

June 24, 2022

TO: All Bidders Under RFP No. 22-500610 - Clean Energy Transportation Transition Plan
(Annual Contract with 3 Options to Renew)

FROM: Department of Purchasing and Contracting, DeKalb County Government, Georgia

ADDENDUM NO. # 2

Request For Proposal (RFP) No. 22-500610, *Clean Energy Transportation Transition Plan*, is hereby amended as follows:

- 1. The deadline for Receipt of Proposals is Wednesday, July 6, 2022 by 3:00 PM (ET).**
- 2. We have received questions pertaining to this RFP. The questions and their resulting answers (in italics) appear below:**

- A. **Question:** Would our proposal be considered even though we weren't able to attend the LSBE meetings on Wednesday, May 25, 2022 or June 1, 2022?

Answer: No. It is required that Responders attend the Mandatory DeKalb First LSBE meeting for your proposal to be considered; as stipulated in the solicitation on Pages 7-9, Proposal Format – Item C. Dekalb First Ordinance, Nos. 1-3; and Pages 24-32. For further details regarding the DeKalb First Local Small Business Enterprise Ordinance, contact the LSBE Program representative at DeKalbFirstLSBE@dekalbcountyga.gov.

Also, please refer to Addendum No. 1 issued on June 7, 2022 for all updated deadline dates required for this solicitation (Link- <https://www.dekalbcountyga.gov/purchasing-contracting/bids-itb-rfps>).

- B. **Question:** Are LSBEs only allowed to submit a proposal for this project?

Answer: No. To obtain the requested information, please refer to Pages 24-32 of the solicitation that stipulates requirements for submitting a proposal with regard to the DeKalb First Local Small Business Enterprise Program. For further details, directly contact the LSBE Program representative at DeKalbFirstLSBE@dekalbcountyga.gov, as stipulated on Page 3, Proposal Format – Item C.(3.).

- C. **Question:** I am not sure if you are the right person, but I have a question about RFP No. 22-500610: Clean energy transportation transition plan: are non-profits also considered LSBE?

Answer: No. To obtain the requested information, please directly contact the DeKalb First Local Small Business Enterprise Program representative at DeKalbFirstLSBE@dekalbcountyga.gov, as stipulated on Page 3, Proposal Format – Item C.(3.).

- D. **Question:** Is it possible to get a list of attendees for the 5/25/22 and 6/1/22 DeKalb First LSBE Meetings that were mandatory for the attached RFP?

Answer: Yes. To obtain the requested information, please visit the DeKalb First LSBE web page for a list of Sign-In Sheets available (Link- <https://www.dekalbcountyga.gov/purchasing-contracting/dekalb-first-lsbe-program>). For further details, directly contact the LSBE Program representative at DeKalbFirstLSBE@dekalbcountyga.gov, as stipulated on Page 3, Proposal Format – Item C.(3.).

- E. **Question:** DeKalb County has now completed mandatory meetings for the subject project with one final pair scheduled for June 15. I would like to know how I can access the LSBE Attendance Log for the June 1, and June 8 video conferences.

Answer: To obtain the requested information, please refer to the *Answer* provided in the above Item D, herein.

- F. **Question:** I attended the LSBE Mandatory meeting on May 25, 2022 on behalf of Greenlink. Now that 2KB and Greenlink have decided to partner together, do either of us or both of us need to attend the LSBE meetings today again?

Answer: Primarily the Prime contractor is required to attend a Mandatory DeKalb First LSBE meeting, as stipulated in the solicitation on Page 28, Checklist For Good Faith Efforts, No. 1. To obtain further details for this requirement, please directly contact the LSBE Program representative at DeKalbFirstLSBE@dekalbcountyga.gov, as stipulated on Page 3, Proposal Format – Item C.(3.); and visit this entity’s website at <https://www.dekalbcountyga.gov/purchasing-contracting/dekalb-first-lsbe-program>.

- G. **Question:** Will there be another opportunity for a firm to attend another DeKalb First LSBE Meeting to meet this requirement prior to the proposal deadline?

Answer: Yes. To obtain the requested information, please refer to Addendum No. 1 issued on June 7, 2022 for various updated deadline dates required for this solicitation (Link- <https://www.dekalbcountyga.gov/purchasing-contracting/bids-itb-rfps>).

- H. **Question:** Due to the Fourth of July holiday, is it feasible to extend the proposal deadline?

Answer: The deadline for receipt of proposals was previously extended to July 6th, 2022, via Addendum No. 1. There are no plans to further extend this due date at this time, but vendors will be notified via addendum should another extension be issued. Please continue to check our website for updates related to this project.

- I. **Question:** I would like to request clarification on the Clean Energy Transportation Transition Plan RFP. We are just being made aware of the solicitation, so can you confirm that we are not eligible to bid as we did not attend the Dekalb First LSBE Meetings on May 25 or June 1?

Answer: To obtain the requested information, please refer to the *Answer* provided in the above Item A., herein.

- J. **Question:** What is the best way to keep in touch with progress? For example, is there a docket available for the July 6th meeting that has already past?

Answer: Please regularly visit the Purchasing and Contracting website for a *Bid Responder List* that will be posted after the July 6, 2022 deadline for Receipt of Proposals. Be sure to regularly visit this same website for all addenda, updates and correspondence required for this solicitation; as stipulated in the solicitation on Page 10, Contract Administration Item E.-Acknowledgement of Addenda.

