
Invitation to Bid (ITB) No. 19-101077 – Pond Maintenance Services – Addendum No. 1

April 3, 2019

TO: All Bidders under Invitation to Bid (ITB) No. 19-101077

FROM: Department of Purchasing and Contracting, DeKalb County, Georgia

ADDENDUM NO. # 1

ITB No. 19-101077 – Pond Maintenance Services DeKalb County here by amends the following:

1. Second (2nd) Mandatory Site Visit added:

A. There has been a 2nd MANDATORY Site Visit scheduled for Wednesday, April 10, 2019 at 10:00AM

i. Please meet us at the 1st location at 10:00AM:

1. 3299 Homeward Trl., Ellenwood, GA 30294

ii. We will then proceed to the next two (2) locations:

2. 4507 Mossey Dr., Lithonia, GA 30038

3. 5237 Walnut Ct., Lithonia, GA 30038

*** Failure to attend the 2nd mandatory site visit will be deemed non-responsive.**

2. Deadline for Submission of Questions:

A. The deadline for submission of questions have been extended to Friday, April 12, 2019 by 5:00PM EST.

3. Modification to the Bid:

B. DeKalb County Pond Tier System:

i. Tiers 5, 6 and 7 have been added (attached).

C. Notes for Tiers 2 – 7 Pond Cut and Clean Schedules:

i. Notes for Tiers 2, 3, 4; 5, 6 and 7 have been updated (attached).

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D. Notes for Retention Pond and Lake Cut and Clean Schedule:

- i. Notes for Retention Pond and Lake Cut and Clean Schedule have been updated (attached).

E. Notes for Pond Repair/ Maintenance Schedule:

- i. Notes for Pond Repair/ Maintenance Schedule have been updated (attached).

F. Price Schedule Forms:

- i. Price Schedules for Tiers 5, 6 and 7 have been added (attached).
 - ii. Price Schedule for Retention Pond and Lake Cut and Clean Schedule has been updated (attached).
 - iii. Price Schedule for Pond Repair/ Maintenance Schedule has been updated (attached).
4. It is the responsibility of each bidder to ensure all awareness of all addenda issued under this ITB. Please sign and return this addendum. You may call Jovan Hooper, Procurement Agent at (404) 371 - 3644 before the bids are due to confirm the number of addenda issued.
 5. All other conditions remain in full force and effect.

Jovan Hooper
Procurement Agent
Department of Purchasing and Contracting

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ACKNOWLEDGMENT

Date: _____

The above Addendum is hereby acknowledged:

(NAME OF BIDDER)

(Signature)

(Title)

ATTACHMENT

DEKALB COUNTY POND TIER SYSTEM

DeKalb County will employ a tiered system for the cutting and cleaning of detention and retention ponds. The tiers apply for detention and retention ponds of all sizes. The tiers will be determined by the County and will be noted on the pond list that is given to the Contractor. The tiers and descriptions follow. There will be a mandatory field visit to see examples of the pond tiers.

- Tier 1** A pond in this tier may exhibit a minimal amount of growth of grass, brush, and shrubs up to a medium amount of overgrowth of grass, brush and shrubs. The pond may have small trees that should be cut and hauled away. The trees must be cut to ground level. The stump must be treated to prevent regrowth.
- Tier 2** A pond in this tier may exhibit a medium amount of growth of grass, brush, and shrubs up to a large amount of overgrowth of grass, brush and shrubs. The pond may have small and medium trees (18" in circumference or smaller *) that should be cut and hauled away. The trees must be cut to ground level. The stump must be treated to prevent regrowth.
- Tier 3** A pond in this tier has a large amount of overgrowth of grass, brush and shrubs and/or trees of varying sizes including trees over 18" in circumference* that should be cut and hauled away. The trees must be cut to ground level. The stump must be treated to prevent regrowth.
- Tier 4** A pond in this tier is more than 50% filled with trees of varying sizes. There may be some grass, brush, leaves, and shrubs in the pond also. All vegetation should be cut, and all trees should be cut and hauled away. The trees must be cut to ground level. The stump must be treated to prevent regrowth.
- Tier 5** A pond in this tier may exhibit a minimal amount of growth of grass, brush, and shrubs up to a medium amount of growth of grass, brush and shrubs **and** it has an area that is holding a large amount of water, but it is not a retention pond. The pond may have small trees that should be cut and hauled away. The trees must be cut to ground level. The stump must be treated to prevent regrowth. The area holding water should be cut and cleaned using waders, mats or any other accessories needed.

