

July 30, 2021

TO: All Bidders under Invitation to Bid No. 21-101411

FROM: Department of Purchasing and Contracting, DeKalb County, Georgia

ADDENDUM NO. 3

Invitation to Bid (ITB) No. 21-101411, Small Diameter Sewer Cleaning Services (Three (3) Year Multiyear Contract) is hereby modified as follows:

1. We have received questions pertaining to this ITB. The questions and responses are below:

1) Question: How much was the previous contract or current contract for?

Answer: Amounts for previous contracts can be requested through the Open Records Act.

2) Question: Is Mentor Protégé provision of DeKalb First Ordinance required?

Answer: The Mentor Protégé provision is required for eligible bids. See the last paragraph on page 33 of the ITB for applicability of the Mentor Protégé provision. If additional clarification is needed, please contact DeKalb First Program, DeKalbFirstLSBE@dekalbcountyga.gov.

3) Question: Is no bid bond, no performance bond, no payment bond required?

Answer: Currently, no. Should this change per consultation with the Risk Management Department, an addendum will be issued prior to the bid due date to clarify the requirements. If no addendum is issued, bidders should submit bids by 3 p.m., August 5, 2021.

4) Question: Please provide Cityworks training details.

Answer: DWM requires all contract work – along with its own operational work – to be tracked within Cityworks, its asset management system. As such, the County will provide two training sessions to the contractor, for a total of no more than five hours: the first training session will be for both office staff and crew leads and will last approximately three hours, covering basic navigation of the website, its map and map tools, and how to both assign, complete, and quality control the work; the second training session will last no more than two hours, and will be targeted for office staff, so they may learn how to do advanced searches, export search results, and do final quality control before delivery.

5) Question: Will DWM consider adding traffic control items to bid? Instead of paying for it on every ‘within ROW’ segment?

Answer: No.

6) Question: Will DWM consider adding site restoration items? Page 49 #6. If bidders must put money in bid to cover these unknowns, pricing may be very high.

Answer: No. The bidder is expected to possess off road equipment for CCTV and an easement machine for cleaning that will reduce the impact of traveling off the right of way.

- 7) Question: Page 54, should each bidder assume they must clean/CCTV ¼ of the bid qties in first year? Or will this ¼ be split further among several contractors? Should each bidder be prepared to clean/CCTV 3M LF the first year?

Answer: The contract quantities will be split based upon the number of acceptable bids received. The Contractor will be expected to clean 1/3 of the quantities awarded the initial year.

- 8) Question: We understand that the allowance is set to pay for restoration. Will each project/work order's restoration be individually negotiated in terms of price? Or will DWM consider adding restoration bid items (concrete driveways, sidewalks, curb/gutters, asphalt removal/milling/paving, landscaping, fence removal/replacement, grading, grassing, sod, etc)

Answer: The allowance is not set for any specific item but is intended to cover unforeseen circumstances associated with the work, County directed additional work, or other work in addition to site restoration, landscaping and access. This being a cleaning contract, we do not expect to see expenditures from the County for concrete driveways, sidewalks, curbs/gutters, asphalt removal, milling, paving, grading, etc. There may be expenditures for fence removal and replacement. The Contractor is advised that work off the right-of-way will be undertaken in such a way as to keep landscaping, grassing, etc. at a minimum. Also see response to Question 6.

- 9) Question: Should bidders' pricing include public outreach by the contractor for obtaining private property owner ROEs?

Answer: The Contractor will make up to three attempts at obtaining rights-of-entry. If unsuccessful, the County will assist in acquiring permission.

- 10) Question: Must all properties traversed in the course of the work have executed ROEs prior to accessing the Bi County's easements?

Answer: Yes, unless it's part of an emergency action.

- 11) Question: Does the County have easements on all of its sewer lines? What are the typical widths?

Answer: Yes, the width varies depending upon when and how the easement was obtained. Though not applicable to all easements, a typical width may be 10' centered on the centerline of the pipe.

- 12) Question: Page 50, item C says: The County, through the Program Manager, will work with the Contractor to assign and schedule the work in a logical and efficient format. However, **all items in this contract shall be priced so each item can be assigned independently or combined with other items at the County's sole discretion in regard to both quantity and scope.** There shall be no consideration of any claim for extra payment arising from a decision by the County in how it assigns, what it assigns and to whom it assigns potential work orders under this contract. **Work may or may not be contiguous.** Please describe a typical work order. Quantity? Full neighborhoods or sub-basins? Or should the bidders price the work as if one sewer segment per location, as stated in the bid doc above?

Answer: The County will work toward assigning work in close vicinity. However, the County's needs dictate the assignments and the Contractor may be provided an assignment that is not contiguous with other cleaning assignments and not in the same geographic area. The Contractor's unit price bid will govern. The assignments will be batched but will not necessarily include full neighborhoods or sub-basins. The bidder will need to make his/her own judgement on the pricing.

- 13) Question: Bidders are to include the cost/price of MH cleaning up to 15VF deep in the CCTV/Cleaning bid items, correct?

