

October 12, 2022

Executive Realty Solutions, Inc.
6686 Brown Mill Ferry Drive
Stonecrest, GA 30038
Attn: Justin Meniffee

Notice of Award and Contract: Contract Purchase Agreement No. 1307662

Effective Date:

Estimated Amount: \$225,000.00

Dear Mr. Justin Meniffee:

This will serve as official notification that your quotation under sealed bid on our **Invitation No. 22-101500** dated April 29, 2022 is accepted as per your bid, copy attached:

County Abatement Lot Mowing & Lawn Maintenance Services (Annual Contract with Two Options to Renew)

This notice, together with your quotation, shall constitute the agreement and for identification purposes has been assigned Contract Purchase Agreement No. 1307662.

You are hereby reminded that no conditions of this agreement may be modified or changed except through or by the Department of Purchasing and Contracting of DeKalb County. Requests, instructions, or information received by you from sources other than the Department of Purchasing and Contracting which are intended to change the contract are to be refused on the basis that such matters may be handled only between the supplier and the Department of Purchasing and Contracting.

Deliveries and/or services are to be made and/or performed in accordance with the solicitation. User department(s) of the County may place telephoned requests for delivery and/or service but only when they are in position to furnish the applicable contract number which has been assigned by the Department of Purchasing and Contracting. In such event, the telephoned request will be confirmed by a written County Purchase Order form bearing the applicable contract number. **Mail invoices to DeKalb Public Works-Sanitation, 3720 Leroy Scott Drive, Decatur, GA 30032. Attn: Tina Phan.**

Sincerely,

Lalon Walters

L. Deneen Walters
Procurement Agent
Department of Purchasing and Contracting

PH:ldw