Tier 6 A pond in this tier may exhibit a medium amount of growth of grass, brush, and shrubs up to a large amount of growth of grass, brush and shrubs **and** it has an area that is holding a large amount of water, but it is not a retention pond. The pond may have small and medium trees (18" in circumference or smaller *) that should be cut and hauled away. The trees must be cut to ground level. The stump must be treated to prevent regrowth.

Tier 7 A pond in this tier has a large amount of overgrowth of grass, brush and shrubs and trees that should be cut and hauled away. The trees must be cut to ground level. The stump must be treated to prevent regrowth. The area holding water should be cut and cleaned using waders, mats or any other accessories needed.

**To measure the circumference of a tree, measure four- and one-half linear feet (4.5') from the ground and use a tape measure to capture the number of inches around the tree at that point. If the tree splits before this point, the two separate trunks are measured as such. If a branch occurs at this height, take the diameter a foot below the branch. If the tree is leaning, measure 4.5' up the side of the trunk in the direction of the lean. For trees growing on a slope, measure 4.5 feet from the upper side of the slope.*

- The contractor is expected to cut all trees so that the stump is level with the surrounding ground.
- The contractor is expected to treat the stumps of cut trees to prevent regrowth.
- The contractor is expected to remove all limbs, branches or other yard debris created from cutting trees, bushes, vines, etc.
- The contractor is expected to cut, clean and spray the 5' buffer around the pond unless it interferes with a property owner's backyard.

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****NEW – PRICE SCHEDULE MUST BE SUBMITTED IN A SEPARATE SEALED ENVELOPE OR BIDDER WILL BE DEEMED NON-RESPONSIVE AND WILL NOT BE CONSIDERED FOR AWARD. INCLUDING THE PRICE SCHEDULE IN ANY AREA OUTSIDE OF THE SEPARATE SEALED ENVELOPE WILL RESULT IN THE BID BEING DEEMED NON-RESPONSIVE. *****

PRICE SCHEDULE

TIER 1 POND CUT AND CLEAN SCHEDULE				
ITEM NO.	SERVICES	UNIT	UNIT PRICE	AMOUNT
1.	Cut vegetation and clean a tier 1 pond less than or equal to ½ acre in size and cut and clean the 5' buffer around the pond.	Each	\$	\$
2.	Cut vegetation and clean a tier 1 pond greater than ½ acre and less than or equal to 1 acre in size and cut and clean the 5' buffer around the pond.	Each	\$	\$
3.	Cut vegetation and clean a tier 1 pond greater than 1 acre and less than or equal to 2 acres in size and cut and clean the 5' buffer around the pond.	Each	\$	\$
4.	Cut vegetation and clean a tier 1 pond greater than 2 acres in size and cut and clean the 5' buffer around the pond.	Each	\$	\$
5.	Cut vegetation on and clean County dam.	Each	\$	\$

NOTES FOR TIER 1 CUT AND CLEAN SCHEDULE

- NOTE 1:** Contractor shall furnish all insurance, materials, supplies, equipment, apparatus, service, tools, supervision, labor, technical knowledge, skills, and all things necessary to provide POND MAINTENANCE SERVICES for DeKalb County Stormwater ponds.
- NOTE 2:** Items 1 through 5 described in the Tier 1 Pond Cut and Clean Schedule include materials, labor, trip charge, profit, landfill fees and all other associated costs incurred by the contractor.
- NOTE 3:** County contacts for this project are the Roads and Drainage (R&D) Stormwater Program Supervisor and the R&D Financial Officer. Both can be reached by calling (404) 294-2878.
- NOTE 4:** County insurance requirements are frequently "non-standard" and special attention is necessary; see Page 14 for details.
- NOTE 5:** Bidders shall submit with their bid a copy of their valid company business license; see Page 7 for details.
- NOTE 6:** County will determine the tiers for detention and retention ponds; see Page 23 titled 'DEKALB COUNTY POND TIER SYSTEM' for details.
- NOTE 7:** Cleaning includes the removal of all types of trash and debris, including, but not limited to, yard debris such as leaves, tree limbs, logs, twigs, tires, papers, etc.

