

**MARCH 2, 2023**

**TO:** All Proposers under Request for Proposal No. 22-500636

**FROM:** Department of Purchasing and Contracting, DeKalb County, Georgia

**ADDENDUM NO. 2**

Request for Proposal (RFP) No. 22-500636 for DeKalb County's GDOT Gateways Landscaping Design, Installation, Enhancement, and Maintenance, is hereby amended as follows:

A. The following questions were submitted and received pertaining to this RFP; the County's responses are as follows:

**Question 1:** Do you have a CAD base file for design?

**Response:** No.

**Question 2:** Is there a preferred plant and tree list?

**Response:** No. Proposer shall submit conceptual designs for each of the four (4) gateway locations and two (2) median locations, per GDOT requirements.

**Question 3:** Do you have a required or requested amount of plant materials that you want removed?

**Response:** No. Proposer shall submit conceptual designs for each of the four (4) gateway locations and two (2) median locations, per GDOT requirements.

**Question 4:** Can some of the current trees remain?

**Response:** Yes. Proposer shall conduct the mandatory site visit and submit conceptual designs for each of the four (4) gateway locations and two (2) median locations, per GDOT requirements.

**Question 5:** What options are there for staging the debris and plant materials?

**Response:** Proposer is responsible for securing staging areas for debris and plant materials.

**Question 6:** Are we able to phase the landscape installation? Mainly asking for the purpose of needing to water the plants.

**Response:** Yes.

**Question 7:** Are you able to provide a ballpark figure for the budget?

**Response:** No.

**Question 8:** Can you please give a Correct address for the Clayton County Memorial Gardens and Flint River Center?

**Response:** These locations are not a part of this solicitation.

**Question 9:** Confirm under Section II Scope of Work, Item C Enhancement subsection 2 (page 8 of 94) that the proposed enhancement plan for the Chamblee-Tucker Median and Flat Shoals Median is a narrative description of services and that the city is not requesting a conceptual design.

**Response:** Proposer shall submit to the County, proposed enhancement plans for each location with sufficient specificity and detail to identify and describe precisely what each median will look like after completion.

**Question 10:** You've requested both pricing for designs and to provide the actual designs in the same procurement. If all bidders generate designs to submit, which are proprietary, and take a great deal of time by highly compensated designers, will they all be compensated for provision of their designs based on the fees they provide regardless of award?

No designs should be provided here and this should be procured separately for several reasons:

- These are prominent gateway areas and need to ensure a high-quality design that will meet all goals is developed
- To ensure contractors are all pricing the same scope of work both for the installation and maintenance.
- More information is needed. No aesthetic goals or direction have been provided other than being in compliance with GDOT requirements.

- Bidders' interpretation of what the county may or may not want will result in greatly varying designs, which will result in greatly varying installation and ongoing maintenance pricing.
- Ongoing maintenance pricing for the existing condition of these gateways vs pricing for the post renovation gateways will vary greatly as well. Without having a design to price the maintenance of, we cannot accurately provide a price for post renovation. The county should also not pay the post renovation maintenance price for the maintenance of the current condition either.

**Response: No. Proposers will not be compensated for submitting proposals.**

**Question 11:** Will the county be responsible for securing the mowing and maintenance agreements from GDOT to perform this work or will that be the responsibility of the contractor?

**Response: Yes. The County will secure the mowing and maintenance agreement from GDOT.**

**Question 12:** Will the county be responsible for securing the permitting of the design from GDOT to perform this work or will that be the responsibility of the contractor?

**Response: Yes. The County will secure permitting of the designs from GDOT utilizing the awarded contractor's stamped conceptual designs.**

**Question 13:** Is the contractor required to have a registered landscape architect on staff to produce these drawings to be considered responsible and responsive?

**Response: Yes.**

**Question 14:** What is the exact scope for the one-time landscape enhancement locations? Interpretation of this without clear direction will result in widely varying pricing and level of quality.

**Response: Proposer shall submit to the County, proposed enhancement plans for each location with sufficient specificity and detail to identify and describe precisely what each median will look like after completion.**

**Question 15:** Is mulch or pine straw installation included with the one-time enhancements? If so, what material and at what quantity?

**Response:** **Yes. Materials and quantities shall be determined at your sole discretion for your proposal.**

**Question 16:** Is a turf chemical program to be included with the ongoing maintenance of the turf areas post renovation? It would be recommended to preserve the investment and long-term aesthetic. If it is included, is the desire to have healthy weed free turf at all times?

**Response:** **Maintenance shall be determined at your sole discretion for your proposal.**

**Question 17:** Which material, mulch or pine straw, is to be utilized in section D, Continued Landscaping Enhancement and Maintenance #18? Please provide the quantity to include.

**Response:** **Materials and quantities shall be determined at your sole discretion for your proposal.**

**Question 18:** Are we to provide two maintenance prices for the interchanges? One to maintain the existing conditions and another to maintain the post renovation conditions.

**Response:** **Proposal shall follow requirements per RFP Cost Proposal Form only.**

**Question 19:** This contract will be awarded for all four (4) components: design, installation, landscaping enhancement and maintenance services including litter removal. The County reserves the right to make one or multiple awards, as deemed whatever is best for the County. Please clarify if this means that all 4 components will be awarded together but that the county may award separate interchanges to separate vendors or if each of the 4 separate components could be awarded to 4 different vendors? We would recommend awarding the entire package of all services and interchanges to one contractor to provide continuity and accountability.

**Response:** **This contract will be awarded for all four (4) components: design, installation, landscaping enhancement and maintenance services including litter removal. The County reserves the right to make one or multiple awards, as deemed best for the County. The County also reserves the right to award separate components, and/or gateways and medians.**

It is the responsibility of each responder to ensure all awareness of all addenda issued under this RFP. Please sign and return this addendum with your proposal. You may email Phyllis A. Head, Procurement Manager at [phead@dekalbcountyga.gov](mailto:phead@dekalbcountyga.gov) before the RFPs are due to confirm the number of addenda issued.

All other conditions remain in full force and effect.

*Phyllis A. Head*

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Phyllis A. Head, NIGP-CPP, CPPB, GCPA  
Procurement Manager  
Department of Purchasing and Contracting

**ACKNOWLEDGMENT**

Date: \_\_\_\_\_

The above Addendum is hereby acknowledged:

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(NAME OF RESPONDER)

\_\_\_\_\_  
(Signature)

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(Title)