



July 26, 2022

TO: All Bidders under RFP No. 22-500614 Workforce Innovation Opportunity Act (WIOA) Career Training Services (Annual Contract with 2 Options to Renew)
FROM: Department of Purchasing and Contracting, DeKalb County, Georgia

ADDENDUM NO. 5

Request for Proposals (RFP) No. 22-500614 Workforce Innovation Opportunity Act (WIOA) Career Training Services (Annual Contract with 2 Options to Renew), is hereby amended as follows:

- Per Addendum No. 4, the question period was reopened. Questions were received and answered below:

1	Question: As an arm of WorkSource Dekalb, would the vendor be processing applications and eligibility for other providers? Or would it be processing them only for the individuals the vendor recruited and enrolled?
	Answer: The awardee would only process applications for eligibility of individuals they recruit and enroll. Once individuals are deemed eligible, they will be able to participate in work-based learning activities as well as receive funds for training utilizing Individual Training Accounts (ITAs) for training providers that are on the state Eligible Training Provider List (ETPL) <u>AND</u> who have a current contract with DeKalb County (contract list maintained by WorkSource DeKalb).
2	Question: Are facility costs (rent, utilities, insurance) allowable administrative expenses? Are there any types of administrative expenses that aren't allowable?
	Answer: Administrative fee should be separate for each category to include additional costs not included in workshop and coaching sessions. (See Note 8. on Cost Proposal Form (revised), Attachment B.)

- It is the responsibility of each bidder to ensure that he/she is aware of all addenda issued under this ITB. Please sign and return this addendum. You may contact Sophia Thomas, Procurement Agent, at sdthomas@dekalbcountyga.gov before the bids are due to confirm the number of addenda issued.
- All other conditions remain in full force and effect.

Sophia Thomas
 Procurement Agent
 Department of Purchasing and Contracting

ACKNOWLEDGMENT

Date: _____

Addendum No. 5 for RFP 22-500614 is hereby acknowledged:

(NAME OF BIDDER)

(Signature)

(Title)

CC:st