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PRICE SCHEDULE

TIER 2 POND CUT AND CLEAN SCHEDULE				
ITEM NO.	SERVICES	UNIT	UNIT PRICE	AMOUNT
6.	Cut vegetation and clean a tier 2 pond less than or equal to ½ acre in size and cut and clean the 5' buffer around the pond.	Each	\$	\$
7.	Cut vegetation and clean a tier 2 pond greater than ½ acre and less than or equal to 1 acre in size and cut and clean the 5' buffer around the pond.	Each	\$	\$
8.	Cut vegetation and clean in a tier 2 pond greater than 1 acre and less than or equal to 2 acres in size and cut and clean the 5' buffer around the pond.	Each	\$	\$
9.	Cut vegetation and clean a tier 2 pond greater than 2 acres in size and cut and clean the 5' buffer around the pond.	Each	\$	\$
TIER 3 POND CUT AND CLEAN SCHEDULE				
ITEM NO.	SERVICES	UNIT	UNIT PRICE	AMOUNT
10.	Cut vegetation and clean a tier 3 pond less than or equal to ½ acre in size and cut and clean the 5' buffer around the pond.	Each	\$	\$
11.	Cut vegetation and clean a tier 3 pond greater than ½ acre and less than or equal to 1 acre in size and cut and clean the 5' buffer around the pond.	Each	\$	\$

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PRICE SCHEDULE

ITEM NO.	SERVICES	UNIT	UNIT PRICE	AMOUNT
12.	Cut vegetation and clean a tier 3 pond greater than 1 acre and less than or equal to 2 acres in size and cut and clean the 5' buffer around the pond.	Each	\$	\$
13.	Cut vegetation and clean a tier 3 pond greater than 2 acres in size and cut and clean the 5' buffer around the pond.	Each	\$	\$
TIER 4 POND CUT AND CLEAN SCHEDULE				
14.	Cut vegetation and clean a tier 4 pond less than or equal to ½ acre in size and cut and clean the 5' buffer around the pond.	Each	\$	\$
15.	Cut vegetation and clean a tier 4 pond greater than ½ acre and less than or equal to 1 acre in size and cut and clean the 5' buffer around the pond.	Each	\$	\$
16.	Cut vegetation and clean a tier 4 pond greater than 1 acre and less than or equal to 2 acres in size and cut and clean the 5' buffer around the pond.	Each	\$	\$
17.	Cut vegetation and clean in a tier 4 pond greater than 2 acres in size and cut and clean the 5' buffer around the pond.	Each	\$	\$

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PRICE SCHEDULE

ITEM NO.	SERVICES	UNIT	UNIT PRICE	AMOUNT
TIER 5 POND CUT AND CLEAN SCHEDULE				
18.	Cut vegetation and clean a tier 4 pond less than or equal to ½ acre in size and cut and clean the 5' buffer around the pond.	Each	\$	\$
19.	Cut vegetation and clean a tier 4 pond greater than ½ acre and less than or equal to 1 acre in size and cut and clean the 5' buffer around the pond.	Each	\$	\$
20.	Cut vegetation and clean a tier 4 pond greater than 1 acre and less than or equal to 2 acres in size and cut and clean the 5' buffer around the pond.	Each	\$	\$
21.	Cut vegetation and clean in a tier 4 pond greater than 2 acres in size and cut and clean the 5' buffer around the pond.	Each	\$	\$
TIER 6 POND CUT AND CLEAN SCHEDULE				
22.	Cut vegetation and clean a tier 4 pond less than or equal to ½ acre in size and cut and clean the 5' buffer around the pond.	Each	\$	\$
23.	Cut vegetation and clean a tier 4 pond greater than ½ acre and less than or equal to 1 acre in size and cut and clean the 5' buffer around the pond.	Each	\$	\$
24.	Cut vegetation and clean a tier 4 pond greater than 1 acre and less than or equal to 2 acres in size and cut and clean the 5' buffer around the pond.	Each	\$	\$

