



Department of Purchasing & Contracting  
1300 Commerce Drive, 2<sup>nd</sup> Floor  
Decatur, Georgia 30030  
Fax: (404) 371-7006

**Date: January 28, 2020**

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## **Request for Quotation No. 20-3003721**

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### **DEKALB COUNTY LAW OFFICES RENOVATION**

DeKalb County, Georgia (hereinafter referred to as the “County”) is seeking quotation from qualified bidders who can demonstrate substantial experience in commercial interior renovation for an interior alteration of the Maloof Building Law Department Suite.

**I. Proposed Term:**

Thirty (30) calendar days

**II. Attachments:**

- A. Scope of Work
- B. Quote Form
- C. Reference Form and Reference Check Release Statement
- D. Bidder Affidavit
- E. Insurance Requirements
- F. Construction Documents – Appendix A

**III. Payment Terms:**

The County’s official payment terms are Net 30.

**IV. Scope of Work:**

See Attachment A

**V. Federal Work Authorization Program:**

All qualifying contractors and subcontractors performing work with DeKalb County, Georgia must register and participate in the federal work authorization program to verify the work eligibility

information of new employees. In order for a Quotation to be considered, it is mandatory that the Bidder Affidavit, Attachment D, be completed with bidder's quote.

**VI. Non-Mandatory Pre-Bid Meeting and Site Visit will be held on Thursday, January 30, 2020 at 9:00 a.m. at: DeKalb County, P&C Main Lobby, 1300 Commerce Dr. – 2nd Floor.**

**VI. Due Date:**

**All questions are due to Lola Awonusi, via email at [oawonusi@dekalbcountyga.gov](mailto:oawonusi@dekalbcountyga.gov) on or before 5:00 p.m. EST on January 31, 2020.**

**Quotes are due on or before 5:00 p.m. EST on February 04, 2020.** Bidder must complete and return the quote form, reference form, bidder affidavit and provide a copy of Bidder's valid business license to DeKalb County by email to the attention of Lola Awonusi or email to [oawonusi@dekalbcountyga.gov](mailto:oawonusi@dekalbcountyga.gov).

**All quotes are to be provided on Attachment B, Quote Form.**

THE COUNTY RESERVES THE RIGHT TO REJECT ANY AND ALL QUOTES, TO WAIVE INFORMALITIES, AND/OR TO RE-ADVERTISE.

Thank you for your interest in doing business with DeKalb County.

Sincerely,

Lola Awonusi  
Procurement Technician  
Department of Purchasing and Contracting

## **ATTACHMENT A**

### **SCOPE OF WORK**

#### **I. SCOPE OF WORK**

The Law Department of the County will be adding staff and needs to reconfigure an existing space to provide additional office space and cubicles.

##### **General Scope of Work:**

The Contractor shall furnish all labor, material, services, tools, equipment, and fixtures necessary to perform and complete in a good and workmanlike manner, all work associated with the following general scope of work and Construction Documents provided in Attachment F. This includes to:

- Convert an existing library into two (2) offices.
- Convert an existing office into a smaller office and 2 open workstation area.
- Create a privacy room in the existing file storage area.
- Create a storage closet.
- Remove existing fixed cabinetry and create new shelving.
- Provide base cabinets with solid surface countertop and upper cabinets in the copy room.

##### **Work Conditions:**

All work is to be contained within the existing suite and conducted weekdays after-hours (5:00 P.M.) and weekends. All Work shall be done in accordance with all laws, ordinances, building codes, rules and regulations applicable to the scope of work.

##### **Schedule:**

Work shall be completed within Four (4) weeks after Notice to Proceed.

##### **Exclusions:**

Fixtures, furnishings and equipment are excluded from the scope of this contract and are shown on the plans for information only.

Voice, data and cabling are also excluded from the scope of work.

**ATTACHMENT B**  
**QUOTE FORM**

DeKalb County, Georgia is requesting a quotation for the following:

<b><u>Request for Quotation No. 20-3003721</u></b>
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**DEKALB COUNTY LAW OFFICES RENOVATION**

The responder declares that he has carefully examined, RFQ # 20-3003721, DeKalb County Law Offices Renovation, the Scope of Work contained, and that he proposes and agrees, that if his quote is accepted, to provide the necessary services and furnish all material and labor specified in this RFQ, or necessary to complete the work in the manner therein specified within the time specified, , as therein set forth for the following lump sum amount which sum is hereinafter referred to as “Lump Sum.”
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<b>LUMP SUM TOTAL \$</b> _____ (State amount in writing on this line)
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<b>\$</b> _____ (In Figures)
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## ATTACHMENT C

### REFERENCE FORM AND REFERENCE CHECK RELEASE STATEMENT

List below at least three (3) references, including company name, contract period, contact name, email address, telephone numbers and project name of individuals who can verify your experience and ability to perform the type of services listed in the solicitation.

Company Name	Contract Period
Contact Person Name and Title	Telephone Number (include area code)
Email Address	
Project Name	

Company Name	Contract Period
Contact Person Name and Title	Telephone Number (include area code)
Email Address	
Project Name	

Company Name	Contract Period
Contact Person Name and Title	Telephone Number (include area code)
Email Address	
Project Name	

### REFERENCE CHECK RELEASE STATEMENT

You are authorized to contact the references provided above for purposes of this RFQ.

Signed \_\_\_\_\_ Title \_\_\_\_\_

(Authorized Signature of Bidder)

Company Name \_\_\_\_\_ Date \_\_\_\_\_

## ATTACHMENT D

### CONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned verifies its compliance with O.C.G.A. § 13-10-91, as amended, stating affirmatively that the bidder submitting a bid, contractor, firm or corporation which is contracting with DEKALB COUNTY, GA, a political subdivision of the State of Georgia, has registered with and is participating in a federal work authorization program\* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603, in accordance with the applicability provisions and deadlines established in O.C.G.A. § 13-10-91, as amended]. The affiant agrees to continue to use the federal work authorization program throughout the contract period.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with the COUNTY, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. § 13-10-91, as amended, on the Subcontractor Affidavit form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the COUNTY, within five (5) days from when the subcontractor(s) is retained to perform such service.

BY: _____	_____
Authorized Officer or Agent (Bidder's Name)	Federal Work Authorization Enrollment Date

_____	_____
Title of Authorized Officer or Agent of Bidder	Identification Number

\_\_\_\_\_  
Printed Name of Authorized Officer or Agent

\_\_\_\_\_  
Company Name & Address (do not include a post office box)

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE

\_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Notary Public  
My Commission Expires: \_\_\_\_\_

**ATTACHMENT E**  
**INSURANCE REQUIREMENTS**

**IMPORTANT NOTICE**

**IMPORTANT — PLEASE READ CAREFULLY & FOLLOW INSTRUCTIONS LISTED HEREIN**

- I. If the County sends to you notice of Award on this bid, take this form to your insurance agent as this form contains requirements that may be non-standard in the insurance industry.
- II. Instruct your insurance agent that the County's requirements are listed in Section III, and that you *must* comply with these requirements before you may proceed with the work.
- III. Before the starting of any work, the successful contractor must furnish to DeKalb County certificates of insurance from companies doing business in Georgia and acceptable to the County as follows:
1. Certificates must cover:
    - **Statutory Workers Compensation**
    - **Business Auto Liability Insurance** with a minimum \$500,000 Combined Single Limit/Each Occurrence (Including operation of non-owned, owned, and hired automobiles).
    - **Commercial General Liability Insurance**
      - (1) Each Occurrence - \$1,000,000
      - (2) Fire Damage - \$250,000
      - (3) Medical Expense - \$10,000
      - (4) Personal & Advertising Injury - \$1,000,000
      - (5) General Aggregate - \$2,000,000
      - (6) Products & Completed Operations - \$1,500,000
      - (7) Contractual Liability where applicable
  2. DeKalb County, GA shall be named as Additional Insured under any General Liability, Business Auto and Umbrella Policies using ISO Additional Insured Endorsement forms CG 2010 or its equivalent. Coverage shall apply as Primary and non-contributory with Waiver of Subrogation in favor of DeKalb County, Georgia.
  3. The insurance carrier must have a minimum rating of A or higher as determined by the rating firm A.M. Best.

(Continued)

4. Certificates to contain policy number, policy limits and policy expiration date of all policies issued in accordance with this contract.
5. Certificates to contain the location and operations to which the insurance applies.
6. Certificates to contain successful contractor's protective coverage for any subcontractor's operations. If this coverage is included in General Liability, please indicate on the Certificate of Insurance.
7. Certificates to contain successful contractor's contractual insurance coverage. If this coverage is included in the General Liability, please indicate this on the Certificate of Insurance.
8. Certificates are to be issued, and the successful contractor shall mail insurance documents listed in this form, to:

DeKalb County Department of Purchasing and Contracting  
The Maloof Center  
2<sup>nd</sup> Floor  
1300 Commerce Drive  
Decatur, Georgia 30030

9. The successful contractor shall be wholly responsible for securing certificates of insurance coverage as set forth above from all subcontractors who are engaged in this work.



## **ATTACHMENT D**

### **CONSTRUCTION DOCUMENTS- APPENDIX A**

#### **DeKalb County Law Offices Renovation - Dated 12-10-19**

##### **Drawing Index:**

A0.0	Cover Sheet
A1.1	Demolition Plan
A1.2	Demolition Ceiling Plan
A1.3	New Work Floor Plan
A1.4	New Work Ceiling Plan
A1.5	Life Safety Plan
A1.6	Details/Door Schedule
A1.7	Furniture Layout

##### **Designer of record:**

Southern Design Concepts of Atlanta  
Architect: Jeffrey M. Cochran  
jeffcochran@gmail.com

# DeKalb County Law Offices Renovation

## Maloof Building

### 1300 Commerce Drive, 5th Floor

### Decatur, GA 30030

#### BUILDING CODE ANALYSIS / DESIGN CRITERIA

USE GROUP:	B, BUSINESS
CONSTRUCTION CLASS:	CLASS IIB, UNPROTECTED, SPRINKLERED
MINIMUM INTERIOR FINISH	CLASS B FOR EXIT ACCESS HALL AND OTHER EXIT -WAYS CLASS C FOR ROOMS AND ENCLOSED SPACES
CLASSIFICATION OF WORK:	ALTERATION - LEVEL 2 (IEBC 504) -RECONFIGURATION OF SPACE -ADDITION/ELIMINATION OF DOOR/WINDOWS -WORK AREA IS <50% OF THE AREA OF THE BUILDING
FBC/AC ACCESSABILITY COMPLIANCE	COMPLIES WITH 2015 GEORGIA ACCESSIBILITY CODE FOR BUILDING CONSTRUCTION.