Answer: Correct.

- 14) Question: How will heavy and/or specialty cleaning be paid? Recommend having separate bid items so that regular cleaning price isn't inflated to DWM.

Answer: There will be no heavy and/or specialty cleaning designation.

- 15) Question: Will DWM consider separating 'inside the ROW' and 'highway' for items 2956-(1 through 6)? Highway work can be monumentally slower and more costly.

Answer: No.

- 16) Question: Bid item 1520-4 for bypass includes 'fuel, etc.' Should bidders include in their hourly price overnight pump watch?

Answer: Yes.

- 17) Question: Will DWM consider adding a new bid item for pump watch? This may significantly reduce DWM's bypass costs if bidders don't have to include.

Answer: Yes, we will consider.

- 18) Question: Should bidders include GAB in their unit prices for the manhole location or steel plate bid items?

Answer: No, see plating detail.

- 19) Question: Will compaction testing be required prior to new asphalt pavement installation?

Answer: This contract does not include asphalt paving.

- 20) Question: Page 65 #11 states that work hours are generally 8-5. Does this apply to work in the street and/or outside the street?

Answer: This is the standard working hours for all work. The County will consider a request to work other hours depending upon location and time of year.

- 21) Question: Please confirm work hours permitted under this contract in the street and outside of the street.

Answer: See response for Question 20.

22) Question: Page 65 #16 states that contractor must provide full time supervision on site of their work. In which bid item should bidders put this cost?

Answer: The bidder is responsible for the costing.

23) Question: Will the contractor be reimbursed for:

i. Hydrant water usage?

ii. Fees associated with disposal at Seminole Road Landfill?

Answer: No, the Contractor will not be reimbursed for either of these items.

24) Question: Root removal is a separate and significant task, will DWM consider a separate pay item for root removal?

Answer: Root removal is included in the price bid for Cleaning/linear foot.

25) Question: Will the county consider an additional cost per LF line item for exposing manholes more than 12 inches?

Answer: No.

26) Question: Is the contractor expected to show the cleaning nozzle in the CCTV video?

Answer: It would be appreciated but not necessarily required. The CCTV survey is to verify that the pipe was cleaned.

27) Question: Can you please explain what is the Steel traffic Plate maintenance daily?

Answer: Depending upon traffic and placement, steep plates can move during the day. The Contractor is charged with inspecting the plates daily so as to prevent damage to vehicles and to protect the safety of the traveling public.

28) Question: Will the price schedule opening be open to the public? If so, will it be in person or will the county send a link for the meeting?

Answer: Yes, the price opening will be open to the public. The price opening will be held via Zoom at the following link: <https://dekalbcountyga.zoom.us/j/9911884607>

29) Question: Page 8 under Business and Professional Licenses says that “If a Bidder holds a professional certification which is licensed by the state of Georgia, then Bidder shall submit a copy of its professional license.” Does the county want this license even if it is not related to this bid opportunity? The way the language is written is for ALL licenses regardless of the relevance.

Answer: Relevant licenses should be submitted with the bid package.

30) Question: If an LSBE bids as a Prime and they don't include another LSBE, do we leave the forms blank that are required for LSBE participation?

Answer: No, please complete the LSBE forms with the exclusion of the Letter of Intent form, page 40, which is to be completed by the prime and LSBE subcontractor if a partnership is formed. Please note that all primes, LSBE or not, are required to participate in the Mentor Protégé Program for eligible bids. If the Mentor Protégé Program is applicable, the Letter of Intent would be required. See the last paragraph on page 33 of the ITB for information regarding the Mentor Protégé applicability.

31) Question: Section 01015 – 1.02 B has the contract milestone divided into 1/4 vs. 1/3 per year. Is this a 3 year or 4 year contract?

Answer: This is a three year contract with contract milestones divided into 1/3 per year.

32) Question: Does the county plan to provide and additional specifications for the metal plates?

Answer: No. See Standard Specification 01545, Traffic Regulation, Section 3.012 Traffic Plates, Section A for additional information relative to steel plate installation.

33) Question: Is manhole raising a part to this contract? Please see Section 01510, Section 1.04 D. Buried Manhole.

Answer: No. Section 1.04 D requires the Contractor to report the buried manhole.

34) Question: If the resident has a manhole in their yard and has it covered by sod or flowers (growing from the ground), who is responsible for the cost of replacing the sod or the flowers? Does the owner have a right to place or plant items on the county asset (the manhole)?

Answer: The County's collection system is located on the owner's property via an easement. The owner is restricted from installing permanent structures upon that easement. The right-to-enter process will govern how the manhole and subsequent access is determined.

35) Question: 01540-6, 1.07 A. says that the Safety Coordinator with an appropriate office on the job site to maintain and keep available safety records and up to date copies of pertinent safety rules and regulations. What does "on the job site" mean?

Answer: On the job site means at the location where the cleaning or other work under this contract is being undertaken. An appropriate office is defined as the cab of a pickup or other vehicle.