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PRICE SCHEDULE

ITEM NO.	SERVICES	UNIT	UNIT PRICE	AMOUNT
25.	Cut vegetation and clean in a tier 4 pond greater than 2 acres in size and cut and clean the 5' buffer around the pond.	Each	\$	\$
TIER 7 POND CUT AND CLEAN SCHEDULE				
26.	Cut vegetation and clean a tier 4 pond less than or equal to ½ acre in size and cut and clean the 5' buffer around the pond.	Each	\$	\$
27.	Cut vegetation and clean a tier 4 pond greater than ½ acre and less than or equal to 1 acre in size and cut and clean the 5' buffer around the pond.	Each	\$	\$
28.	Cut vegetation and clean a tier 4 pond greater than 1 acre and less than or equal to 2 acres in size and cut and clean the 5' buffer around the pond.	Each	\$	\$
29.	Cut vegetation and clean in a tier 4 pond greater than 2 acres in size and cut and clean the 5' buffer around the pond.	Each	\$	\$

NOTES FOR TIERS 2, 3, 4, 5, 6, AND 7 POND CUT AND CLEAN SCHEDULES

- NOTE 1:** Contractor shall furnish all insurance, materials, supplies, equipment, apparatus, service, tools, supervision, labor, technical knowledge, skills, and all things necessary to provide POND MAINTENANCE SERVICES for DeKalb County Stormwater ponds.
- NOTE 2:** Items 6 through 29 described in the Tier 2, 3, 4, 5, 6, and 7 Pond Cut and Clean Schedules include materials, labor, trip charge, profit, landfill fees and all other associated costs incurred by the contractor.
- NOTE 3:** County contacts for this project are the R&D Stormwater Program Supervisor and the R&D Financial Officer. Both can be reached by calling (404) 294- 2878.
- NOTE 4:** County insurance requirements are frequently "non-standard" and special attention is necessary; see Page 14 for details.
- NOTE 5:** Bidders shall submit with their bid a copy of their valid company business license; see Page 7 for details.
- NOTE 6:** County will determine the tiers for detention and retention ponds; see Page 23 titled 'DEKALB COUNTY POND TIER SYSTEM' for details.
- NOTE 7:** Cleaning includes the removal of all types of trash and debris, including, but not limited to, yard debris such as leaves, tree limbs, logs, twigs, tires, papers, etc.

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PRICE SCHEDULE

RETENTION POND AND LAKE CUT AND CLEAN SCHEDULE				
ITEM NO.	SERVICES	UNIT	UNIT PRICE	AMOUNT
30.	Cut vegetation and clean the 5' buffer around a retention pond or lake that is less than or equal to ½ acre in size.	Each	\$	\$
31.	Cut vegetation and clean the 5' buffer around a retention pond or lake that is greater than ½ acre and less than or equal to 1 acre in size.	Each	\$	\$
32.	Cut vegetation and clean the 5' buffer around a retention pond or lake that is greater than 1 acre and less than or equal to 2 acres in size.	Each	\$	\$
33.	Cut vegetation and clean the 5' buffer around a retention pond or lake that is greater than 2 acres in size.	Each	\$	\$

NOTES FOR RETENTION POND AND LAKE CUT AND CLEAN SCHEDULE

- NOTE 1:** Contractor shall furnish all insurance, materials, supplies, equipment, apparatus, service, tools, supervision, labor, technical knowledge, skills, and all things necessary to provide POND MAINTENANCE SERVICES for DeKalb County Stormwater ponds.
- NOTE 2:** Items 30 through 33 described in the Retention Pond and Lake Cut and Clean Schedule include materials, labor, trip charge, profit, landfill fees, and all other associated costs incurred by the contractor.
- NOTE 3:** County contacts for this project are the R&D Stormwater Program Supervisor and the R&D Financial Officer. Both can be reached by calling (404) 294-2878.
- NOTE 4:** County insurance requirements are frequently "non-standard" and special attention is necessary; see Page 14 for details.
- NOTE 5:** Bidders shall submit with their bid a copy of their valid company business license; see Page 7 for details.
- NOTE 6:** Cleaning includes the removal of all types of trash and debris, including, but not limited to, yard debris such as leaves, tree limbs, logs, twigs, tires, papers, etc.

