

DeKalb County
Department of Purchasing and Contracting

May 13, 2020

MASS Services, Inc. dba Comfort Zone Portables
5655 Shirlee Industrial Way
Alpharetta, GA 30004

Notice of Award

Effective Date: May 13, 2020

Amount Not To Exceed: \$39,200.00

Dear Mr. Slade:

This will serve as official notice to you that All-Star Fire, LLC has been awarded **ITB No. 20-101229, Portable Toilet Rental (Annual Contract with 2 Options to Renew)**.

You are hereby reminded that no conditions of this agreement may be modified or changed except through or by the Department of Purchasing and Contracting of DeKalb County. Requests, instructions, or information received by you from sources other than the Department of Purchasing and Contracting which are intended to change the contract are to be refused on the basis that such matters may be handled only between the supplier and the Department of Purchasing and Contracting.

Deliveries and/or services are to be made and/or performed in accordance with the contract. Using department(s) of the County may place telephoned requests for delivery and/or service but only when they are in position to furnish the applicable contract number which has been assigned by the Department of Purchasing and Contracting. In such event, the telephoned request will be confirmed by a written County Purchase Order form bearing the applicable contract number. Mail invoices to **DeKalb County Recreation Parks & Culture Affairs Department, West District Warehouse, 3681 Chestnut Street, Scottdale, GA 30079, ATTN: Ruby Lewis or DeKalb Peachtree Airport, 2000 Airport Road, Suite 212, Atlanta, GA 30341, ATTN: Cametta Hytche.**

Sincerely,

L. Deneen Walters

L. Deneen Walters
Procurement Agent
Department of Purchasing and Contracting

cc: PH/file