

Via email: ckizzie@enterprisecommunity.org

July 23, 2025

Enterprise Community Partners, Inc.
11000 Broken Land Parkway
Howard, MD 21044
Attention: Christopher Kizzie, Vice President

NOTICE OF AWARD

Dear Mr. Kizzie,

Request for Proposal (RFP) No. 2024-100004 Comprehensive Housing Plan

This confirms that the DeKalb County Board of Commissioners, at the July 22, 2025 meeting, acted to award **Request for Proposal (RFP) No. 2024-100004 Comprehensive Housing Plan** to Enterprise Community Partners, Inc. for an amount not to exceed **\$249,994.00**.

You should immediately begin to assemble the following documents in order to effect a quick path to issuing the Notice to Proceed:

1. 3 originally signed copies of the following, as applicable and attached:
 - Attachment F: *Certificate of Corporate Authority*
2. Certificate of Insurance meeting the contract requirements (See page 43-44 of the RFP document). This must be submitted directly from your insurance provider.
3. Copy of current, valid business license.
4. Copy of your agreement with your LSBE subcontractor that meets the requirements of the County's DeKalb First Ordinance.

Additionally, all suppliers for DeKalb County are required to create a CV360 Supplier Account. Registration for an account can be found at <https://www.dekalbcountyga.gov/purchasing-contracting/cv360-oracle-upgrade>.

Please work with Yesenia Diaz, at ydiaz@dekalbcountyga.gov in providing the necessary documents to complete the transaction.

Sincerely,

Yesenia Diaz
Procurement Agent – Team A
Department of Purchasing and Contracting

CC:yd
cc: Cedric Hudson, Director, Planning & Sustainability; Brian Brewer, Senior Planner, Planning & Sustainability (P&S), file