36) Question: Under the Summary of Work (01010-2) Section F (4), it is stated to "Provide continuous bypass pumping as directed." Under whose directions are we following?

Answer: If a bypass is installed, the Contractor may receive direction from DWM Inspections staff (including contracted inspectors) and/or the project manager.

37) Question: 01510, Part 1 General - 1.04 Definitions - D. How deep is a thin layer considered?

Answer: Thin enough so that if you drag your boot across it, the manhole cover will be exposed.

38) Question: Is there are list of submittals that will be required by the Program Manager?

Answer: A list of submittals will not be provided however, all submittals required are noted within the specifications.

39) Question: 01510 -3.02 CCTV Inspection, F. Will All reverse setups, blind and buried MH's need to be on a separate form or can this be added to CityWorks?

40) Answer: Section F requires the initial CCTV attempt and the reverse setup to be logged as a separate survey (but with the same asset ID logged as USMH__DSMH). This is for the data input and for submittal of the line segment for payment with the associated accompanying video. The inspected length can be summed for entry into the CityWorks work order.

41) Question: Please you confirm if debris removal from sewer laterals is a part of this project's scope (Control of Work, 01520, Part 3, 3.05, I)?

42) Answer: Cleaning of sewer laterals is not part of the Scope of Work.

43) Question: Are Pre and Post photos required for sewer cleaning (Measurement and Payment, 01025, Part 1.02, G5)?

Answer: These photos would be utilized to investigate a claim or claims from a landowner relative to damage to private property (usually mail boxes), landscaping (shrubs, flowers, etc., broken by men or equipment on the property), equipment rutting the yard, etc. The specifications recommend them, the Contractor needs to utilize discretion as to whether or not they will be provided.

44) Question: Are pre-site videos required for actual cleaning of sanitary sewer main segments (Progress Reports and Videos, 01320, Part 1.03, B1)?

Answer: Refer to the answer for Question 14.

45) Question: Will the Allowance be included in determining the lowest responsive and responsible bidder, since it does not include costs of services listed or proposed by Contract Documents (Allowances, 01020, Part 1, 1.02)?

Answer: The allowance will be set at 10% of the Contract Price bid. As a result, the allowance does not affect the outcome of the who is determined lowest, responsive and responsible.

46) Question: Progress Reports & Videos, 01320-2, Part 1 – General, B1 – Is this language meant for this contract?

Answer: Refer to the answer for Question 14.

47) Question: 01510#-5,305 – QA/QC, D. What is the percentage review by the Program Manager? When will we get notice that items are approved so that we can execute work timely?

Answer: Work will be assigned to the Contractor through Cityworks based upon County needs. As the Contractor pursues the work and provides deliverables such as databases and videos, the Program Manager will review the submittal for accuracy (Asset ID correct, inspected length closely approximates GIS length, media links to the dbase are accurate, video quality, etc.) and

report deficiencies to the Contractor for correction. One hundred percent (100%) of the submittals for payment will be reviewed.

48) Question: If weekly reports are due on Friday, does the report cover Friday thru Thursday?

Answer: This will be discussed between the project manager and the Contractor during the kickoff.

49) Question: Are the county approved formats inclusive of NASSCO reports?

Answer: The level of inspection for CCTV under this Contract are less than required under NASSCO PACP. The databases will be setup similar to PACP for the headings required under the specifications.

50) Question: 01510, Part 3 Execution, 3.01, A.1 General – Who will be approving the case by case flow depths of when to use CCTV so that work will not be slowed down?

Answer: This is a cleaning and verification contract. Therefore, each video provided for each line segment cleaned will need to be of sufficient quality to indicate that cleaning was accomplished. The County recommendation on flow control allows up to 25% flow without bypassing. Flow control should be considered as part of the cleaning process for CCTV purposes.

The following is an update to the Technical Specifications:

In Section 01015 1.02.B replace text

“Milestone – Cleaning & Verification: The Contractor is expected to complete 1/4 of the quantities appropriated for Sanitary Sewer Cleaning by the end of the 1st year following notice to proceed. The Contractor is expected to complete an additional 1/4 during the second year, 1/4 during the third year, and the final 1/4 during the 4th year.”

With

“Milestone – Cleaning & Verification: The Contractor is expected to complete 1/3 of the quantities appropriated for Sanitary Sewer Cleaning by the end of the 1st year following notice to proceed. The Contractor is expected to complete an additional 1/3 during the second year, and the final 1/3 during the third year.”

2. It is the responsibility of each bidder to ensure that he is aware of all addenda issued under this ITB. Please sign and return this addendum. You may email Angel Frazier at amfrazier@dekalbcountya.gov before the bids are due to confirm the number of addenda issued.
3. All other conditions remain in full force and effect.

Angel Frazier
Procurement Agent
Department of Purchasing and Contracting

ACKNOWLEDGEMENT

Date _____

Addendum No. 3 for ITB 21-101411 is hereby acknowledged:

(Name of Bidder)

(Signature)

(Title)

CC/AF