

DEPARTMENT OF PURCHASING AND CONTRACTING BID TABULATION

ITB No. 20-101238 Bid Opening: April 23, 2020

ITB Name: Print & Mail Service For Property Tax & Price Schedule Opening: May 5, 2020

Appraisal Statements and Election Documents Agent: Michele L. Smith

VENDOR: DIVERSIFIED COMPANIES

(TAX COMMISSIONER'S OFFICE ONLY: Item Nos. 1-19)

Print and Mail Service of Property Tax Statements to be completed in accordance with the Minimum Specifications. All items will have one (1) page printed.

| COMMODITIES OR SERVICES | ESTIMATED VOLUME | UNIT | | UNIT PRICE | | AMOUNT |
|---|--|---|--|--|---|---|
| Real Property Tax Statements | 115,000 | M Set | \$ | 125.00 | \$ | 14,375.00 |
| Real Property Mortgage Tax Statements | 140,000 | M Set | \$ | 125.00 | \$ | 17,500.00 |
| Personal Property Statements | 15,000 | M Set | \$ | 125.00 | \$ | 18.75 |
| Personal Property Appeal Statements | 20 | M Set | \$ | 125.00 | \$ | 2.50 |
| Appeal Real Property Tax Statements | 5,000 | M Set | \$ | 125.00 | \$ | 625.00 |
| Appeal Real Property Mortgage Tax Statements | 8,000 | M Set | \$ | 125.00 | \$ | 1,000.00 |
| DeKalb County First Late Notice | 35,000 | M Set | \$ | 85.00 | \$ | 2,975.00 |
| DeKalb County Second Late Notices | 35,000 | M Set | \$ | 85.00 | \$ | 2,975.00 |
| Atlanta Real Property Tax Statements | 7,000 | M Set | \$ | 85.00 | \$ | 595.00 |
| Atlanta Real Property Mortgage Tax Statements | 7,000 | M Set | \$ | 85.00 | \$ | 595.00 |
| Atlanta Personal Property Statements | 500 | M Set | \$ | 85.00 | \$ | 42.50 |
| Atlanta Appeal Real Property Tax Statements | 500 | M Set | \$ | 85.00 | \$ | 42.50 |
| Atlanta Appeal Real Property Mortgage Tax Statements | 500 | M Set | \$ | 85.00 | \$ | 42.50 |
| Atlanta Late Notices | 3,000 | M Set | \$ | 85.00 | \$ | 255.00 |
| Homestead Exemption Applications | 12,000 | M Set | \$ | 150.00 | \$ | 1,800.00 |
| Letters | 20,000 | M Set | \$ | 85.00 | \$ | 1,700.00 |
| Intent to LEVY Notices | 50,000 | M Set | \$ | 85.00 | \$ | 4,250.00 |
| LEVY Notices | 25,000 | M Set | \$ | 85.00 | \$ | 2,125.00 |
| Final Notices | 10,000 | M Set | \$ | 85.00 | \$ | 850.00 |
| | Real Property Tax Statements Real Property Mortgage Tax Statements Personal Property Statements Personal Property Appeal Statements Appeal Real Property Mortgage Tax Statements DeKalb County First Late Notice DeKalb County Second Late Notices Atlanta Real Property Mortgage Tax Statements Atlanta Real Property Mortgage Tax Statements Atlanta Personal Property Statements Atlanta Appeal Real Property Statements Atlanta Appeal Real Property Mortgage Tax Statements Atlanta Appeal Real Property Mortgage Tax Statements Atlanta Appeal Real Property Mortgage Tax Statements Atlanta Late Notices Homestead Exemption Applications Letters Intent to LEVY Notices LEVY Notices | Real Property Tax Statements 115,000 Real Property Mortgage Tax Statements 140,000 Personal Property Statements 15,000 Personal Property Appeal Statements 20 Appeal Real Property Tax Statements 5,000 Appeal Real Property Mortgage Tax Statements 35,000 DeKalb County First Late Notice 35,000 DeKalb County Second Late Notices 35,000 Atlanta Real Property Tax Statements 7,000 Atlanta Real Property Mortgage Tax Statements 500 Atlanta Personal Property Statements 500 Atlanta Appeal Real Property Tax Statements 500 Atlanta Appeal Real Property Mortgage Tax Statements 500 Atlanta Appeal Real Property Mortgage Tax Statements 500 Atlanta Appeal Real Property Mortgage Tax Statements 500 Atlanta Late Notices 3,000 Homestead Exemption Applications 12,000 Letters 20,000 Intent to LEVY Notices 50,000 LEVY Notices 25,000 | Real Property Tax Statements Real Property Mortgage Tax Statements 140,000 M Set Personal Property Statements 15,000 M Set Personal Property Appeal Statements 20 M Set Appeal Real Property Tax Statements 5,000 M Set Appeal Real Property Mortgage Tax Statements DeKalb County First Late Notice DeKalb County Second Late Notices Atlanta Real Property Mortgage Tax Statements 7,000 M Set Atlanta Real Property Mortgage Tax Statements 7,000 M Set Atlanta Real Property Mortgage Tax Statements Atlanta Personal Property Statements Atlanta Appeal Real Property Tax Statements Atlanta Appeal Real Property Mortgage Tax Statements Atlanta Late Notices Atlanta Late Notices 12,000 M Set Letters 12,000 M Set Intent to LEVY Notices 50,000 M Set LEVY Notices 25,000 M Set | Real Property Tax Statements Real Property Mortgage Tax Statements 140,000 M Set \$ Personal Property Statements 15,000 M Set \$ Personal Property Appeal Statements 20 M Set \$ Appeal Real Property Mortgage Tax Statements Appeal Real Property Mortgage Tax Statements DeKalb County First Late Notice 35,000 M Set \$ DeKalb County Second Late Notices Atlanta Real Property Mortgage Tax Statements Atlanta Real Property Mortgage Tax Statements Atlanta Real Property Mortgage Tax Statements Atlanta Personal Property Mortgage Tax Statements Atlanta Personal Property Statements Atlanta Appeal Real Property Tax Statements Atlanta Appeal Real Property Tax Statements Atlanta Appeal Real Property Tax Statements Atlanta Appeal Real Property Mortgage Tax Statements Atlanta Late Notices Homestead Exemption Applications 12,000 M Set \$ Letters 20,000 M Set \$ Letters 20,000 M Set \$ Lettery Notices 25,000 M Set \$ Letvy Notices | Real Property Tax Statements 115,000 M Set \$ 125.00 Real Property Mortgage Tax Statements 140,000 M Set \$ 125.00 Personal Property Statements 15,000 M Set \$ 125.00 Personal Property Appeal Statements 20 M Set \$ 125.00 Appeal Real Property Tax Statements 5,000 M Set \$ 125.00 Appeal Real Property Mortgage Tax Statements 8,000 M Set \$ 125.00 DeKalb County First Late Notice 35,000 M Set \$ 85.00 DeKalb County Second Late Notices 35,000 M Set \$ 85.00 Atlanta Real Property Tax Statements 7,000 M Set \$ 85.00 Atlanta Real Property Mortgage Tax Statements 7,000 M Set \$ 85.00 Atlanta Appeal Real Property Tax Statements 500 M Set \$ 85.00 Atlanta Appeal Real Property Mortgage Tax Statements 500 M Set \$ 85.00 Atlanta Late Notices 3,000 M Set \$ 85.00 Homestead Exemption Applications 12,000 M Set \$ 85.00 Lette | Real Property Tax Statements 115,000 M Set \$ 125.00 \$ |

