

September 13, 2022

**TO:** All Bidders Under RFP No. 22-500627 - *Catch Basin Cleaning Services*  
[Annual Contract with Four (3) Options to Renew]

**FROM:** Department of Purchasing and Contracting, DeKalb County Government, Georgia

### ADDENDUM NO. # 1

Request For Proposal (RFP) No. 22-500627, *Catch Basin Cleaning Services* is hereby amended as follows:

- 1. The deadline for receipt of Proposals remains the same as Thursday, October 6, 2022 by 3:00 PM (ET).**
- 2. Two (2) additional Mandatory DeKalb First LSBE Meeting dates have been added to include Wednesdays, September 14, 2022 and September 21, 2022.** Meetings are held at 10:00 a.m. or 2:00 p.m. via Video Conference: Utilize the link below that launches to our webpage to access attendance at the “DeKalb First LSBE Video Meetings”: <https://www.dekalbcountyga.gov/purchasing-contracting/dekalb-first-lsbe-program>.
- 3. The instructions are revised within the solicitation to provide the required list of *Equivalent Equipment and Technology, if applicable*; and as follows:**  
**DELETED:** Paragraph 1) of the Scope of Work Section III. (A.) found on Page 12 of this solicitation;  
**REPLACEMENT Paragraph 1) of the Scope of Work Section III. (A.) found on Page 12 new instruction to Responder now reads:**  
1) The Contractor is required to utilize a Vacuum Truck (*or equivalent equipment and technology\**) and the equipment must have sufficient vacuum power to clear an estimated 1,000 catch basins and associated storm drain systems completely (100%) clogged with dirt and debris. (*\*Equivalent equipment and technology must be listed on ‘REVISED-Page 18 of 65’ titled ‘List of EQUIVALENT EQUIPMENT AND TECHNOLOGY, if applicable’*). See attachment herein.
- 4. DELETE:** Page 18 of 65 titled EXHIBITS;  
**REPLACE with: REVISED-Page 18 of 65 titled ‘List of EQUIVALENT EQUIPMENT AND TECHNOLOGY, if applicable’;**

Failure to incorporate inside your proposal the **REVISED-Page 18 of 65** attached herein may result in your bid being deemed non-responsive.

5. The Cost Proposal Form is revised to reflect the revised instructions in above Item Nos. 3 and 4; and an additional Line Item No. 17. for CCTV cost. As a result, Responder is required to Delete and Replace as follows:

**DELETE:** Attachment B, COST PROPOSAL FORM, three (3) Pages 21-23 of this solicitation;  
**REPLACE with: Attachment B, REVISED-Cost Proposal Form, three (3) REVISED-Pages 21-23.**

Failure to incorporate inside your proposal the **REVISED-COST PROPOSAL FORM** three (3) **REVISED-Pages 21 – 23** attached herein may result in your bid being deemed non-responsive.

6. **ADD:** Section B. (4.) Technical Proposal-Organizational Qualifications Page 4 of the solicitation: additional **Item “d) Responders are required to describe the procedures, methods, performance to execute all services required for the successful outcome of this maintenance project as specified in the Scope of Work and herein.”**

Failure to incorporate inside your proposal the requested information for **Item d)** may result in your bid being deemed non-responsive.

7. **We have received questions pertaining to this RFP. The questions and their resulting answers (in italics) appear below:**

**A. Question:** Are the bidders required to have a Utility Contractors license?

**Answer:** *No.*

**B. Question:** Must we have the (DeKalb County Seminole Landfill) landfill agreement before the bid is due?

**Answer:** *No. The agreement before hand is not required; however, you may inquire as disposal costs may affect your bid.*

**C. Could we be supplied with the previous bid tabulations (the actual unit prices).**

**Answer:** *A formal Open Records Request (ORR) is required to obtain the information requested. Instructions are located on the Purchasing & Contracting Department website (<https://www.dekalbcountyga.gov/open-records-request-purchasing>).*

**D. I wanted to reach out and see if this project has bid before and if so are those bid results available?**

**Answer:** *Please refer to the Answer provided for Question C., herein.*

**E. Question:** Is Seminole the only approved disposal site under this RFP or will other disposal sites be considered?

**Answer:** *Seminole is the DeKalb County Landfill and is recommended because of proximity; however, vendors may choose another qualified disposal site if they wish.*

- F. Will the County allow for the operation of a vac truck for emergency work between the hours of 11pm and 7am?

