



DeKalb County
Department of Purchasing and Contracting

February 24, 2023

Via Email: fhill@cfacilityservices.com

Notice of Award- Request for Quotation (RFQ) No. 23-3003795 Horse Manure Removal Services

Amount Not To Exceed: \$49,946.00

Effective Date: February 28, 2023

Complete Facility Services, LLC
Attention: Nazir Hill
2133 Lawrenceville – Suwanee Rd
Suwanee, GA 30024

Dear Mr. Hill,

This will serve as official notice to you that Complete Facility Services, LLC has been awarded **RFQ No. 23- 3003795 Horse Manure Removal Services**.

You are hereby reminded that no conditions of this agreement may be modified or changed except through or by the Department of Purchasing and Contracting of DeKalb County. Requests, instructions, or information received by you from sources other than the Department of Purchasing and Contracting which are intended to change the contract are to be refused on the basis that such matters may be handled only between the supplier and the Department of Purchasing and Contracting.

Deliveries and/or services are to be made and/or performed in accordance with the contract. Using department(s) of the County may place telephoned requests for delivery and/or service but only when they are in position to furnish the applicable contract number which has been assigned by the Department of Purchasing and Contracting. In such event, the telephoned request will be confirmed by a written County Purchase Order form bearing the applicable contract number. Mail invoices to **DeKalb County, 1300 Commerce Drive, Accounts Payable, 3rd Floor, Decatur, GA 30030**.

Sincerely,

Joydan M. Holley

Joydan Holley
Procurement Technician
Department of Purchasing and Contracting

DR/jh

cc: Chuck Ellis, Director Recreation, Parks, and Cultural Affairs
David Flaherty, Division Manager, Recreation, Parks, Cultural Affairs