#### GOVERNMENTAL CODES & STANDARDS

BUILDING	2012 IBC (W/ 2014, 2015, 2017, 2018 GA AMENDMENTS)
ELECTRICAL	NFPA 70 - NATIONAL ELECTRICAL CODE 2017
PLUMBING	2012 IPC (W/ 2014, 2015 GA AMENDMENTS)
MECHANICAL	2012 IMC (W/ 2014, 2015 GA AMENDMENTS)
FIRE	IFC 2012 (W/ 2014 GA AMENDMENTS)
FUEL GAS	IFGC 2012 (W/ 2014, 2015 GA AMENDMENTS)
ENERGY CONSERVATION	IECC 2009 (W/ 2011, 2012 GA AMENDMENTS)
ACCESSIBILITY	GA ACCESSIBILITY CODE - GAC 120-3-20 - 1997 EDITION
LIFE SAFETY	2012 NFPA 101 LIFE SAFETY CODE
ADA	U.S. DEPARTMENT OF JUSTICE ADA STANDARDS FOR ACCESSIBLE DESIGN (ADA) - 2010 EDITION
FIRE STANDARDS	CHAPTER 120-3-3 RULES AND REGULATIONS FOR THE STATE MINIMUM FIRE STANDARDS IN GEORGIA
RESIDENTIAL	2012 IRC (W/ 2014, 2015, 2017, 2018 GA AMENDMENTS)

#### DRAWING INDEX

A0.0	COVER SHEET
A1.1	DEMOLITION PLAN
A1.2	DEMOLITION CEILING PLAN
A1.3	NEW WORK FLOOR PLAN
A1.4	NEW WORK CEILING PLAN
A1.5	LIFE SAFETY PLAN
A1.6	DETAILS / DOOR SCHEDULE
A1.7	FURNITURE LAYOUT

#### SCOPE OF WORK

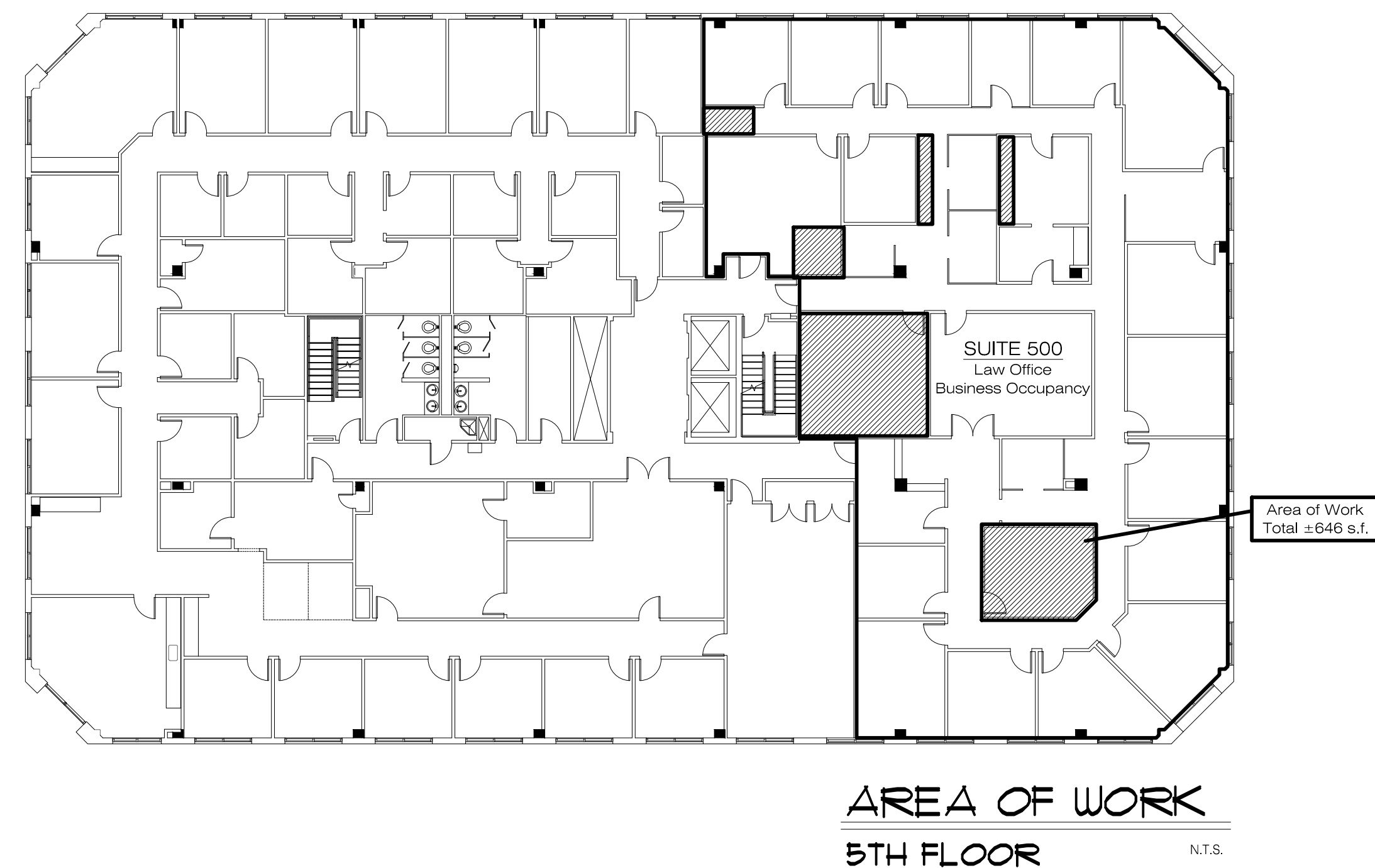
AREA OF WORK IS COMPLETELY CONTAINED WITHIN AN EXISTING SUITE ADJOINING ANOTHER WITH EGRESS FROM BOTH SIDES.

WORK WILL INCLUDE RECONFIGURING OFFICES AND PROVIDING NEW WORK AREAS WITHOUT AFFECTING THE TOTAL NUMBER OF OCCUPANTS.

PART OF A STORAGE ROOM WILL BE PARTIALLY CONVERTED INTO A PRIVACY ROOM.

DOORS TO EXIT HALLWAY WILL NOT BE AFFECTED.

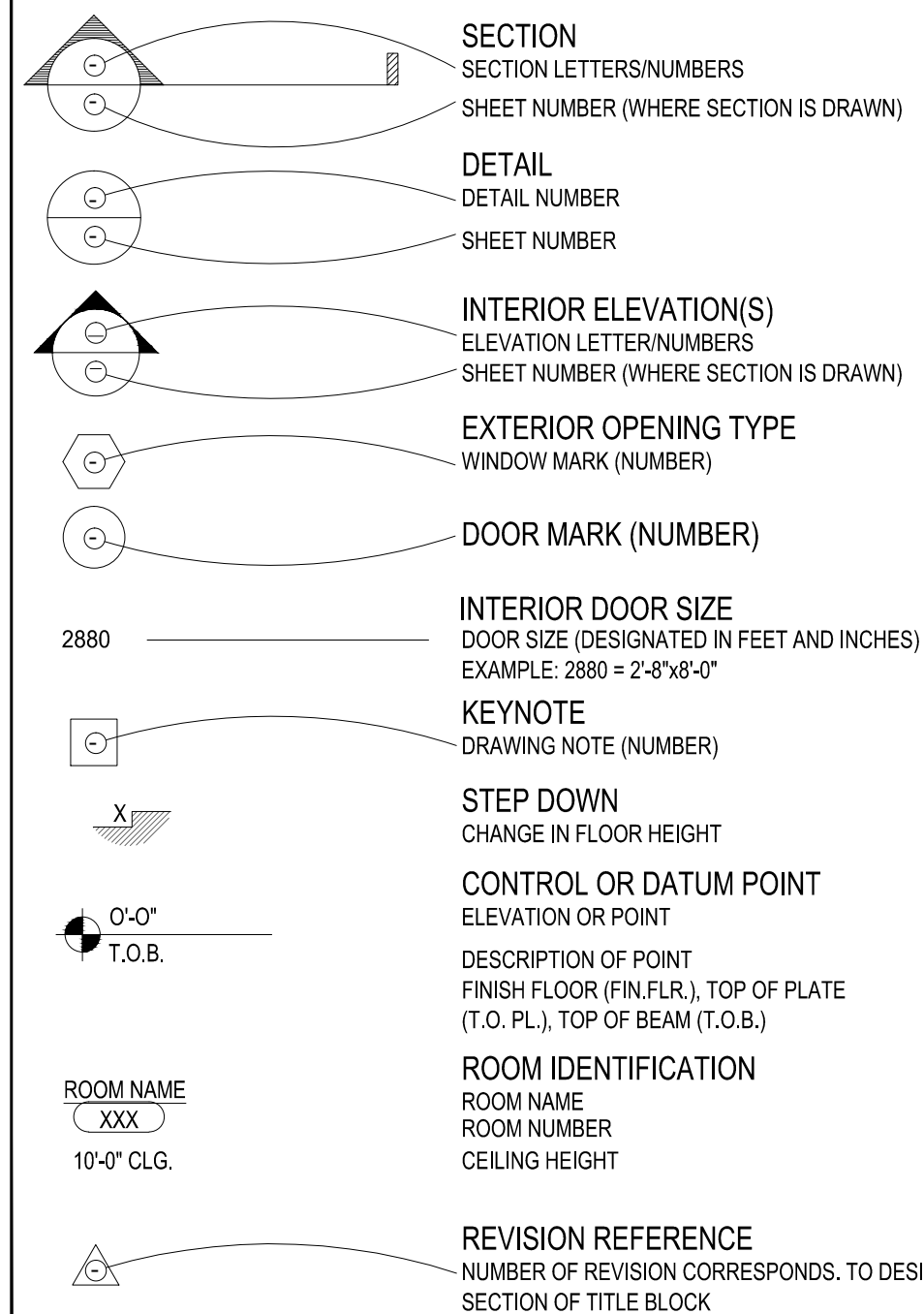
NO PLUMBING WORK IS INCLUDED. FIXTURE COUNT UNCHANGED.



