



Department of Purchasing &  
Contracting  
1300 Commerce Drive, 2<sup>nd</sup> Floor  
Decatur, Georgia 30030  
Fax: (404) 371-7006

**Date: February 9, 2022**

---

## **Request for Quotation No. 22-3003766**

---

DeKalb County, Georgia is requesting a quotation for Briarcliff Road Handrail Installation

**I. Proposed Term:**

Thirty (30) calendar days

**II. Attachments:**

- A. Scope of Work
- B. Quote Form
- C. Bidder Contact Information
- D. Parcel Map and Handrail Location
- E. Reference Form and Reference Check Release Statement
- F. Bidder Affidavit
- G. Insurance Requirements

**III. Payment Terms:**

Net 30

**IV. Scope of Work:**

See Attachment A

**V. Federal Work Authorization Program:**

All qualifying contractors and subcontractors performing work with DeKalb County, Georgia must register and participate in the federal work authorization

program to verify the work eligibility information of new employees. In order for a Quotation to be considered, it is mandatory that the Bidders Affidavit, Attachment E, be completed with bidder's proposal.

**VI. Due Date:**

**All questions are due to Toneya B. Dawson via email at [tbdawson@dekalbcountyga.gov](mailto:tbdawson@dekalbcountyga.gov) on or before 5:00 p.m. EST on February 11, 2022.**

**Quotes are due on or before 3:00 p.m. EST on February 15, 2022.** Bidder must complete and return the quote form, reference form, bidder affidavit and provide a copy of Bidder's valid business license to DeKalb County by email to the attention of **Toneya B. Dawson** or email to [tbdawson@dekalbcountyga.gov](mailto:tbdawson@dekalbcountyga.gov).

**All quotes are to be provided on Attachment B, Quote Form.**

Thank you for your interest in doing business with DeKalb County.

Sincerely,

  
\_\_\_\_\_  
Toneya B. Dawson  
Procurement Technician  
Department of Purchasing and Contracting

**Attachment A**

**Scope of Work**

**Request for Quotation No. 22-3003766**

**Briarcliff Road Handrail Installation**

DeKalb County is seeking qualified bidders to provide all material, equipment, and labor for installation of handrail at Briarcliff Road:

- 1) Provide and install 548 feet of pipe handrail per GDOT standard detail 9031R as noted on the attached location. No substitutions will be allowed. The railing will end at the steps leading into the mall property. None of the handrail will be on a wall. Galvanized handrails are acceptable. Please note that all vegetation will be cleared prior to installation by mall management.
- 2) The finish on all handrails shall be powder coat black. Priming and painting the handrail(s) is acceptable.
- 3) All joints shall be welded (GDOT certified is not required). The handrail is to be installed between the sidewalk and the decorative street light posts.
- 4) The handrail is to go behind the traffic signal pole. Care is to be taken to avoid damaging underground electrical lines (marked in the field) for the decorative streetlights.
- 5) Demolish and remove from the site the existing handrail sections in conflict with the new handrail. Removal of all construction debris is included.

**Attachment B**  
**QUOTE FORM**

<b>Item</b>	<b>Description</b>	<b>Unit Price</b>
1.	548 feet of pipe handrail (per GDOT standard detail 9031R) with powder coat black finish. (All joints shall be welded)	
2.	Installation, Labor, etc.	
3.	Demolish and remove all existing handrail sections in conflict with the new handrail from the site.	
4.	Remove all construction debris. (Dumpsters, Hauling, Removal)	
	<b>Total Price</b>	<b>\$</b>

The responder, declares that he has carefully examined, RFQ #22-30003766 Briaircliff Road Handrail Installation, the Scope of Work contained, and that he proposes and agrees that if his bid is accepted, to provide the necessary services and will furnish all materials, fuel, misc. materials and labor specified in the RFQ, or necessary to complete the Work in the manner therein specified within the time specified, as therein set forth for the following lump sum amount which sum is hereinafter referred to as the "Total Bid."