**Answer:** *Only for emergencies as requested by the County.*

- G. **Question:** How would this be paid?

**Answer:** *Per emergency service request by the County.*

- H. **Question:** Will the County provide a sample of a standard work order that would be issued under this RFP?

**Answer:** *A typical work order may include addresses or location maps of the site.*

- I. **Question:** To evaluate blockages, how will CCTV be paid under this RFP?

**Answer:** *Please refer to Item No. 5, herein.*

- J. **Question:** Does the County expect NASSCO PACP/MACP assessments for stormwater structures to be included in the weekly reports?

**Answer:** *No.*

- K. **Question:** Will the County include CCTV in the bid tab for this RFP? (as presented in Exhibit 1 CCTV “market rates”)?

**Answer:** *Yes. Please refer to Item No. 5, herein.*

- L. **Question:** Does a contractor with a valid Utility Contractor’s License receive higher marks in the RFP evaluation?

**Answer:** *No.*

- M. Will the County publish the evaluated scores of the responsive bidders?

**Answer:** *No. However, a formal Open Records Request (ORR) is required to obtain the information requested. Instructions are located on the Purchasing & Contracting Department website (<https://www.dekalbcountyga.gov/open-records-request-purchasing>).*

- N. Will the County provide the evaluation criteria for financial statement?

**Answer:** *Questions not answered in Addendum No. 1 will be addressed in a subsequent addendum.*

O. Will the County accept bid bonding in lieu of financial statements?

***Answer: Questions not answered in Addendum No. 1 will be addressed in a subsequent addendum.***

- 8. It is the responsibility of each responder to ensure that he is aware of all addenda issued under this ITB. Please sign and return this addendum inside of your firm's technical proposal. You may contact Michele L. Smith, Procurement Agent, at [mlsmith1@dekalbcountyga.gov](mailto:mlsmith1@dekalbcountyga.gov), before the bids are due to confirm the number of addenda issued.
  
- 9. All other conditions remain in full force and effect.

Michele L. Smith  
Procurement Agent  
Department of Purchasing and Contracting

CC:mls

**ACKNOWLEDGMENT**

Date: \_\_\_\_\_

Addendum No. 1 for RFP 22-500627 is hereby acknowledged:

\_\_\_\_\_  
(NAME OF BIDDER)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

**\*\*\*DO NOT INCLUDE ANY PRICE ON THIS PAGE.\*\*\*  
\*\*\*INCLUDING PRICE IN ANY AREA OUTSIDE OF THE SEPARATE,  
SEALED ENVELOPE FOR THE COST PROPOSAL FORM WILL RESULT IN  
RESPONDERS PROPOSAL BEING DEEMED NON-RESPONSIVE.\*\*\***

**LIST OF  
EQUIVALENT EQUIPMENT AND TECHNOLOGY, *if applicable.***

**Responder shall list equipment Name, Model No., Mfg. Date with description of its Technology;  
and enclose in the Technical Response.**

Please attach additional pages, if necessary.

**(END OF SCOPE OF WORK)**

***REVISED*-Page 18 of 65**

**ATTACHMENT B**

**REVISED-COST PROPOSAL FORM**

*(Page 1 of 3)*

***COSTS OR FEES IN ANY AREA OUTSIDE OF THE COST PROPOSAL SHALL RESULT IN RESPONDER'S PROPOSAL BEING DEEMED NON-RESPONSIVE.***

Request for Proposal No. 22-500627 Catch Basin Cleaning Services  
(Annual Contract with 3 Options to Renew)

Responder/Respondent: The Cost Proposal(s) must be submitted in a separate, sealed envelope with the Responder's name and "Request for Proposal No. 22-500627 for Catch Basin Cleaning Services (Annual Contract with 3 Options to Renew)" clearly identified on the outside of the envelope.