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PRICE SCHEDULE

POND HERBICIDE APPLICATION SCHEDULE				
ITEM NO.	SERVICES	UNIT	UNIT PRICE	AMOUNT
34.	Apply herbicide in a pond that is less than or equal to ½ acre in size and in the 5' buffer around the pond.	Each	\$	\$
35.	Apply herbicide in a pond that is greater than ½ acre and less than or equal to 1 acre in size and in the 5' buffer around the pond.	Each	\$	\$
36.	Apply herbicide in a pond that is greater than 1 acre and less than or equal to 2 acres in size and in the 5' buffer around the pond.	Each	\$	\$
37.	Apply herbicide in a pond that is greater than 2 acres in size and in the 5' buffer around the pond.	Each	\$	\$
38.	Apply herbicide to County dam.	Each	\$	\$

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NOTES FOR POND HERBICIDE APPLICATION SCHEDULE

- NOTE 1:** Contractor shall furnish all insurance, materials, supplies, equipment, apparatus, service, tools, supervision, labor, technical knowledge, skills, and all things necessary to provide POND MAINTENANCE SERVICES for DeKalb County Stormwater ponds.
- NOTE 2:** Bidder shall use "Ecotriclopyr" by Vegetation Manager, sprayed at the rate of one (1) gallon for each ½ acre or less. Bidder can use an acceptable equal to "Ecotriclopyr" by Vegetation Manager, sprayed at the rate one (1) gallon for each ½ acre or less, if the alternative herbicide is requested in writing by the bidder and approved in writing by the DeKalb County Roads and Drainage Division.

BIDDER STATE HERBICIDE INFORMATION:

(Manufacturer's Name)

(Product Name)

- NOTE 3:** Bidder shall wait a minimum of five (5) days after the pond has been cut before applying the approved herbicide.

For RCPA, coordination must be made with the department prior to any herbicide applications.

- NOTE 4:** The Prime Contractor and any Sub-Contractors must show proof of the following current licenses issued by the Georgia Department of Agriculture and copies of same **MUST** be included with the bid. If the Sub-Contractor does not have the three

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required licenses they must be supervised by the Prime Contractor. The Prime Contractor and any Sub-Contractors must also provide references that show they perform this specific type of service.

1. Pesticide Contractor License:

- i. License No. 24 – Ornamental and Turf Pesticide Control.**
- ii. License No. 26 – Aquatic Pesticide Control.**

NOTE 5: The quotes for items 34 through 38 described in the Pond Herbicide Application Schedule include materials, labor, trip charge; profit, and all other associated costs incurred by the contractor.

NOTE 6: County contacts for this project are the Roads and Drainage (R&D) Stormwater Program Supervisor and the R&D Financial Officer or the Division Manager with Park Services. R&D can be reached by calling (404) 294-2878. RCPA can be reached at (404)294-2926.

NOTE 7: County insurance requirements are frequently "non-standard" and special attention is necessary; see Page 14 for details.

NOTE 8: Bidders shall submit with their bid a copy of their valid company business license; see Page 7 for details.

DEKALB COUNTY POND REPAIRS AND MAINTENANCE

DeKalb County ponds often require repairs or maintenance after they are cut and cleaned. The pond repair/maintenance schedule lists the various types of maintenance normally required. This page provides additional details about maintenance and repairs.

