

March 20, 2020

**Sent via e-mail:** [agravel@wilocon.com](mailto:agravel@wilocon.com)

Alan C. Gravel  
President  
Willow Construction, Inc.  
3970 Flint Hill Road  
Powder Springs, GA 30127

**Notice of Award** - Invitation To Bid No. 19-101196 Zonolite Park Boardwalk  
**Effective Date:** March 19, 2020  
**Amount Not to Exceed:** \$66,000.00

Mr. Gravel:

This will serve as official notice that Willow Construction has been selected for award for Zonolite Park Boardwalk.

Please submit the required and performance and payment bonds in accordance with the coverages, limits, and amounts as required in the ITB documents. Also, please submit the fully executed Sub- Contractor Agreement. Please forward all documents to my attention by March 27, 2020.

No work is to begin until you have received the executed the contract from the Purchasing and Contracting Department of DeKalb County. No County department has the authority to authorize you to perform any work until the Notice to Proceed has been issued.

Sincerely,

Phyllis A. Head, CPPB  
Procurement Manager  
Department of Purchasing and Contracting