

DEPARTMENT OF PURCHASING AND CONTRACTING  
RFQ TABULATION

DUE DATE: AUGUST 16, 2022  
AGENT: MONIQUE MCCREAR

RFQ No.: 22-3003781  
RFQ Name: Real Estate Services

COMPANY			Godhigh Agency	RE Global
ITEM	DESCRIPTION	Per Hour		
1	Shall be responsible for the acquisition and supervision of the project in accordance with the terms of the County agreement.	1	\$ 100.00	\$ 150.00
2	Shall assist the County with outreach to landowners to gauge viable land sales interest.	1	\$ 100.00	\$ 150.00
3	Shall perform market analysis, coordinate, and review any appraisals furnished on behalf of the County and or procure appraisals as necessary to prepare for negotiations for the acquisition of the designated properties. Any appraisal procured by consultant or designee on behalf of the County will be prepared by a local real estate appraiser that is a Member of the Appraisal Institute (MAI designation) familiar with the real estate market in the general area and qualified to undertake such work based on prior work experience with the type of properties to be appraised. The selected appraiser shall have considerable prior experience as an expert witness in condemnation proceedings on behalf of a condemner.	1	\$ 140.00	\$ 150.00
4	Shall perform boundary surveys and environmental audits, including geotechnical work as necessary, on designated properties. Surveys shall conform with American Land title association (ALTA) and supplemental standards and specifications promulgated by the County, in accordance with the referenced attachment and hereby made a part hereof.	1	\$ 140.00	\$ 150.00
5	Shall perform Title Search and produce Title Report of the designated properties setting forth owner identification as well as any liens or encumbrances affecting the quality of title.	1	\$ 100.00	\$ 150.00

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6	Shall share all due diligence information with the County and enable the County to review and approve the due diligence to satisfy its separate due diligence requirements.	1	\$ 100.00	\$ 150.00
7	Shall negotiate on behalf of the County the separate interests (lease fee and leasehold interest) for the acquisition of the designated properties. Consultant or designee shall make personal contact with each interested party to acquire valid title interests.	1	\$ 100.00	\$ 150.00
8	Shall maintain a complete, legible diary of each contact to include the time, place, amount of offer, person(s) to whom offers are presented; permanent file to be turned over to the County following conclusion of negotiations.	1	\$ 100.00	\$ 150.00
9	Shall assist the County Attorney, as necessary, in preparing the necessary Purchase Agreement for presentation to the Executive Assistant and Board of Commissioners for approval and coordinate real estate transaction closings.	1	\$ 100.00	\$ 150.00
10	In the event it becomes necessary to instigate condemnation proceedings to acquire the designated properties, Consultant or designee shall assist the County Attorney, as requested, to prepare for a condemnation proceeding. This assistance may include, but not be limited to, the procurement of expert witnesses, preparation of court exhibits and any other assistance as deemed necessary to finalize the acquisition process.	1	\$ 140.00	\$ 150.00
11	Shall be available for consultation with County Representatives after completion of this agreement should the need arise.	1	\$ 100.00	\$ 150.00

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12	In the event it becomes necessary to instigate condemnation proceedings to acquire the designated properties, Consultant or designee shall assist the County Attorney, as requested, to prepare for a condemnation proceeding. This assistance may include, but not be limited to, the procurement of expert witnesses, preparation of court exhibits and any other assistance as deemed necessary to finalize the acquisition process.	1	\$ 100.00	\$ 150.00

Notes: Detail Justification
Godhigh Agency Management Consultant Firm is the lowest responsive and responsible bidder.

Witness Signature: *Tonaya Dawson*

Agent Signature: *Monique McCrear*