#### GENERAL NOTES

1. THE CONTRACTOR OF WORK SHALL FIELD VERIFY ALL EXISTING DIMENSIONS & CONDITIONS PRIOR TO THE COMMENCEMENT OF WORK AND COORDINATE WITH ALL TRADES.
2. DEMOLISH SO THAT CONSTRUCTION, NEW AND EXISTING, CAN BE PERFORMED AND COMPLETED IN ACCORDANCE WITH CONSTRUCTION DOCUMENTS.
3. PROTECT WALLS, CEILINGS, FLOORS, AND OTHER EXISTING FINISH WORK THAT ARE TO REMAIN AND ARE EXPOSED DURING SELECTIVE DEMOLITION AND CONSTRUCTION OPERATIONS.
4. PROMPTLY PATCH AND REPAIR HOLES AND DAMAGE CAUSED TO ADJACENT CONSTRUCTION BY SELECTIVE DEMOLITION OPERATIONS.
5. EXISTING ELECTRICAL DEVICES AND EQUIPMENT, NOT SHOWN ON DRAWINGS ARE TO REMAIN UNLESS OTHERWISE NOTED.
6. WRITTEN NOTIFICATION TO THE ARCHITECT OF RECORD OF ANY ERRORS OR OMISSIONS IN THE DRAWINGS AND SPECIFICATIONS SHALL BE PROVIDED BY THE CONTRACTOR PRIOR TO THE COMMENCEMENT OF WORK.
7. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL PERMITS AND CERTIFICATES NECESSARY TO COMPLETE THE WORK DESCRIBED HEREIN, AND SHALL COMPLY WITH ALL APPLICABLE FEDERAL, STATE, AND LOCAL ORDINANCES.
8. THE ARCHITECT OF RECORD IS NOT RESPONSIBLE FOR SUPERVISION, CONSTRUCTION METHODS OR TEMPORARY BRACING DURING CONSTRUCTION.
9. ALL EQUIPMENT MATERIALS, AND FINISHES ARE TO BE INSTALLED ACCORDING TO MANUFACTURER'S SPECIFICATIONS.
10. THESE PLANS, AS DRAWN AND NOTED, COMPLY WITH THE BUILDING ENVELOPE ENERGY REQUIREMENTS OF THE INTERNATIONAL ENERGY CODE FOR BUILDING CONSTRUCTION.
11. THE CONTRACTOR IS RESPONSIBLE FOR ADEQUATE BRACING OF STRUCTURAL OR NON-STRUCTURAL MEMBERS DURING CONSTRUCTION.
12. ALL GLAZING IN HAZARDOUS AREAS SHALL BE TEMPERED UNLESS IMPACT RESISTANT.
13. COORDINATE SELECTION OF FINISHES / MATERIALS / PAINT COLORS WITH DEKALB COUNTY PROJECT MANAGER

#### SYMBOLS



#### ABBREVIATIONS

ABV.	ABOVE	EA.	EACH	LT.	LIGHT	R.D.	ROOF DRAIN
A.F.F.	ABOVE FINISHED FLOOR	ELEC.	ELECTRICAL	LIN.	LINE	RM.	ROOM
A/C	AIR CONDITIONING	ELEV.	ELEVATION	LG.	LONG	R.O.	ROUGH OPENING
A.H.U.	HANDLING UNIT	EQ.	EQUAL	LOUV.	LOUVER	R/S	ROUGHSAWN
ALT.	ALTERNATE	EXH.	EXHAUST	MFR.	MANUFACTURER	SHTG.	SHEATHING
AL.	ALUMINUM	EXP.	EXPANSION	M.BTH.	MASTER BATH	SIM.	SIMILAR
AVG.	AVERAGE	JT. EXT.	JOINT EXTERIOR	M.BR.	MASTER BEDROOM	S.H.	SINGLE HUNG
		ETC.	ETCETERAS	MAX.	MAXIMUM	SGD	SLIDING GLASS DOOR
BTH.	BATH			M.C.	MEDICINE CABINET	SLP.CLG.	SLOPING CEILING
BM.	BEAM	FIN.	FINISH	MTL.	METAL	S.C.	SOLID CORE
BR.	BEDROOM	F.G.	FINISH GRADE	MIN.	MINIMUM	SQ.FT.	SQUARE FOOT
B.F.	BI FOLD	F.P.	FIREPLACE	MICRO.	MICROWAVE		
B.P.	BI PASS	F.R.	FIRE RATED	MONO.	MONOLITHIC	TEMP.GL.	TEMPERED GLASS
BLKG.	BLOCKING	FLSHG.	FLASHING			TEXT.	TEXTURED
BD.	BOARD	F.D.	FLOOR DRAIN	N.L.C.	NOT IN CONTRACT	T.B.	TIE BEAM
B.B.	BOND BEAM	FLR.	FLOOR	N.T.S.	NOT TO SCALE	T & G	TONGUE AND GROOVE
BOT.	BOTTOM	FLR. JST.	FLOOR JOISTS			T.O.B.	TOP OF BEAM
		FLUOR.	FLUORESCENT	O.C.	ON CENTER	T.O.P.	TOP OF PLATE
CLG.	CEILING	FTG.	FOOTING	OPP.	OPPOSITE	TRANS.	TRANSOM
CLG. JST.	CEILING JOIST			O.H.	OVERHANG	TR.	TREAD
CEM.	CEMENT			O.H.D.	OVERHEAD DOOR	TYP.	TYPICAL
CL	CENTER LINE	GALV.	GALVANIZED	PTD.	PAINTED	U.N.O.	UNLESS NOTED OTHERWISE
CER. T.	CERAMIC TILE	GA.	GAUGE	PR.	PANTRY	U.L.	UNDERWRITERS LABORATORY
CLR.	CLEAR	GL.	GLASS	PART.	PARTITION		
COL.	COLUMN	G.T.	GIRDER TRUSS	PL.	PLATE	V.T.R.	VENT THRU ROOF
CONC.	CONCRETE	GRD.	GRADE	PLYVD.	PLYWOOD	VERT.	VERTICAL
C.M.U.	CONC. MASONRY UNITS	GYP. BD.	GYPSUM BOARD	PKT.	POCKET	V.C.T.	VINYL COMPOSITION
CONST.	CONSTRUCTION						TILE
C.W.	COLD WATER	HDR. HT.	HEADER HEIGHT			W.I.C.	WALK IN CLOSET
		H.B.	HOSE BIBB	P.S.I.	POUNDS PER SQ. INCH	W.	WASHER WATER
DET.	DETAIL	H.C.	HOLLOW CORE	P.S.F.	POUNDS PER SQ. FOOT	W.C.	W.C. CLOSET
DIA.	DIAMETER	HR.	HOUR	P.T.	PRESSURE TREATED	W.P.	WATERPROOFING
DISP.	DISPOSAL	H.S.	HORIZONTAL	P.L.	PROPERTY LINE	W.W.M.	WELDED WIRE
D.W.	DISHWASHER		SLIDING	RAD.	RADIUS	WIN	MESH WINDOW
DBL.	DOUBLE	INFO.	INFORMATION	RAF.	RAFTER	W/	WITH
DBL. PL.	DOUBLE PLATE	INSUL.	INSULATION	REF.	REFRIGERATOR	W/O	WITHOUT
DR.	DOOR	INT.	INTERIOR	REQD.	REQUIRED	WD.	WOOD
DN.	DOWN			REV.	REVISION	W.I.	WROUGHT IRON
D.S.	DOWN SPOUT	LAUND.	LAUNDRY	RISER	RISER		
DWGS.	DRAWINGS	LAV.	LAVATORY	R. & S.	ROD & SHELF		
DRY.	DRYER						

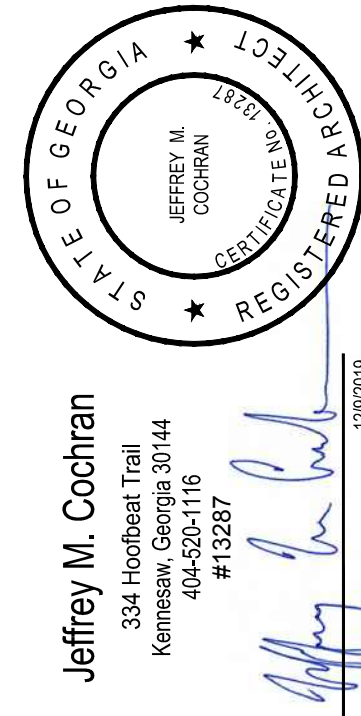
#### GENERAL NOTES:

1. ALL WORK SHALL BE PERFORMED IN ACCORDANCE WITH ALL NATIONAL AND LOCAL CODES, REGULATIONS, AND THE CURRENT BUILDING CODE WITH ALL CURRENT ADOPTED EDITIONS.
2. CONTRACTOR AND OR SUB-TRADES SHALL PRIOR TO ANY SITE DISTURBANCE, VERIFY ALL SITE AND SOIL CONDITIONS AND REPORT AND DOCUMENT THE EXISTING CONDITIONS TO THE OWNER AND OR HIS/HER REPRESENTATIVES.
3. PRIOR TO THE COMMENCEMENT OF CONSTRUCTION THE GENERAL CONTRACTOR AND OR SUB-TRADES SHALL REPORT ANY PLAN OR DOCUMENT DISCREPANCIES TO SOUTHERN DESIGN CONCEPTS OF ATLANTA, JEFFREY M. COCHRAN (SEE TITLE BLOCK). THE GENERAL CONTRACTOR, HIS/HER SUB-TRADES AND REPRESENTATIVES WILL ASSUME ALL RESPONSIBILITIES FOR DISCREPANCIES NOT REPORTED IN WRITING TO AND FOR CLARIFICATION TO SOUTHERN DESIGN CONCEPTS OF ATLANTA.
4. ALL DRAWING AND DOCUMENT DIMENSIONS, NOTES, DETAILS, SECTIONS, ETC. SHALL BE REVIEWED, CALCULATED AND VERIFIED BY THE GENERAL CONTRACTOR, HIS/HER SUB-TRADES AND REPRESENTATIVES PRIOR TO COMMENCEMENT OF CONSTRUCTION OR HE/SHE WILL ASSUME ALL RESPONSIBILITIES FOR DISCREPANCIES NOT REPORTED IN WRITING TO AND FOR CLARIFICATION TO SOUTHERN DESIGN CONCEPTS OF ATLANTA.
5. ALL DRAWINGS, DETAILS, SECTIONS, ETC. SHALL NEVER BE SCALED.
6. STRUCTURAL FOOTINGS SHOULD ALWAYS BE BELOW THE REQUIRED LOCAL FROST LINE AND MUST REST ON UNDISTURBED OR ENGINEERED FILL VERIFIED BY A LICENSED ENGINEER. A LICENSED SOILS OR STRUCTURAL ENGINEER SHALL BE CONSULTED PRIOR TO COMMENCEMENT OF CONSTRUCTION TO VERIFY PROPOSED FOOTING SIZES, DEPTHS AND REBAR REQUIREMENTS BASED UPON THE PROJECT'S SITE CONDITIONS AND LOCAL CODES.
7. ALL FOUNDATIONS AND FOOTINGS SHALL BE REINFORCED PER LOCAL CODES AND VERIFIED BY A LICENSED ENGINEER PRIOR TO CONSTRUCTION.
8. ALL FOUNDATION, WALLS, FOOTINGS, GRADE BEAMS, FLOOR AND ROOF STRUCTURAL MEMBERS SHALL BE DESIGNED AND SEALED BASED UPON LOCAL CODES BY A LICENSED ENGINEER.
9. TO ENSURE A SAFE AND WELL CONSTRUCTED STRUCTURE AND OR DWELLING THE GENERAL CONTRACTOR, HIS/HER SUB-TRADES AND REPRESENTATIVES SHALL VERIFY AND PROVIDE ADJUSTMENTS TO ANY PROPOSED STRUCTURAL MEMBERS OR MATERIALS TO MEET ALL LOCAL AND OR NATIONAL CODES PRIOR TO COMMENCEMENT OF CONSTRUCTION.
10. ALL CONCRETE, STEEL, WOOD AND OR COMPOSITE MATERIALS SHALL MEET ALL LOCAL/NATIONAL CODES.
11. ALL STRUCTURAL MEMBERS SUCH AS CONCRETE, STEEL, WOOD AND OR COMPOSITE MATERIALS USED AS FOR COLUMNS, BEAMS AND FRAMING SHALL BE DESIGNED TO CARRY/TRANSFER ALL REQUIRED BEARING LOADS THROUGH THE ENTIRE STRUCTURE AND SHALL TERMINATE THOSE LOADS TO THE STRUCTURAL FOUNDATION/FOOTINGS ON UNDISTURBED SOIL OR ENGINEERED FILL.
12. ALL FLOOR AND ROOF MEMBERS SHOWN ON THE DRAWINGS/DOCUMENTS SHALL BE ASSUMED TO BE A PRE-ENGINEERED SYSTEM UNLESS NOTED OTHERWISE.
13. ALL WOOD FRAMING MEMBERS USED SHALL BE APPROVED FOR USE BY LOCAL/NATIONAL BUILDING CODES.