Repairs to the stormwater structure in the pond can include, but are not limited to, the following:

- a) Lid adjustment or replacement.
- b) Grout inside the structure.
- c) Invert the bottom of the control structure.
- d) Backfill a structure or area.
 - i. Backfill around a structure or in an area in the pond that needs additional dirt.
- e) Seal a structure.
- f) Flush stormwater structure to remove sediment or debris.
 - i. Use equipment to remove sediment or debris from a structure such as a control structure, pipe, flume, drop inlet, etc.
- g) Hand clean a structure to remove sediment or debris.
 - i. In ponds where equipment is difficult to get in, use hand tools to remove sediment or debris from a structure such as a control structure, pipe, flume, drop inlet, etc.
- h) Install a rock apron at location determined by the County.
- i) Reset the structure.
 - i. An example is a headwall that is separated from the pipe.
- j) Install flex liner.
- k) Replace retaining wall with stone.
- l) Replace retaining wall with treated wood.

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PRICE SCHEDULE

POND REPAIR/MAINTENANCE SCHEDULE				
ITEM NO.	SERVICES	UNIT	UNIT PRICE	AMOUNT
39.	Re-establish flow line from outlet structure to inlet structure.	Per 10 feet	\$	\$
40.	Remove trash and debris from pond.	Per 50-gallon trash bag	\$	\$
41.	Repair/ replace wooden fencing.	Per foot	\$	\$
42.	Repair/ replace chain link fencing.	Per foot	\$	\$
43.	Prepare the ground and apply seed and straw to bare areas in the pond.	Per Sq. Yd.	\$	\$
44.	Line 10' of ditch with large surge stone and filter cloth.	Per 10 ft.	\$	\$
45.	Install trash rack in front of the stormwater structure	Each	\$	\$
46.	Repair stormwater drainage structure	Each	\$	\$
46a.	Lid Adjustment	Each	\$	\$
46b.	Lid replacement	Each	\$	\$
46c.	Grout inside the structure	Each	\$	\$
46d.	Invert the bottom of the control structure	Each	\$	\$
46e.	Backfill a structure or area	Each	\$	\$
46f.	Seal a structure	Each	\$	\$

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46g.	Flush stormwater structure to remove sediment or debris	Each	\$	\$
46h.	Hand clean a structure to remove sediment or debris	Each	\$	\$
46i.	Install a rock apron at location determined by the County	Each	\$	\$
46j.	Reset the structure	Each	\$	\$
46k.	Install flex liner	Per f.t	\$	\$
46l.	Replace retaining wall with stone	Per 10 ft.	\$	\$

POND REPAIR/MAINTENANCE SCHEDULE (cont'd)

ITEM NO.	SERVICES	UNIT	UNIT PRICE	AMOUNT
46m.	Replace retaining wall with treated wood	Per 10 ft.	\$	\$
47.	Install/ Replace rip-rap in or around a stormwater drainage structure	Each	\$	\$

NOTES FOR POND REPAIR/ MAINTENANCE SCHEDULE

- NOTE 1:** Contractor shall furnish all insurance, materials, supplies, equipment, apparatus, service, tools, supervision, labor, technical knowledge, skills, and all things necessary to provide POND MAINTENANCE SERVICES for DeKalb County Stormwater ponds.
- NOTE 2:** Items 39 through 47 described in the Pond Repair/ Maintenance Schedule include material, labor, trip charge, profit, landfill fees and all other associated costs incurred by the contractor.
- NOTE 3:** County contacts for this project are the R&D Stormwater Program Supervisor and the R&D Financial Officer. Both can be reached by calling (404) 294-2878.
- NOTE 4:** County insurance requirements are frequently "non-standard" and special attention is necessary; see Page 14 for details.
- NOTE 5:** Bidders shall submit with their bid a copy of their valid company business license; see Page 7 for details.
- NOTE 6:** All measurements in feet are linear feet.
- NOTE 7:** There may be repairs that are needed that are not listed on the bid schedule. For those repairs the County can request a quote from the bidder and other providers for those services. The county is not required to accept the bid of the contracted vendor.
- NOTE 8:** Item #40- Remove all types of trash and debris, including, but not limited to, yard debris such as leaves, tree limbs, logs, twigs, tires, papers, etc.
- NOTE 9:** Item #40 -This item is for ponds that only need cleaning and do not need cutting.
- NOTE 10:** Item #47 -The installation/replacement may be rip-rap along a ditch for a distance determined by R&D.