\_\_\_\_\_ **Total Bid \$**

(State amount in writing on this line in figures)

**Attachment C**

**Bidder Contact Information**

Are you a DeKalb County Firm? Yes \_\_\_\_\_ No \_\_\_\_\_

Signed, sealed, and dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Responder

By: \_\_\_\_\_

\_\_\_\_\_  
Name (Typed or Printed)

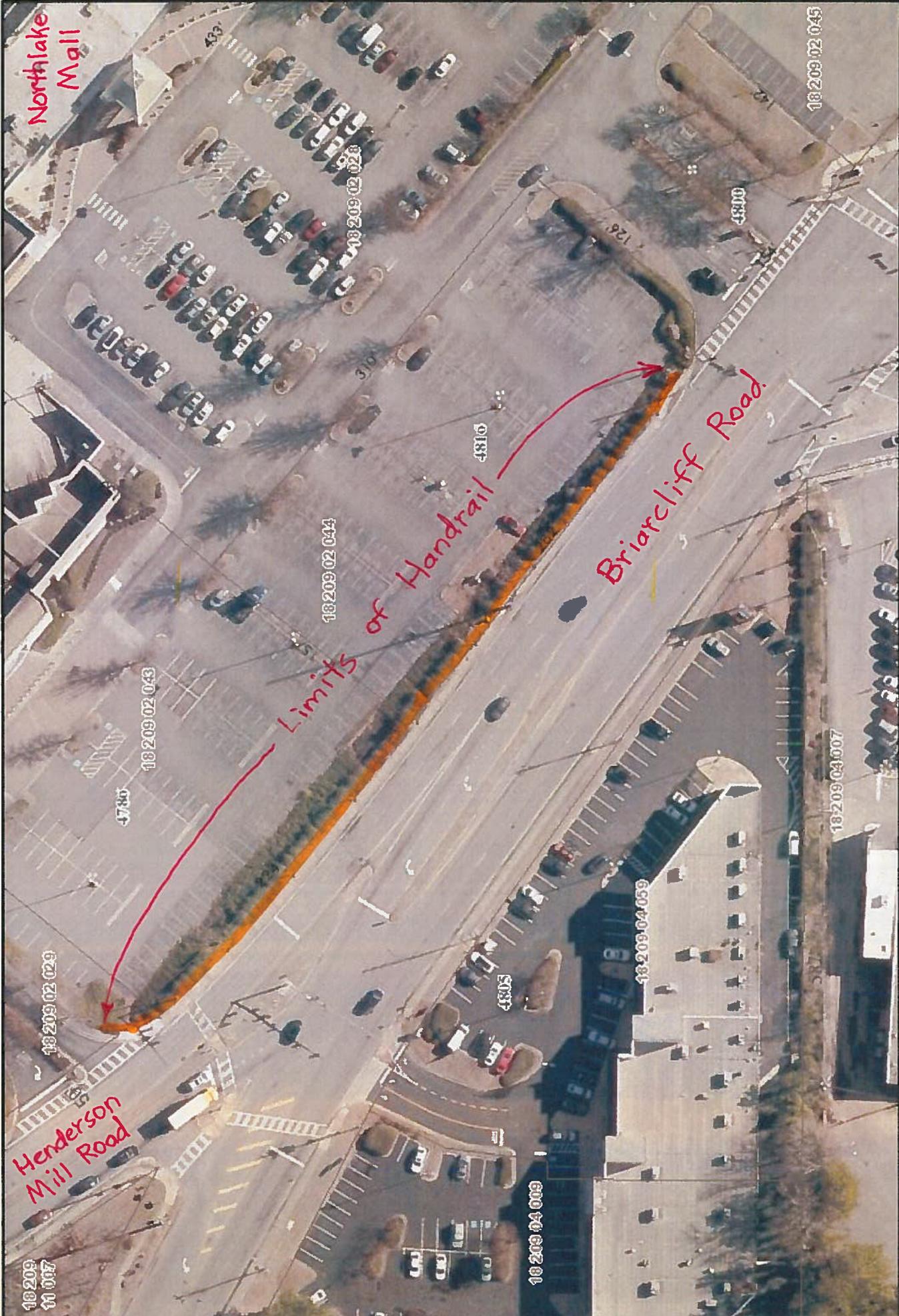
\_\_\_\_\_  
Title

\_\_\_\_\_  
Responder's Mailing Address

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Fax

\_\_\_\_\_  
Email Address



**Dekalb County GIS Disclaimer**  
 The maps and data contained on Dekalb County's Geographic Information System (GIS) are subject to constant change. While Dekalb County strives to provide accurate and up-to-date information, the information is provided "as is" without warranty, representation or guarantee of any kind as to the content, sequence, accuracy, timeliness or completeness of any of the database information provided herein. Dekalb County