

September 28, 2021

Cole Technology, Inc.
3980 Martin Luther King Jr. Drive
Atlanta, GA 30336
Attention: Christopher Crawford, Vice President
cc@coleelectricms.com

Notice of Award and Contract: Contract Purchase Agreement (CPA) No. 1266498

Item Nos.: All Items

Effective Date: Date of Acknowledgement of Receipt of Notice to Proceed through December 31, 2024

Amount Not to Exceed: \$6,900,000.00

Dear Mr. Crawford:

This will serve as official notice to you that **Invitation to Bid (ITB) No. 21-101363 for Machine Shop Services (Multiyear Contract)** has been awarded to **Cole Technology, Inc.**

This notice, together with your quotation and ITB No. 21-101363, shall constitute the entire agreement and, for identification purposes, has been assigned Contract Purchase Agreement No. 1266498.

A Contract Kick-off Meeting will be scheduled to review DeKalb County's contract requirements prior to the start of the contract.

You are hereby reminded that no conditions of this agreement may be modified or changed except through or by the Department of Purchasing and Contracting of DeKalb County. Requests, instructions, or information received by you from sources other than the Department of Purchasing and Contracting which are intended to change the contract are to be refused on the basis that such matters may be handled only between the supplier and the Department of Purchasing and Contracting.

Deliveries and/or services are to be made and/or performed only on an **"as ordered"** basis. Using department(s) of the County may place telephoned requests for delivery and/or service but only when they are in position to furnish the applicable contract number which has been assigned by the Department of Purchasing and Contracting. In such event, the telephoned request will be confirmed by a written County Purchase Order form bearing the applicable contract number. Mail invoices to the DeKalb County Department of Watershed Management. Department contact(s) will be provided at the Contract Kick-Off Meeting.

Prior to the scheduling of the Contract Kick-off Meeting, the following items must be submitted to Randy Webb, Senior Procurement Agent (rwebb@dekalbcountyga.gov):

- Certificate of Insurance (emailed directly from insurer) per the county's insurance requirements stated on pages 18/45-19/45 of the ITB.
 - Identify the project as "CPA 1266498" in the Description of Operations.
 - The certificate(s) shall be issued and delivered to the County and must identify the "Certificate Holder" as follows:

DeKalb County, Georgia
Director of Purchasing & Contracting
The Maloof Center, 2nd Floor
1300 Commerce Drive

Decatur, Georgia 30030

- The LSBE subcontractor agreement, which must include the information below:
 - The percentage (%) and dollar amount of the agreement.
 - In this case, the deal between you and F.M. Shelton, Inc. is for 20% of the Contract Price of CPA 1266498. The Contract Price of CPA 1266498 is an amount not to exceed \$6,900,000.00.
 - The solicitation and contract number should also be incorporated into the document. I.e., “This sub agreement is in support of DeKalb County CPA 1266498 for ITB 21-101363 for Machine Shop Services (Multiyear Contract).”
 - Prime shall pay the LSBE Sub no later than seven (7) calendar days from Prime contractor’s receipt of payment from DeKalb County.
 - This substitution language:

All requests for changes or substitutions of the subcontractors named in the notarized schedule of LSBE Participation shall be made in writing to the LSBE Review Panel and shall clearly and fully set forth the basis for the request, including documentary proof or affidavits of individuals, where necessary. The LSBE Review Panel will review the request and make a final decision. The facts supporting the request must not have been known nor reasonably should have been known by either party prior to the submission of the notarized Schedule of LSBE Participation. Post-award LSBE shopping is prohibited and may be cause for cancellation, rejection or other punitive remedies against the prime contractor.

Sincerely,

Randy Webb
Senior Procurement Agent
Department of Purchasing and Contracting

CC:rw

cc: Reginald Wells, Director, Department of Watershed Management