#### Licensing Agreement:

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Released for Construction and Permitting

DeKalb County Law Offices Renovation  
Maloof Building  
1300 Commerce Drive, 5th Floor  
Decatur, GA 30030

CONSTRUCTION SET: 12-10-19

A0.0

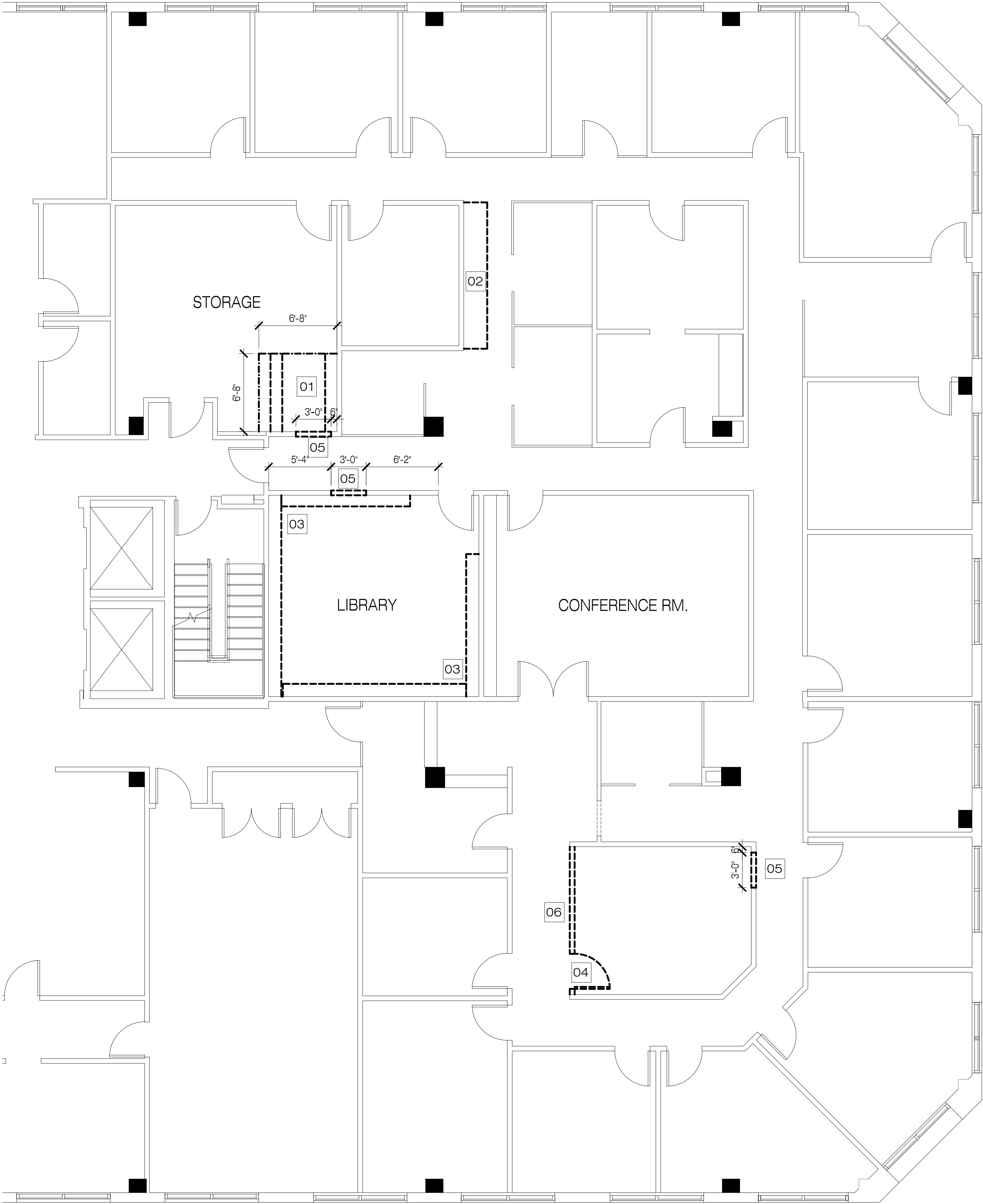


DEMOLITION LEGEND:

EXISTING WALLS/DOORS TO REMAIN

EXISTING WALLS / DOORS / MILLWORK TO BE REMOVED

SHEET NOTES	
01	REMOVE / RELOCATE SHELVING UNITS
02	REMOVE COUNTER / CABINETS
03	REMOVE BUILT-IN BOOKSHELVES @ PERIMETER
04	SALVAGE DOOR FOR REUSE IN NEW LOCATION
05	DEMO AS REQ'D FOR NEW DOOR ROUGH OPENINGS
06	PARTIAL REMOVAL OF WALL DROP HEADER @ 7'-0" TO REMAIN



DEMOLITION PLAN

SCALE 3/16" = 1'-0"

GENERAL NOTES:

- ALL WORK SHALL BE PERFORMED IN ACCORDANCE WITH ALL NATIONAL AND LOCAL CODES, REGULATIONS, AND THE CURRENT BUILDING CODE WITH ALL CURRENT ADOPTED EDITIONS.
- CONTRACTOR AND OR SUB-TRADES SHALL PRIOR TO ANY SITE DISTURBANCE, VERIFY ALL SITE AND SOIL CONDITIONS AND REPORT AND DOCUMENT THE EXISTING CONDITIONS TO THE OWNER AND OR HIS/HER REPRESENTATIVES.
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DeKalb County Law Offices Renovation

Malooof Building

1300 Commerce Drive, 5th Floor

Decatur, GA 30030

Jeffrey M. Cochran

334 Hoodbeet Trail

Kennesaw, Georgia 30144

404-335-1116

#13267

Jeffrey M. Cochran

03/29/19

REGISTERED ARCHITECT

STATE OF GEORGIA

JEFFREY M. COCHRAN

03/29/19

SDCA

SOUTHERN DESIGN CONCEPTS OF ATLANTA

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CONSTRUCTION SET: 12-10-19

A1.1

CEILING FINISH

A

ACCOUSTICAL CEILING TILE

B

GYPSUM BOARD CEILING

C

PERFORATED METAL PANEL CEILING

D

SECURITY GYPSUM BOARD

E

SECURITY ACCOUSTICAL CEILING TILE

F

SUSPENDED EIFS SYSTEM

G

NO CEILING FINISH

H

ALUMINUM PANEL SYSTEM

J

GLASS FIBER REINFORCED GYPSUM

CEILING LEGEND:

SPEAKER

2X4 FLOURESCENT LIGHT FIXTURE

2X2 FLOURESCENT LIGHT FIXTURE

RECESSED LIGHT FIXTURE

2X2 DIFFUSER

2X2 SUPPLY

PENDANT LIGHT FIXTURE

CEILING HEIGHT

CEILING FINISH

X

XX'-X"

DEMOLITION LEGEND:

EXISTING LIGHTS/VENTS TO REMAIN

EXISTING LIGHTS/VENTS TO BE SALVAGED, CLEANED, AND REINSTALLED

2x2 SUSPENDED CEILING GRID SYSTEM AND TILE TO REMAIN

2x2 SUSPENDED CEILING GRID SYSTEM AND TILE TO BE REMOVED AS REQUIRED FOR THE WORK. SALVAGE AND REUSE TO INFILL AS NEEDED



DEMOLITION CEILING PLAN

SCALE 3/16" = 1'-0"

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A1.2

STATE OF GEORGIA

REGISTERED ARCHITECT

JEFFREY M. COCHRAN

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SDCA

SOUTHERN DESIGN CONCEPTS OF ATLANTA

MEMBER

OFFICIAL

Signature of: Jeffrey M. Cochran

03/29/19

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NEW WORK LEGEND:

- EXISTING WALLS/DOORS
- PROPOSED WALLS/DOORS
- PROPOSED CUBICLES
- 01

SHEET NOTES
- 01

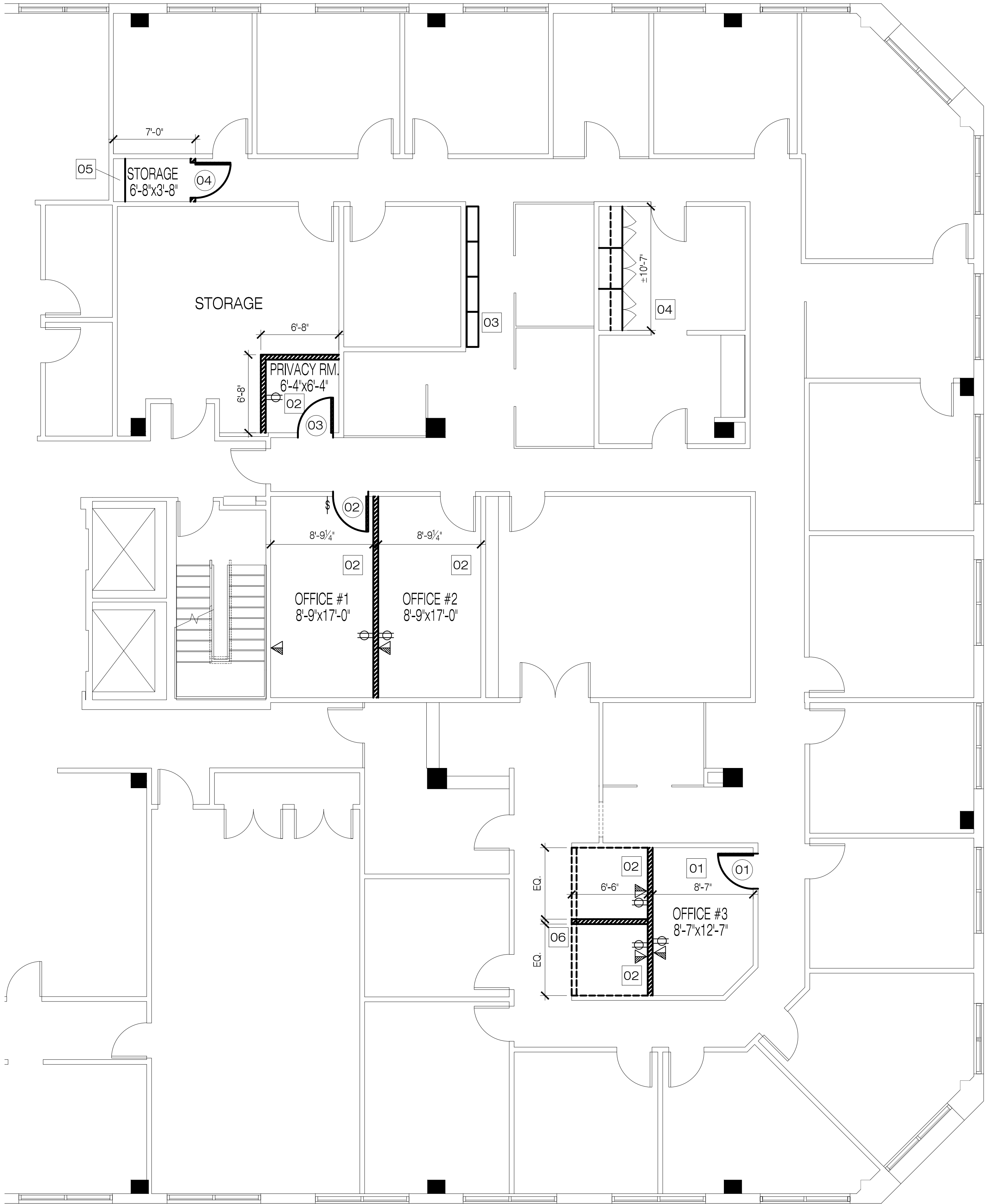
DOOR LABEL - SEE DOOR SCHED.

