

July 2, 2024

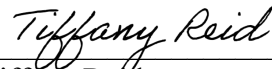
TO: ALL BIDDERS UNDER ITB No. 24-101671

FROM: Department of Purchasing and Contracting, DeKalb County, Georgia

**ADDENDUM NO. 1**

ITB No. 24-101671 Electrical Switchgear Inspection and Repair (**Annual Contract with 2 Options to Renew**), is hereby modified as follows:

1. Please replace pages 1 and 2 of the solicitation with the attached revised pages 1 and 2.
2. Please replace page 55 of the solicitation with the attached revised Attachment H, Exhibit 1.
3. All other conditions remain in full force and effect.
4. It is the responsibility of each bidder to ensure that he/she is aware of all addenda issued under this ITB. Please sign and return this addendum. You may contact Tiffany Reid, Procurement Agent, at [tmreid@dekalbcountyga.gov](mailto:tmreid@dekalbcountyga.gov) before the bids are due to confirm the number of addenda issued.



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Tiffany Reid  
Procurement Agent  
Department of Purchasing and Contracting

**ACKNOWLEDGEMENT**

Date: \_\_\_\_\_

The above Addendum No. 1 to ITB No. 24-101671 is hereby acknowledged:

\_\_\_\_\_  
(Name of Bidder)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)



**Department of Purchasing and Contracting**

Maloof Administration Building, 1300 Commerce Drive, 2nd Floor, Decatur, Georgia 30030

**June 17, 2024**

**INVITATION TO BID (ITB) NO. 24-101671**

**FOR**

**ELECTRICAL SWITCHGEAR INSPECTION AND REPAIR  
(ANNUAL CONTRACT WITH 2 OPTIONS TO RENEW)**

**DEKALB COUNTY, GEORGIA**

Procurement Agent: Tiffany Reid  
 Email: [tmreid@dekalbcountyga.gov](mailto:tmreid@dekalbcountyga.gov)  
**Mandatory** DeKalb First LSBE Meeting: **June 26, 2024, or July 3, 2024**  
 (Bidders must attend 1 meeting on either of the dates listed in person or via video conference.) (Meetings are held at 10:00 a.m. and 2:00 p.m.)  
 For attendance instructions, utilize the following link:  
<https://www.dekalbcountyga.gov/purchasing-contracting/general-information>

Site Visit (Mandatory) **June 24, 2024, 9:00 A.M.** (Location: Pole Bridge Advanced Wastewater Treatment Plant, 4664 Flatbridge Road, Stonecrest, GA 30038)  
**June 24, 2024, 11:30 A.M.** (Location: Snapfinger Water Treatment Facility, 4124 Flakes Mill Road, Decatur, GA 30034)  
**and**  
**June 25, 2024, 9:00 A.M.** (Location: Scott Candler Filter Plant, 4830 Winters Chapel Road, Doraville, GA 30360)

Deadline for Submission of Questions: **5:00 P.M. ET, July 9, 2024**  
 Bid Opening: **3:00 P.M. ET, July 24, 2024**  
 Via Zoom: <https://dekalbcountyga.zoom.us/j/83246371495>

Price Schedule Opening: 3 – 5 Business days after Bid Opening  
 Validity of Bid: 120 Days

<p><b>FIRM'S NAME AND ADDRESS:</b>          (Street, City, State and Zip Code. Type or print):</p> <p>_____</p> <p>_____</p> <p>Federal Tax ID No. _____</p> <p>ARE YOU A DEKALB COUNTY FIRM? Yes ___ No ___</p>	<p><b>TELEPHONE AND FAX NUMBERS WITH AREA CODE:</b></p> <p>Phone: _____</p> <p>Fax: _____</p> <p>E-mail: _____</p>
<p>SIGNATURE OF PERSON AUTHORIZED TO SIGN BID AND DATE:</p> <p>_____</p>	<p>SIGNER'S NAME AND TITLE (Type of Print):</p> <p>_____</p>

THE RESPONSIBILITY FOR SUBMITTING A RESPONSE TO THIS BID TO THE DEPARTMENT OF PURCHASING AND CONTRACTING OF DEKALB COUNTY GOVERNMENT ON OR BEFORE THE STATED DATE AND TIME WILL BE SOLELY AND STRICTLY THE RESPONSIBILITY OF THE BIDDER.

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**ATTACHMENT H**  
**FIRST SOURCE JOBS ORDINANCE INFORMATION**  
**(WITH EXHIBITS 1 – 4)**  
**EXHIBIT 1**

**FIRST SOURCE JOBS ORDINANCE ACKNOWLEDGEMENT**

**Contract No.** \_\_\_\_\_

The DeKalb County First Source Ordinance requires contractors or beneficiaries of eligible projects entering into any type of agreement with the County, including purchase orders, regardless of what they may be called, for the procurement or disposal of supplies, services, construction projects, professional or consultant services, which is funded in whole or part with County funds or County administered funds in which the contractor is to receive \$50,000 or more in County expenditures or committed expenditures and recipient of urban redevelopment action grants or community development block funds administered in the amount of \$50,000 or more to make a good faith effort to hire DeKalb County residents for at least 50% of jobs created using the First Source Registry (candidate database) within one hundred twenty (120) days of contract execution. The work to be performed under this contract is subject to the provisions of the DeKalb County First Source Jobs Ordinance. All contractors will be asked to submit an Employment Roster and/or copies of active payroll registers on a monthly basis to verify compliance. The undersigned acknowledges and agrees to comply with the provisions of the DeKalb County First Source Jobs Ordinance.

**CONTRACTOR OR BENEFICIARY INFORMATION:**

\_\_\_\_\_  
Contractor or Beneficiary Name (Signature)

\_\_\_\_\_  
Contractor or Beneficiary Name (Printed)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Email

\_\_\_\_\_  
Name of Business

Please answer the following questions:

1. How many job openings do you anticipate filling related to this contract? \_\_\_\_\_
2. How many incumbents/existing employees will retain jobs due to this contract?  
DeKalb Residents: \_\_\_\_\_ Non-DeKalb Residents: \_\_\_\_\_
3. How many work hours per week constitutes Full Time employment? \_\_\_\_\_

**Please return this form to WorkSource DeKalb, fax (404) 687-3900 or email to [WSDBusiness@dekalbcountyga.gov](mailto:WSDBusiness@dekalbcountyga.gov).**

*WorkSource DeKalb (WSD) is an EEO/M/F/D/V employer/program. Auxiliary aids/services are available upon request to individuals with disabilities. Persons with hearing impairments may call 1-800-255-0135 or 711 TTY for assistance. WSD is 100% funded by the U. S. Department of Labor and is a proud partner of the American Job Center Network.*