

November 10, 2022

Sent via email: ggowitt1@gmail.com
Gerald T. Gowitt, M.D., Founder and CEO
Forensic Medicine Associates, Inc.
3550 Kensington Road
Decatur, GA 30032

NOTICE OF AWARD

Request for Proposal (RFP) No. 22-500618 for Medical Examiner Services (Multi-Year)

Dear Dr., Gowitt:

This confirms that the DeKalb County Board of Commissioners at the November 8th, 2022, meeting acted to award **RFP No. 22-500618 for Medical Examiner Services, in accordance with your submitted cost proposal, for a total amount not to exceed \$20,305,866.00.** For identification purposes, this project has been assigned **Contract Purchase Agreement (CPA) No. 1310809**, the term of the professional services agreement is five (5) years.

Please submit the required Certificate(s) of Insurance (COI) in accordance with the coverages, limits, and amounts as required in the RFP document. In addition, we will need the Contractor Affidavit (Attachment B), Subcontractor Affidavit (Attachment C) if applicable, Sub-subcontractor (Attachment D), if applicable and Certificate of Corporate Resolution (Attachment E). Please reference your CPA No. 1310809, as well as RFP No. 22-500618 and RFP Name Medical Examiner Services in your COI.

A notice to proceed/ kickoff meeting will be scheduled shortly thereafter upon receipt and approval of all required documentation listed above, including the fully executed services agreement. Please make every effort to submit all documents to my attention as soon as possible to maintain schedule.

In the meantime, if you have any questions regarding this letter, please feel free to contact me at jhooper@dekalbcountyga.gov. The County looks forward to working with your company on this project.

Sincerely,



Jovan Hooper, CPP
Senior Procurement Agent
Department of Purchasing and Contracting

cc: Phyllis A. Head, NIGP- CPP, CPPB, GCPA
Procurement Manager
File No. 22-500618