

July 25, 2018

Benson Construction Company
Attn: Rick Benson, VP
197 Vanceville County Line Road
Tifton, GA 31794

via email: benсонco@friendlycity.net

Notice of Award and Contract: Contract Purchase Agreement No. 1119796

Effective Date: July 24, 2018

This Contract is Not to Exceed: \$156,000.00

Dear Mr. Benson:

This letter serves as your official notice that ITB-18-100953 Installation and Fertilization of Bermuda Sod (Annual Contract with 2 Options to Renew) has been awarded to Benson Construction Company.

This notice, together with your bid submittal, pricing documents and previous notices constitutes our entire agreement and, for identification purposes, has been assigned Contract Purchase Agreement No. 119796

A Contract Kick-off Meeting has been scheduled for Tuesday, July 31, 2018 at 11:00 am in the Purchasing and Contracting department located at 1300 Commerce Drive, Second Floor, Decatur, GA. The purpose of the Contract Kick-off Meeting is to review DeKalb County's requirements prior to the start of the contract.

You are hereby reminded that no conditions of this agreement may be modified or changed except through or by the Department of Purchasing and Contracting of DeKalb County. Requests, instructions, or information received by you from sources other than the Department of Purchasing and Contracting which are intended to change the Contract are to be refused on the basis that such matters may be handled only between the supplier and the Department of Purchasing and Contracting.

Services are to be performed on an **"as ordered"** basis. Using department(s) of the County may place telephone requests for service but only when they furnish the applicable contract number which has been assigned by the Department of Purchasing and Contracting. In such event, the telephoned request will be confirmed by a written County Purchase Order form bearing the applicable contract number. Mail invoices to **DeKalb County Accounting Services Division, 1300 Commerce Drive, Decatur, Georgia 30030.**

Best regards,

Nancy Harrison

Nancy Harrison
Procurement Agent Senior, Team B
Department of Purchasing and Contracting

cc: File
PW-Sanitation