remain in full enforce and effect.

L. Deneen Walters
Procurement Agent
Department of Purchasing and Contracting

ACKNOWLEDGEMENT

The above Addendum #1 is hereby acknowledged:

(NAME OF BIDDER)

(SIGNATURE)

(TITLE)

LDW dr