| ь л О. | COMMODITIES OR SERVICES | ESTIMATED NUMBER OF UNITS | UNIT | | UNIT PRICE | | AMOUNT |
|--------------------|--|--|---------------------------------|-----------------|---|----------------|--|
| 20 | Real Property Annual Assessment Notices | 250,000 | M Set | \$ | 85.00 | \$ | 21,250.00 |
| 21 | Personal Property Returns - Business Reporting Form | 19,000 | M Set | \$ | 305.00 | \$ | 5,795.00 |
| 22 | Personal Property Returns - Freeport Application | 450 | M Set | \$_ | 300.00 | \$ | 135.00 |
| 23 | Personal Property Returns –Marine | 200 | M Set | \$ | 315.00 | \$ | 63.00 |
| 24 | Personal Property Returns -Aircraft | 300 | M Set | \$ | 315.00 | \$ | 94.50 |
| - | | | | ! | | - | |
| 25 J B - | Personal Property Annual Assessment Notices TOTAL (Items 20-25): Bidder add price ROPERTY APPRAISAL DEPARTMENT | | M Set | \$ _ lumn | 85.00 | \$ * | |
| 25 JB- r Pl | Notices -TOTAL (Items 20-25): Bidder add price | es in "AMOU ONLY. FIONS ON | INT" co | lumn | s 26-27) | \$ | 27,762.5 |
| 25 JB- r Pl | Notices TOTAL (Items 20-25): Bidder add price ROPERTY APPRAISAL DEPARTMENT TER REGISTRATION & ELEC' and Mail Service for Voter Registration & Elections | es in "AMOU ONLY. FIONS ON | INT" co | lumn | s 26-27) | \$ | 425.00 27,762.50 ications. AMOUNT |
| UB-r Pl VO | Notices -TOTAL (Items 20-25): Bidder add price ROPERTY APPRAISAL DEPARTMENT TER REGISTRATION & ELEC' and Mail Service for Voter Registration & Elections | es in "AMOU ONLY. FIONS ON to be completed in ESTIMAT | INT" co | lumn | s 26-27) ith the Minimu | \$ | 27,762.50 ications. |
| JB-r Pl //O int a | Notices TOTAL (Items 20-25): Bidder add price ROPERTY APPRAISAL DEPARTMENT TER REGISTRATION & ELECT and Mail Service for Voter Registration & Elections COMMODITIES OR SERVICES | ESTIMAT ED 240,000 | LY: In accorda | tem nce w | s 26-27) ith the Minimu UNIT PRICE | \$ sm Specif | 27,762.5 |
| 25 7O int a 26 | Notices TOTAL (Items 20-25): Bidder add price ROPERTY APPRAISAL DEPARTMENT TER REGISTRATION & ELEC' and Mail Service for Voter Registration & Elections COMMODITIES OR SERVICES Election Cycle Letter | es in "AMOU ONLY. FIONS ON to be completed in ESTIMAT ED 240,000 240,000 in "AMOUNT | LY: In accorda UNIT M Set M Set | ttem s | s 26-27) ith the Minimu UNIT PRICE 115.00 | \$ sm Specif | 27,762.5 ications. AMOUNT 27,600.0 |
| JB-r V | Notices TOTAL (Items 20-25): Bidder add price ROPERTY APPRAISAL DEPARTMENT TER REGISTRATION & ELECT and Mail Service for Voter Registration & Elections COMMODITIES OR SERVICES Election Cycle Letter Absentee Ballot Application TOTAL (Items 26-27): Bidder add prices | es in "AMOU ONLY. FIONS ON to be completed in ESTIMAT ED 240,000 240,000 in "AMOUNT | LY: In accorda UNIT M Set M Set | ttem s | s 26-27) ith the Minimu UNIT PRICE 115.00 | \$ sm Specif | 27,762.5 ications. AMOUNT 27,600.0 (Included) |

Agent Signature: