

May 28, 2020

VIA E-MAIL: MThomas@gcpro.com

Guitar Center Stores Inc. dba Guitar Center
1485 Northeast Expressway
Atlanta, GA 30329

Attention: Michael Thomas

NOTICE OF AWARD

ITB No. 19-101173, Porter Sanford Modernization Upgrade (One-Time Buy)

This confirms that the DeKalb County Board of Commissioners (BOC) at the May 26, 2020 meeting approved an award for the subject solicitation in accordance with your response to the Invitation To Bid. Guitar Center Stores Inc. dba Guitar Center has been awarded an estimated amount not to exceed \$147,201.49.

A notice to proceed (NTP) meeting will be scheduled. Please immediately acquire the necessary documents to complete the execution of the contract(s) to include (1) the certificate of insurance (COI), (2) valid county or city Business License and (3) Agreement with LSBE (see LSBE information below) in accordance with the terms of the ITB.

No work is to begin until you have received the Notice to Proceed from the Department of Purchasing and Contracting of DeKalb County. No County department has the authority to authorize you to perform any work until the Notice to Proceed has been issued.

Sincerely,

Jenifer Chapital
Procurement Technician
Department of Purchasing and Contracting

DR:jc

cc: Chuck Ellis, Director – Recreation, Parks and Cultural Affairs
Paige Singer, Division Manager