- K. **Question:** The RFP includes a significant number of scope elements to be covered in the approximate \$250,000 year 1 funding. Is the entire scope meant to be completed within the first year for the \$250,000 or can we propose which elements can specifically be covered for \$250,000 and what it would cost to cover the remaining elements?

Answer: It is proposed that there will be up to \$250,000.00 available during the initial funding period. The funding amount in this RFP is an estimate only. The estimate is subject to federal budgetary policy decisions. The awarded contractor will have the option to extend the contract for up to three (3) additional one-year periods with Board of Commissioners/Governing Authority approval. The option for extension is at the discretion of DeKalb County and is not guaranteed. The award period will be from November 30, 2022 through November 29, 2026. The goal of first year funding of \$250,000 is to complete as many elements of the proposed scope of work as possible. Any elements of the scope not completed with the proposed funding should be delineated within the proposal as needing additional funding for completion.

- L. **Question:** Are there any specific external milestones (e.g. funding deadlines) that need to be accounted for in the project timeline/schedule?

Answer: There are currently no additional milestones; project objectives and proposed outcomes are stated accordingly within the scope of work.

- M. **Question:** Will prime or subcontractors selected to complete any of the below scope-of-work outlined in Attachment A be precluded from completing future installation and/or long term maintenance of Dekalb's renewable energy or EV charging infrastructure?

Answer: Please see responses to questions N – Q. Prime or subcontractors eligible and equipped to complete work on behalf of the County to address the County's clean energy goals may be considered for completing future installation and/or maintenance of the County's renewable energy or EV charging infrastructure, per DeKalb County's competitive process.

- N. **Question:** (See SOW P. 14, B.1.) Recommendations on addressing DeKalb's Clean Energy Goals

Answer: Prime or subcontractors eligible and equipped to complete work on behalf of the County to address the County's clean energy goals may be considered for completing future installation and/or maintenance of the County's renewable energy or EV charging infrastructure, per DeKalb County's competitive process.

- O. **Question:** (See SOW P. 14, B.3.) Analysis of DeKalb County's municipal solar potential

Answer: Prime or subcontractors eligible and equipped to complete work on behalf of the County to address the County's municipal solar potential may be considered for completing future installation and/or maintenance of the County's renewable energy or EV charging infrastructure, per DeKalb County's competitive process.

- P. **Question:** (See SOW P. 14, B.6.) Assistance in Development of a Clean Electricity and Vehicle Procurement Strategy

Answer: Prime or subcontractors eligible and equipped to complete work on behalf of the County for the development of a clean electricity and vehicle procurement strategy may be considered for completing future installation and/or maintenance of the County's renewable energy or EV charging infrastructure, per DeKalb County's competitive process.

- Q. **Question:** (See SOW P. 14, B.9.) Development of clear benchmarks and milestones for the County during the transition to 100% clean and renewable energy and transportation. Including data analysis, equity mapping and forecasting models.

Answer: Prime or subcontractors eligible and equipped to complete work on behalf of the County for the development of benchmarks and milestones during the County's transition to clean energy and transportation may be considered for completing future installation and/or maintenance of the County's renewable energy or EV charging infrastructure, per DeKalb County's competitive process.

- R. **Question:** Is there the opportunity through this RFP, for contractors to perform the installation and maintenance of on-site renewable power systems procured in-line with the Recommendations on Dekalb's Clean Energy Goals, Analysis of Dekalb County's municipal solar potential, and the clean energy procurement strategy developed as a work product of the outlined scope of work.

Answer: The purpose of this RFP is to provide recommendations. Any subsequent work related to the recommendations would be part of a separate RFP.

- S. **Question:** For the cost estimate, is the assumed amount for each RFP to be \$250,000, or will proposals that come in lower than that amount be given preference?

Answer: The evaluation committee will review proposals consistent with the criteria for evaluation of bidders provided on page 8 of the RFP document.

- T. **Question:** Will the plan cover DeKalb County's municipal facilities and fleet?

Answer: A key project input includes analysis of DeKalb County's municipal solar potential. Municipal facilities and fleet analysis are not currently part of this RFP.

- U. **Question:** Does DeKalb County have an idea of timeline or are there milestone goals identified already?

Answer: All project timelines, milestone goals, objectives, and proposed outcomes are stated within the RFP.

- V. **Question:** How many community-facing projects, like home weatherization and others, is DeKalb County thinking about with this plan, if any?

Answer: As a key project input, priority will be given to the lowest cost measures to meet energy needs including weatherization, cogeneration, district heating and cooling, decentralized electricity generation and smart grids/microgrids, the use of industrial waste heat, building controls, automated lighting, solar powered hot water heaters and programs that create an energy-saving culture in DeKalb County. Other community-facing projects may be proposed as recommendations to the County to address.

3. It is the responsibility of each responder to ensure that he is aware of all addenda issued under this ITB. Please sign and return this addendum. You may contact Michele L. Smith, Procurement Agent, at mlsmith1@dekalbcountyga.gov, 404-371-2614, before the bids are due to confirm the number of addenda issued.

4. All other conditions remain in full force and effect.

Michele L. Smith
Procurement Agent
Department of Purchasing and Contracting

CC:mls

ACKNOWLEDGMENT

Date: _____

The above Addendum No. 2 is hereby acknowledged:

(NAME OF BIDDER)

(Signature)

(Title)