ELECTRICAL LEGEND:

- DUPLEX OUTLET
- WALL SWITCH
- PHONE / DATA

SHEET NOTES

01	REINSTALL EXISTING DOOR IN NEW LOCATION
02	PROVIDE NEW CARPET COORDINATE W/ DEKALB COUNTY PROJECT MANAGER
03	PROVIDE (4) NEW BOOKSHELVES 36" WIDE EACH I.L. O EXISTING CABINETS
04	PROVIDE NEW SOLID SURFACE COUNTER AND (3) BASE CABINETS COORDINATE W/ DEKALB COUNTY PROJECT MANAGER SEE DETAIL SHEET A1.6
05	PROVIDE NEW WOOD SHELVES (5)
06	DROP HEADER @ 7'-0"
--	PROVIDE REQUIRED ELECTRICAL (SWITCHES, OUTLETS ETC) FOR NEW



NEW WORK FLOOR PLAN

SCALE 3/16" = 1'-0"

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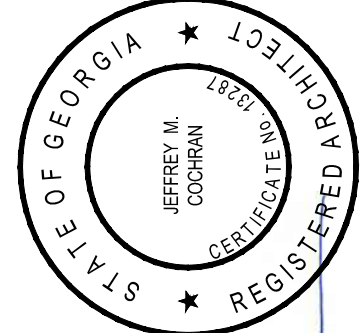
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CONSTRUCTION SET: 12-10-19

A1.3



CEILING FINISH

A

ACCOUSTICAL CEILING TILE

B

GYPSUM BOARD CEILING

C

PERFORATED METAL PANEL CEILING

D

SECURITY GYPSUM BOARD

E

SECURITY ACCOUSTICAL CEILING TILE

F

SUSPENDED EIFS SYSTEM

G

NO CEILING FINISH

H

ALUMINUM PANEL SYSTEM

J

GLASS FIBER REINFORCED GYPSUM

CEILING LEGEND:

⊙

SPEAKER

○

2X4 FLOURESCENT LIGHT FIXTURE

○

2X2 FLOURESCENT LIGHT FIXTURE

○

RECESSED LIGHT FIXTURE

⊗

2X2 DIFFUSER

⊠

2X2 SUPPLY

○

PENDANT LIGHT FIXTURE

CEILING HEIGHT

x

XX'-X"

CEILING FINISH

x

XX'-X"

NEW WORK LEGEND:

○

⊗

EXISTING LIGHTS/VENTS

○

⊗

SALVAGED LIGHTS/VENTS REINSTALLED IN NEW LOCATIONS OR NEW LIGHTS/VENTS TO MATCH EXISTING AS NEEDED

⊠

⊠

EXISTING 2x2 SUSPENDED CEILING GRID SYSTEM

⊠

⊠

NEW 2x2 SUSPENDED CEILING GRID SYSTEM AND TILE. MATCH EXISTING AND/OR INFILL WITH SALVAGED TILES AS NEEDED

SHEET NOTES

--

PROVIDE REQUIRED ELECTRICAL (SWITCHES, OUTLETS ETC) FOR NEW OFFICES SIMILAR TO EXISTING

--

ALL FIXTURES, CEILING GRIDS, TILES AND OTHER NEW WORK TO MATCH EXISTING U.N.O.

NEW WORK CEILING PLAN

SCALE 3/16" = 1'-0"

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A1.4

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Signature of Jeffrey M. Cochran  
03/29/19

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LIFE SAFETY LEGEND:

PATH OF EGRESS

MAXIMUM TRAVEL

DISTANCE PER IBC TABLE

1016.2 IS 300 FEET

1,000

50

AREA OF ROOM OR SPACE IN

SQUARE FEET

50

20

SF PER OCCUPANTS

50

20

TOTAL NUMBER OF

OCCUPANTS IN ROOM OR

SPACE

\* INDICATES OCCUPANT

LOAD AS CALCULATED PER

NFPA 101 TABLE 7.3.1.2

170

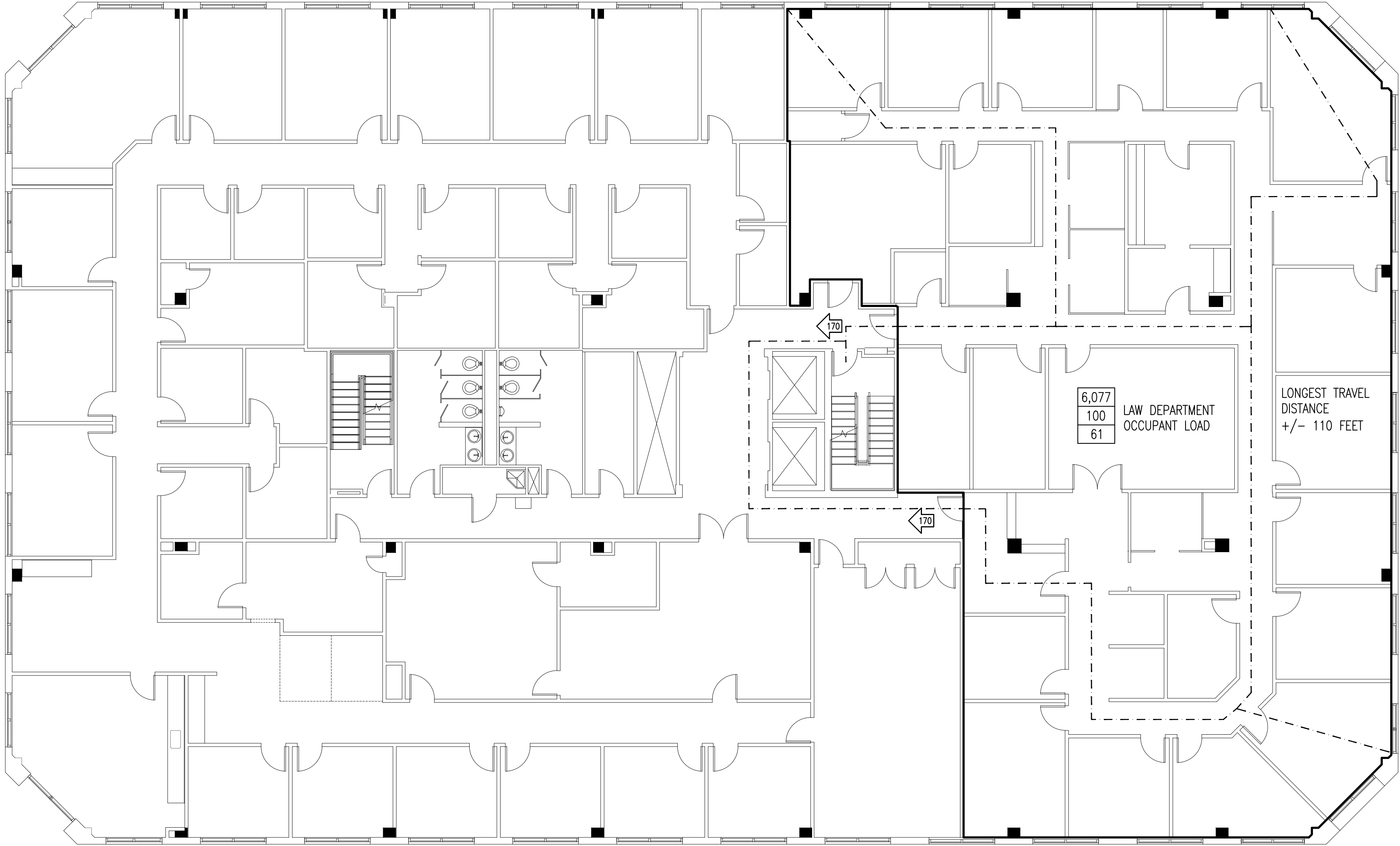
CAPACITY OF DOOR,

CORRIDOR OR STAIR IN

NUMBER OF OCCUPANTS

BASED ON CLEAR WIDTH

SHEET NOTES	
--	ALL EXIT SIGNS, EMERGENCY LIGHTING, AND FIRE EXTINGUISHERS TO REMAIN IN EXISTING LOCATIONS
---	OCCUPANT LOAD, PATHS OF EGRESS, AND EXIT ACCESS WILL REMAIN UNCHANGED



## LIFE SAFETY PLAN

N.T.S.