By signing this page, Responder acknowledges that he/she has carefully examined and fully understands the RFP in its entirety, and hereby agrees that if this proposal is accepted, the Responder will contract with DeKalb County according to the Request for Proposal documents.

Name of Firm: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person Submitting Proposal: \_\_\_\_\_

Signature of Contact Person: \_\_\_\_\_

Title of Contact Person: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**ATTACHMENT B****REVISED-COST PROPOSAL FORM***(Page 2 of 3)****COSTS OR FEES IN ANY AREA OUTSIDE OF THE COST PROPOSAL SHALL RESULT IN RESPONDER'S PROPOSAL BEING DEEMED NON-RESPONSIVE.***

Request for Proposal No. 22-500627 Catch Basin Cleaning Services

(Annual Contract with 3 Options to Renew)

<b>ITEM NO.</b>	<b>DESCRIPTION</b>	<b>ESTIMATED ANNUAL NUMBER OF UNITS</b>	<b>UNIT OF MEASURE. (UOM)</b>	<b>UNIT PRICE</b>	<b>EXTENDED PRICE</b>
1.	Hydro Vector Truck- with <b>One-person crew</b> (Regular hours)	100	Per Hour	\$	\$
2.	Hydro Vector Truck- with <b>One-person crew</b>	40	Per Hour	\$	\$
3.	Hydro Vector Truck- with <b>Two-person crew</b>	440	Per Hour	\$	\$
4.	Hydro Vector Truck- with <b>Two-person crew</b> (After hours, Weekends,	40	Per Hour	\$	\$
5.	Hydro Vector Truck- with <b>Three-person crew</b> (Regular hours)	100	Per Hour	\$	\$
6.	Hydro Vector Truck- with <b>Three-person crew</b> (After hours, Weekends, Emergencies)	40	Per Hour	\$	\$
7.	<b>Onsite Supervisor</b>  (Regular hours)	480	Per Hour	\$	\$

**ATTACHMENT B****REVISED-COST PROPOSAL FORM***(Page 3 of 3)****COSTS OR FEES IN ANY AREA OUTSIDE OF THE COST PROPOSAL SHALL RESULT IN RESPONDER'S PROPOSAL BEING DEEMED NON-RESPONSIVE.***

Request for Proposal No. 22-500627 Catch Basin Cleaning Services

(Annual Contract with 3 Options to Renew)

<b>ITEM NO.</b>	<b>DESCRIPTION</b>	<b>ESTIMATED ANNUAL NUMBER OF UNITS</b>	<b>UNIT OF MEASURE. (UOM)</b>	<b>UNIT PRICE</b>	<b>EXTENDED PRICE</b>
8.	<b>Onsite Supervisor</b> (After Hours, Weekends, Emergencies)	40	Per Hour	\$	\$
9.	<b>Traffic Control Management</b> (per GDOT-MUTCD)	60	Per Day	\$	\$
10.	<b>Remote Pipe - Hard Pipe</b>	15,000	LF	\$	\$
11.	<b>Remote Pipe - Flex Pipe</b>	2,000	LF	\$	\$
12.	<b>Disposition / Dump Fee</b> (Portal to Portal)	200	Per Load	\$	\$
13.	<b>Confined Space Equipment</b>	2	Per Day	\$	\$
14.	<b>4-inch Trash Pump</b>	240	Per Hour	\$	\$
15.	<b>Dump Truck with Operator</b>	60	Per Day	\$	\$
16.	<b>Jet Truck (4-hour minimum)</b>	480	Per Hour	\$	\$
17.	<b>CCTV</b>	150	Per Hour		

**THIS RFP AND THE RESULTING CONTRACT ARE CONTINGENT UPON AVAILABLE FUNDING.****(END OF COST PROPOSAL FORM)**