

June 9, 2022

TO: ALL BIDDERS UNDER ITB NO. 22-101501

FROM: Department of Purchasing and Contracting, DeKalb County, Georgia

**ADDENDUM NO. 1**

Invitation to Bid (ITB) No. 22-101501 Professional Inspection Services For Public Works (Annual Contract With 2 Options To Renew) is hereby modified as follows:

1. We have received questions pertaining to this ITB. The questions and their resulting answers appear below:

- A. Question: The unit for the HPVS and Industrial inspections are “per facility.” Is it possible to clarify how many “structures” will be inspected per facility for each (Page 23/43)?

<u>COMMODITIES</u>	<u>UNIT</u>
HVPS Inspection Services	Per Facility
Industrial Inspection	Per Facility

Answer:

HVPS Inspection Services Per Facility - this is an as needed service. If the County needs 'full' coverage, then the number of facilities that need to be inspected would be approximately 100.

Industrial Inspection Per Facility - this is an as needed service. If the County needs 'full' coverage, then the number of facilities that need to be inspected would be approximately 50.

- B. Question: For the HPVS and Industrial inspections, is it possible for you to provide a brief description of the HPVS and Industrial Inspections process/details, so that we can price?

Answer: The vendor would conduct each inspection using an inspection checklist. Following the checklist, the vendor would inspect the facility for possible violations. The inspection would include photos. Industrial inspections include ensuring the facility has the appropriate plans and documents.

- C. Question: How does the County want bid responses to be bound (e.g., spiral-binding, stapled, clipped, etc.)?

Answer: The County prefers bid responses to returned stapled or clipped.

- D. Question: Can we create a cover or are we required to only use the cover page of the solicitation with our responses?

Answer: In addition to the cover page of the solicitation, vendors may create a cover page for bid responses.

- E. Question: Please clarify. On page 3, second-to-last paragraph, it states: "Submit one original bid package...stamped 'Original', and two sealed identical copies stamped 'Copy'...". Does the County want the two copies of the response in a separate sealed envelope from the original copy? That is, one sealed envelope for the original and a separate sealed envelope for the copies?

Answer: The original copy of the bidder's bid submittal and the two additional copies may be submitted in the same envelope. The Price Schedule must be submitted in a separate sealed envelope.

2. All other conditions remain in full force and effect.
3. It is the responsibility of each bidder to ensure that he/she is aware of all addenda issued under this ITB. Please sign and return this addendum.

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Kyheem Bristol  
Procurement Agent  
Department of Purchasing and Contracting

#### ACKNOWLEDGEMENT

Date

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The above Addendum 1 to ITB 21-101501 is hereby acknowledged:

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(Name of Bidder)

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(Signature)

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(Title)