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RENEWED 03/29/19

SDCA

SOUTHERN DESIGN CONCEPTS OF ATLANTA

MEMBER - ARCHITECT

Signature of: Jeffrey M. Cochran

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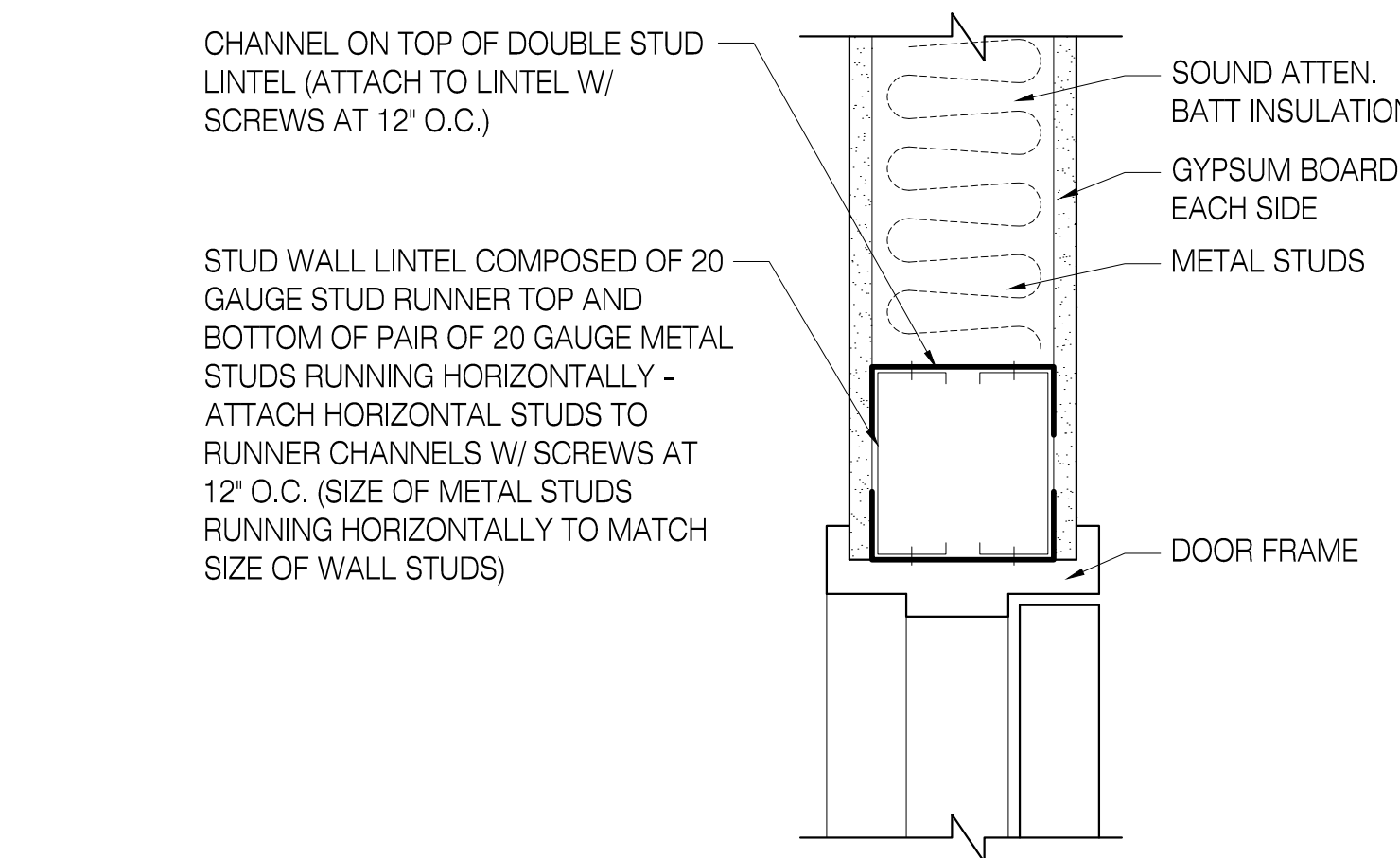
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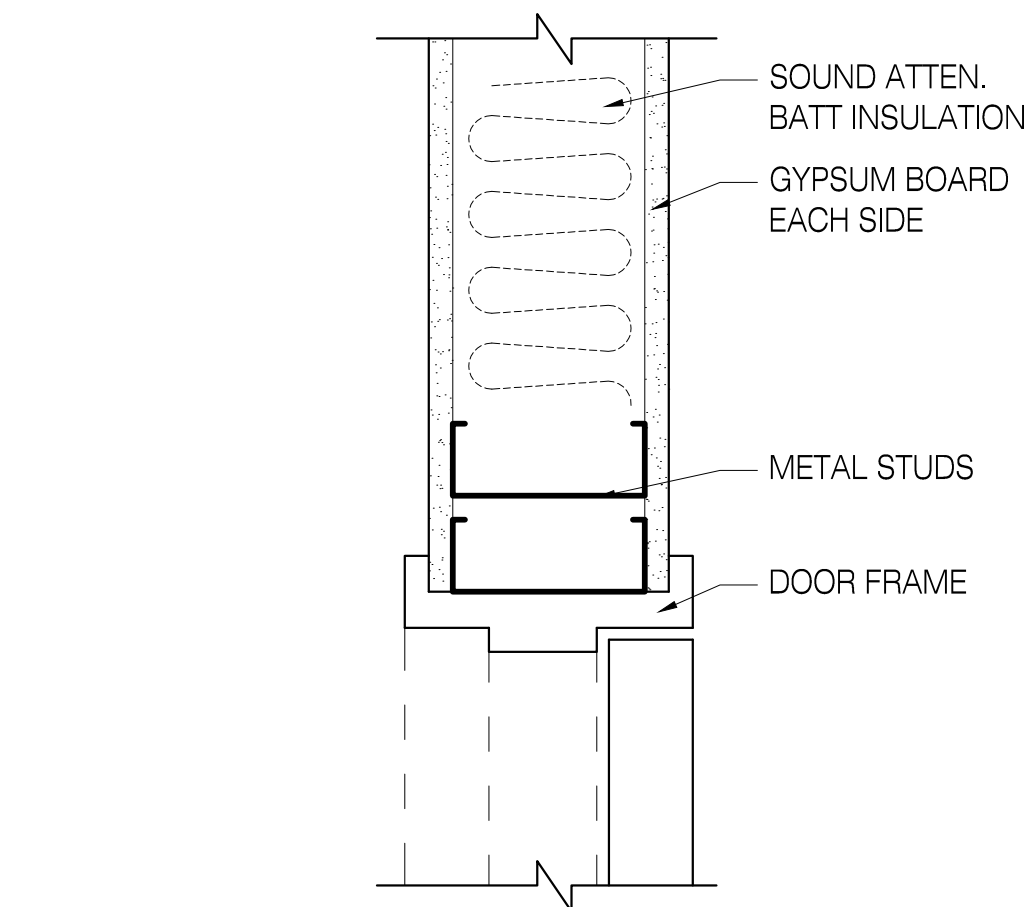
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DOOR SCHEDULE						
MARK	WIDTH	HEIGHT	CONSTRUCTION TYPE	FINISH	FRAME TYPE	COMMENTS
01	3'-0"	7'-0"	WOOD	POLY	METAL	RELOCATED
02	3'-0"	7'-0"	WOOD	POLY	METAL	PROVIDE NEW DOOR
03	3'-0"	7'-0"	WOOD	POLY	METAL	PROVIDE NEW DOOR
04	3'-0"	7'-0"	WOOD	POLY	METAL	PROVIDE NEW DOOR

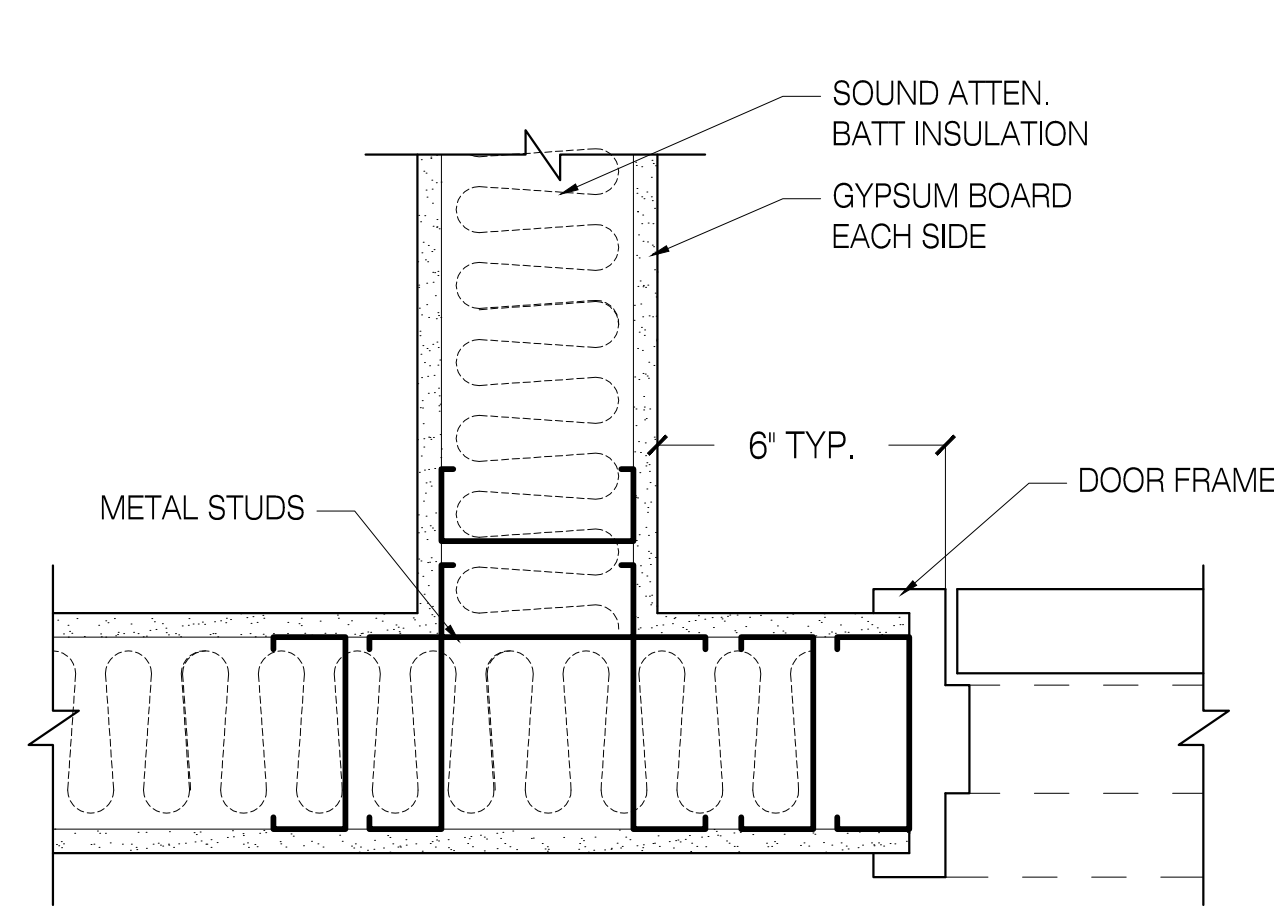
- NOTES:
1. MATCH FINISH ON NEW DOORS TO EXISTING
  2. PAINT NEW AND SALVAGED METAL DOOR FRAMES TO MATCH EXISTING
  3. ALL PAINT AND STAIN COLORS ARE TO MATCH EXISTING AND/OR TO BE SELECTED BY OWNER



