



January 4, 2021

TO: All Bidders under **RFQ No. 20-3003745 Carpet Installation Services for Scott Candler Water Treatment Plant**

FROM: Department of Purchasing and Contracting, DeKalb County, Georgia

ADDENDUM NO. 1

Request for Quotes (RFQ) No. 20-3003745 Carpet Installation Services for Scott Candler Water Treatment Plant, is hereby amended as follows:

1. There will be a **Mandatory Pre-Bid and Site Visit** held on **Wednesday, January 6, 2021 at 9:00 a.m.** For questions regarding the meeting prior to January 6, 2021 may be directed to Sharice Feagins-Bailey at sfbailey@dekalbcountyga.gov. The contact on the day of the meeting will be Stephanie Clark (678-794-5391) if there are questions regarding meeting logistics. Ms. Clark should not be contacted regarding this project prior to or after January 6, 2021 unless the project has been closed and a decision has been made.
2. The question deadline has been extended to **Friday, January 8, 2021 at 3:00 p.m. EST.**
3. The Request for Quotes due date has been extended to **Tuesday, January 19, 2021 at 3:00 p.m. EST.**
4. Questions received pertaining to this RFQ and their responses are provided below:

1.	<p>Question: Will there be a mandatory Pre-Bid Meeting?</p> <p>Answer: Yes. See number one above.</p>
2.	<p>Question: Who can I contact to arrange a site visit?</p> <p>Answer: One site visit will be arranged for all interested vendors to attend within the scheduled timeframe. Vendors who plan to attend must RSVP 24 hours in advance to ensure that their names are provided to security for admission. Please send the RSVP to sycontee@dekalbcountyga.gov and japatterson@dekalbcountyga.gov.</p>
3.	<p>Question: How are we to obtain the measurements for the rooms/spaces that new carpet is to be installed?</p> <p>Answer: Vendor would need to attend the site visit to obtain measurements.</p>

4.	<p>Question: Will there be an opportunity to do the measurements ourselves?</p> <p>Answer: Yes, during the scheduled site visit.</p>
5.	<p>Question: What additional details are you willing to provide, if any, beyond what is stated in the documents concerning how you will identify the winning bid?</p> <p>Answer: Management team will select the carpet based on color, carpet, strength, quality based on the carpet samples (sections) observed.</p>
6.	<p>Question: Was the bid posted to the nationwide free bid notification website at www.mygovwatch.com/free ?</p> <p>Answer: No</p>
7.	<p>Question: Other than your own website, where was this bid posted?</p> <p>Answer: www.govquote.gov and Georgia Procurement Registry (state.ga.us)</p>
8.	<p>Question: What is the total square footage for installation?</p> <p>Answer: 1280 SY (estimate). Tile carpet only.</p>
9.	<p>Question: How would the user department want the samples to be provided?</p> <p>Answer: The samples with the bid can be delivered to Scott Candler Water Treatment Plant at 4830 Winters Chapel Rd. Doraville, GA 30360, Attn: Stephanie Clark.</p>

5. It is the responsibility of each bidder to ensure that they are aware of all addenda issued under this RFQ. **Please sign and return this addendum.** You may email Sharice Feagins-Bailey at sfbailey@dekalbcountyga.gov before the bids are due to confirm the number of addenda issued.
6. All other conditions remain in full force and effect.

Sharice Feagins-Bailey
 Procurement Technician
 Department of Purchasing and Contracting

ACKNOWLEDGMENT

Date: _____

The above Addendum #1 is hereby acknowledged:

(NAME OF BIDDER)

(Signature)

(Title)