

September 17, 2021

MXI Environmental Services, LLC
26319 Old Trail Road
Abingdon, VA 24210

Attn: Peggy Snead

Notice of Award and Contract: Contract Purchase Agreement No. 1256295
Effective Date: May 25, 2021 through May 31, 2022
Estimated Amount: \$125,000.00

Dear Ms. Snead

This will serve as official notice to you that MXI Environmental Services, LLC has been awarded **ITB No. 21-101352, Household Hazardous Waste Collections Events for DeKalb County.**

You are hereby reminded that no conditions of this agreement may be modified or changed except through or by the Department of Purchasing and Contracting of DeKalb County. Requests, instructions, or information received by you from sources other than the Department of Purchasing and Contracting which are intended to change the contract are to be refused on the basis that such matters may be handled only between the supplier and the Department of Purchasing and Contracting.

Deliveries and/or services are to be made and/or performed in accordance with the contract. Using department(s) of the County may place telephoned requests for delivery and/or service but only when they are in position to furnish the applicable contract number which has been assigned by the Department of Purchasing and Contracting. In such event, the telephoned request will be confirmed by a written County Purchase Order form bearing the applicable contract number. **Mail invoices to DeKalb Sanitation Department, 3720 Leroy Scott Drive, Decatur, Georgia 30032. Attn: Tina Phan.**

Sincerely,

L. Deneen Walters
Procurement Agent
Department of Purchasing and Contracting

PH:ldw