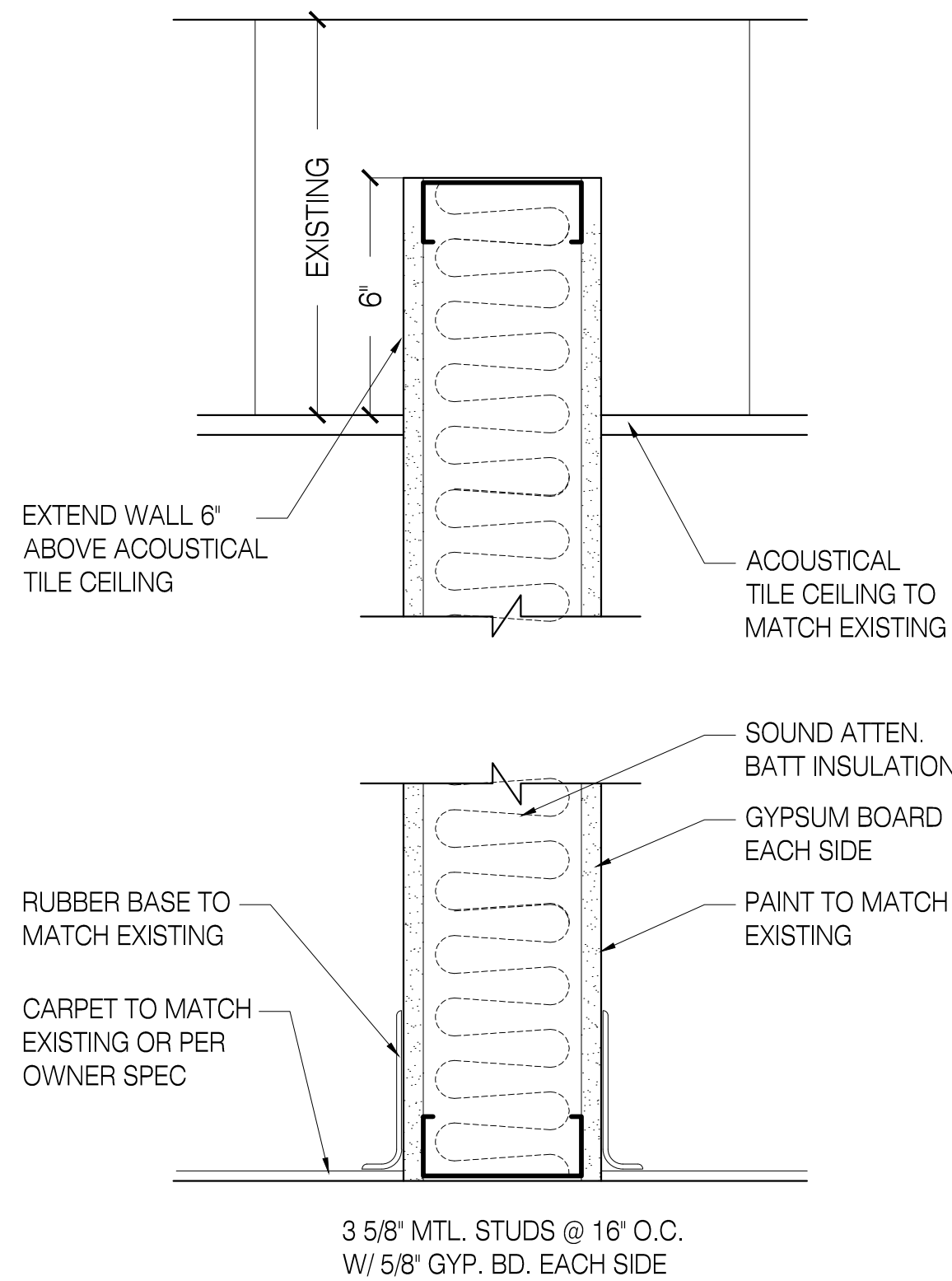
1 Door Head Detail  
3" = 1'-0"



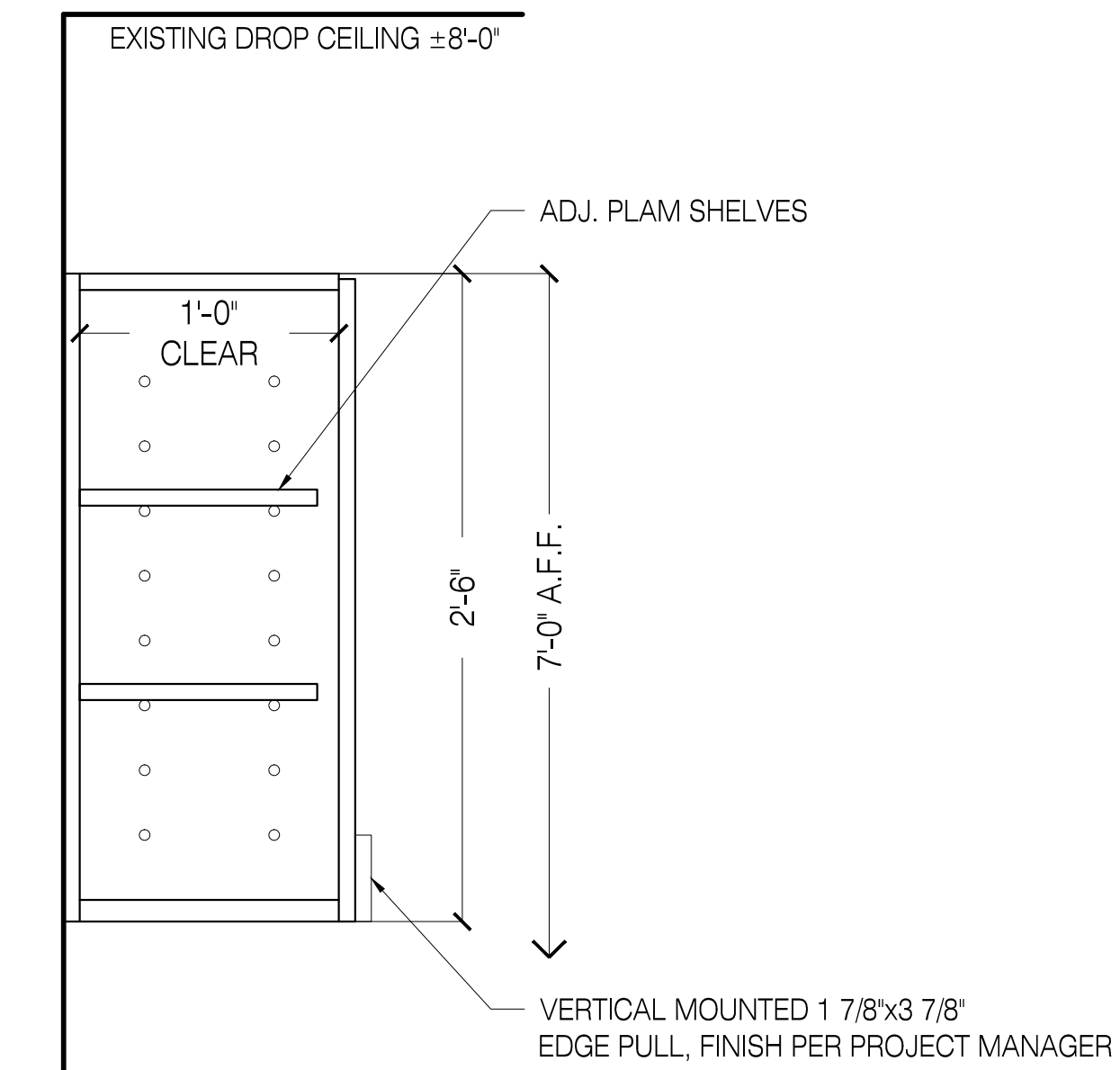
2 Door Jamb Detail  
3" = 1'-0"



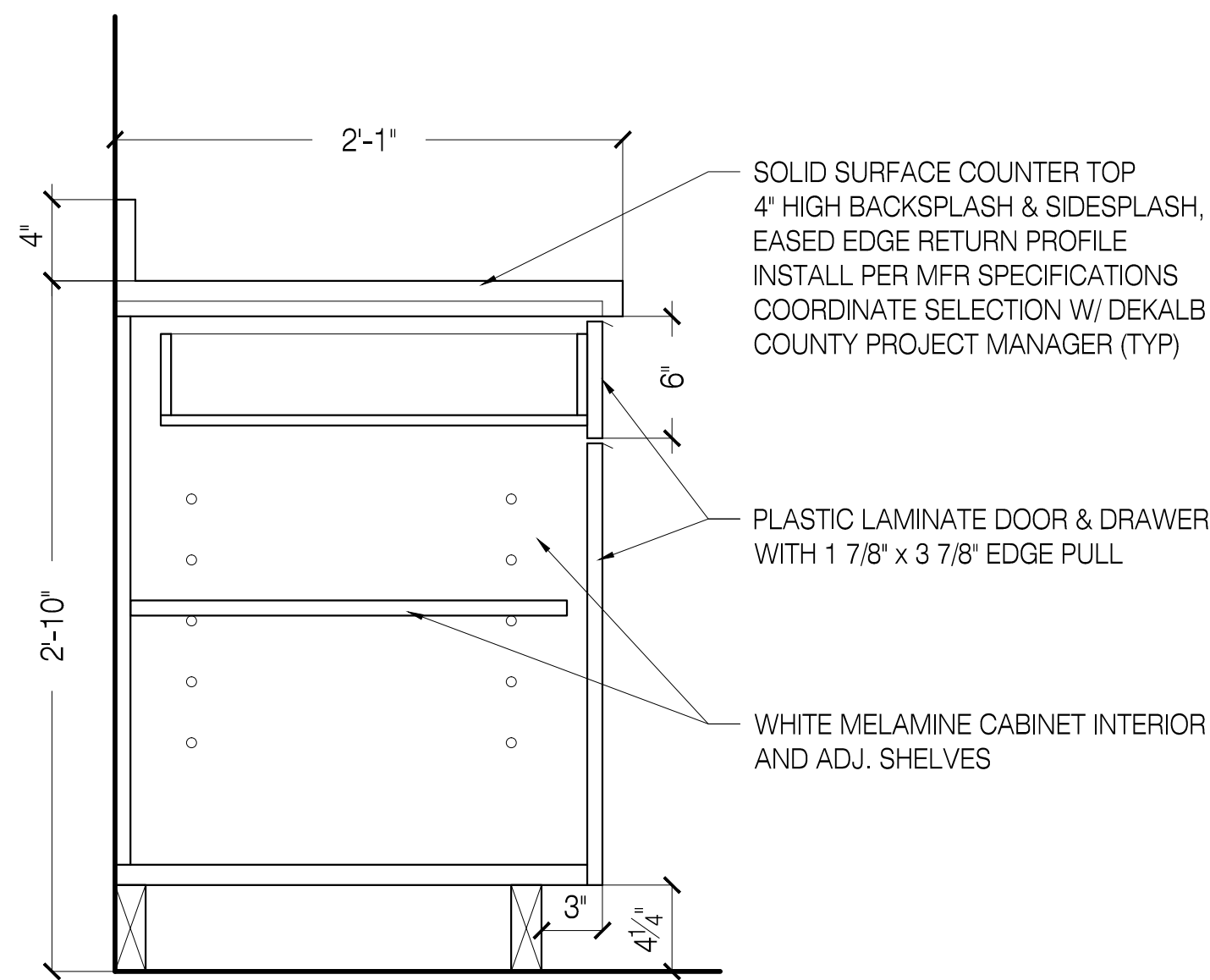
3 Door Jamb Detail  
3" = 1'-0"



4 Typ. Wall Section  
3" = 1'-0"

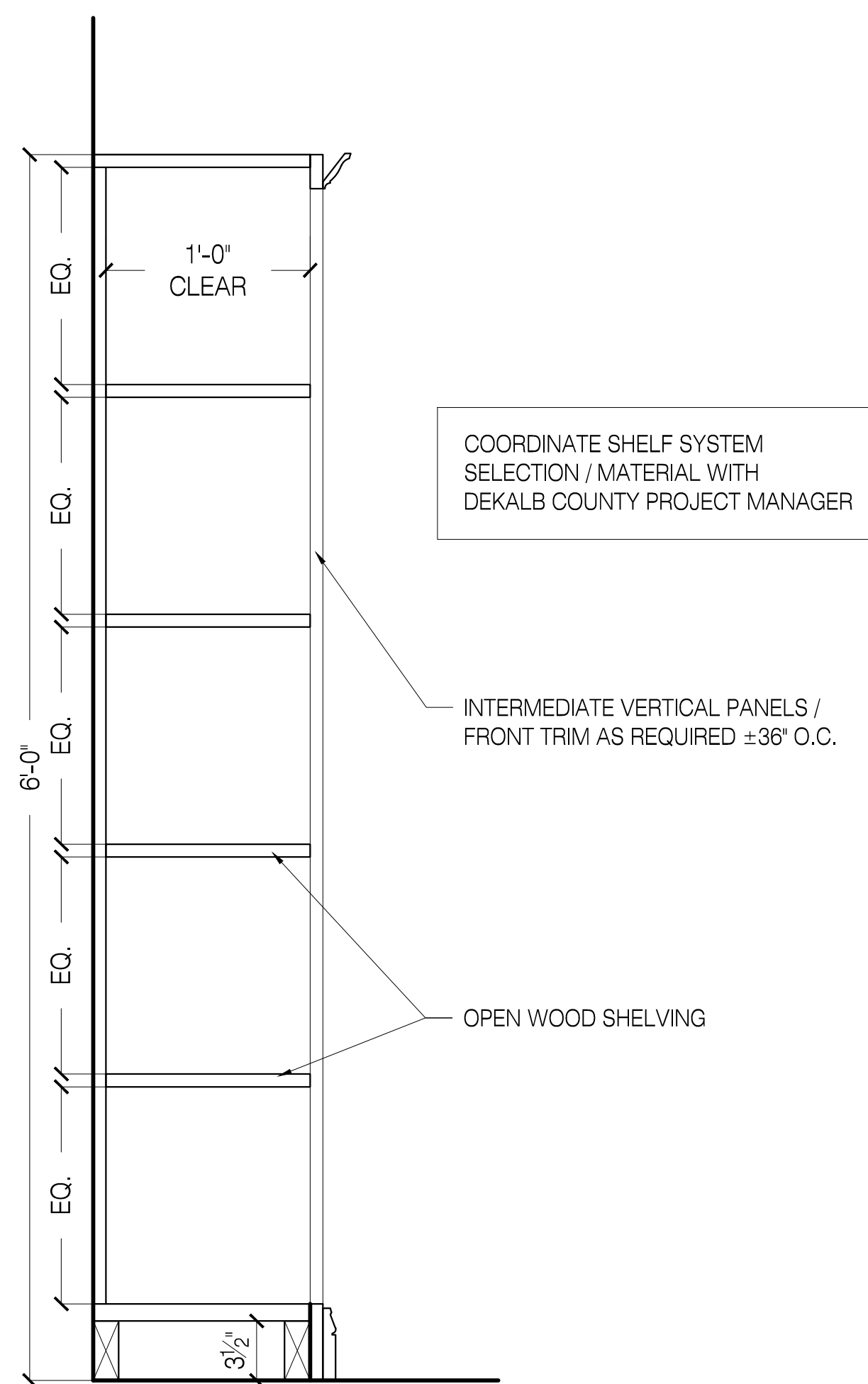


5 Wall Cabinet  
1 1/2" = 1'-0"



6 Typical Base Cabinet  
1 1/2" = 1'-0"

7 Built-in Bookshelves  
1 1/2" = 1'-0"



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  2. CONTRACTOR AND OR SUB-TRADES SHALL PRIOR TO ANY SITE DISTURBANCE, VERIFY ALL SITE AND SOIL CONDITIONS AND REPORT AND DOCUMENT THE EXISTING CONDITIONS TO THE OWNER AND OR HIS/HER REPRESENTATIVES.
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  5. ALL DRAWINGS, DETAILS, SECTIONS, ETC. SHALL NEVER BE SCALED.
  6. STRUCTURAL FOOTINGS SHOULD ALWAYS BE BELOW THE REQUIRED LOCAL FROST LINE AND MUST REST ON UNDISTURBED OR ENGINEERED FILL VERIFIED BY A LICENSED ENGINEER. A LICENSED ENGINEER OR STRUCTURAL ENGINEER SHALL BE CONSULTED PRIOR TO COMMENCEMENT OF CONSTRUCTION TO VERIFY PROPOSED FOOTING SIZES, DEPTHS AND REBAR REQUIREMENTS BASED UPON THE PROJECT'S SITE CONDITIONS AND LOCAL CODES.
  7. ALL FOUNDATIONS AND FOOTINGS SHALL BE REINFORCED PER LOCAL CODES AND VERIFIED BY A LICENSED ENGINEER PRIOR TO CONSTRUCTION.
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DeKalb County Law Offices Renovation  
Malooof Building  
1300 Commerce Drive, 5th Floor  
Decatur, GA 30030

CONSTRUCTION SET: 12-10-19

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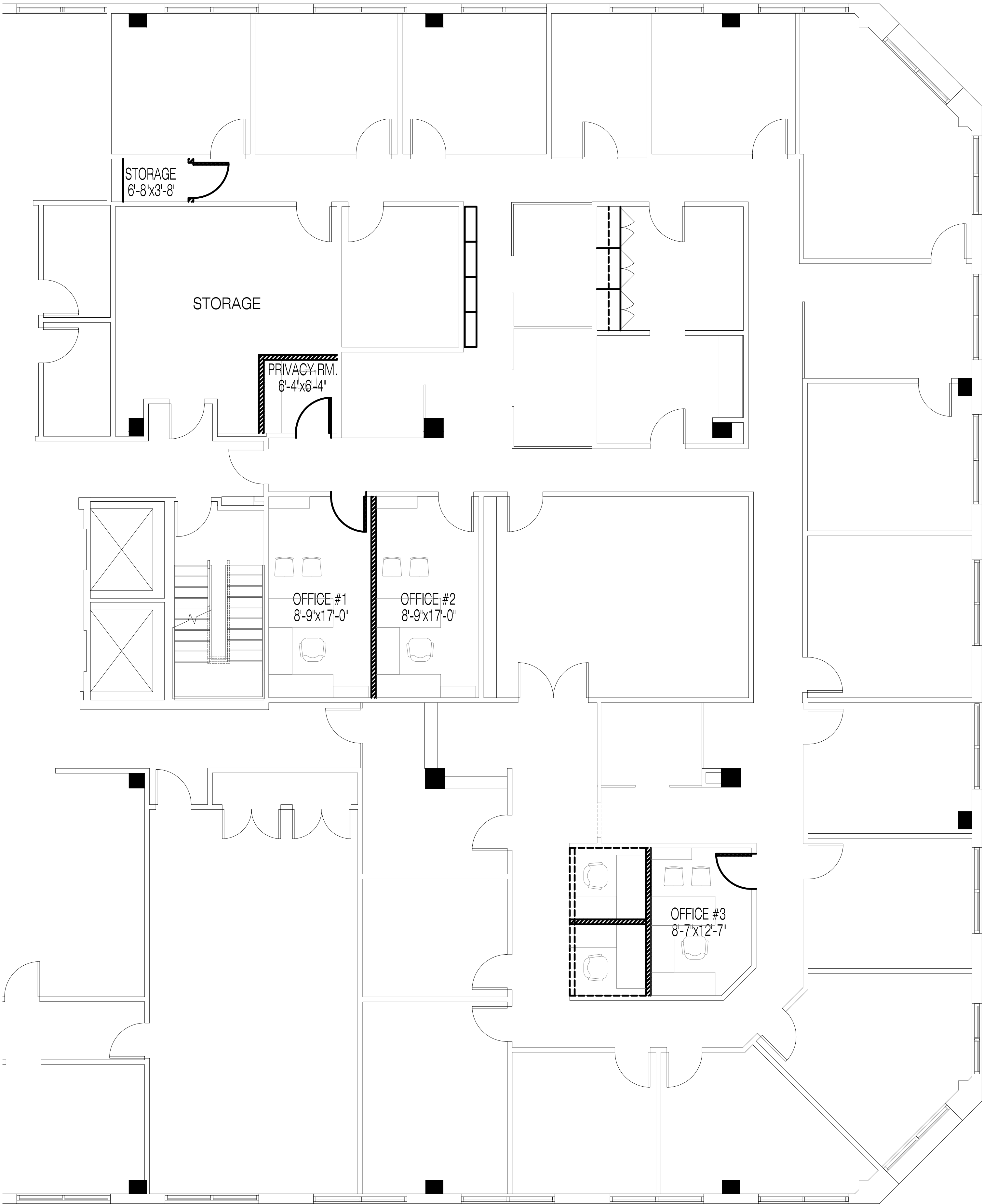
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404-333-1116  
#13267

REGISTERED ARCHITECT  
STATE OF GEORGIA  
J. M. COCHRAN  
0292019

SDCA  
SOUTHERN DESIGN CONCEPTS  
OF ATLANTA  
REGISTERED ARCHITECT  
DeKalb County, Georgia

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PROPOSED FURNITURE LAYOUT

FURNITURE SHOWN  
FOR INFORMATION ONLY  
NOT IN CONTRACT

SCALE 3/16" = 1'-0"

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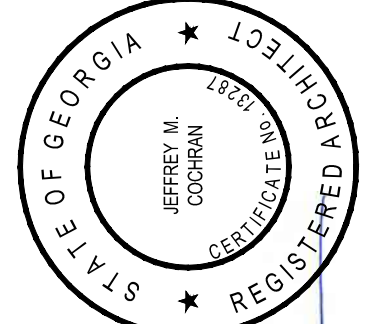
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404-355-1116  
JMC



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