explicitly disclaims all representations and warranties, including, without limitation, the implied warranties of merchantability and fitness for a particular purpose. In no event shall Dekalb County be liable for any special, indirect, or consequential damages whatsoever resulting from loss of use, data, or profits, whether in an action of contract, negligence, or other actions, arising out of or in connection with the use of the maps and/or data herein provided. The maps and data are for illustration purposes only and should not be relied upon for any reason. The maps and data are not suitable for site-specific decision-making nor should it be construed or used as a legal description. The areas depicted by maps and data are approximate, and are not necessarily accurate to surveying or engineering standards.



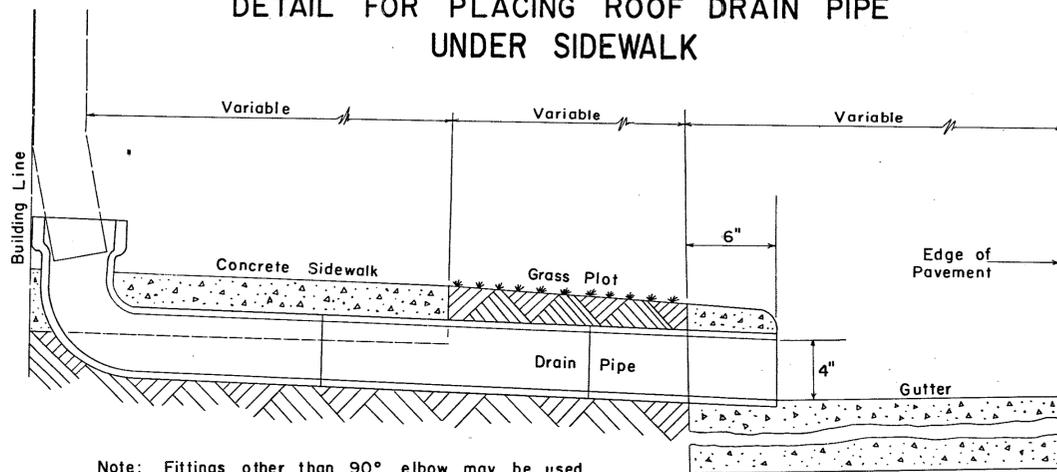
Date Printed: 1/6/2022

### Handrail Location Map



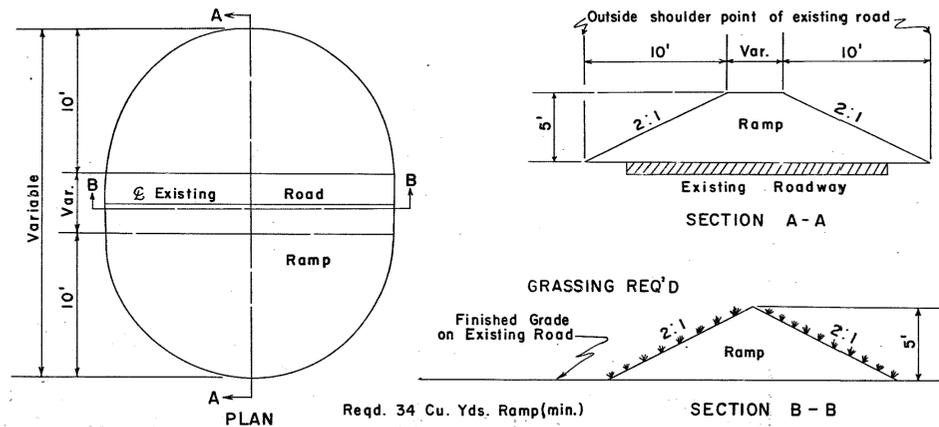
STATE	PROJECT NUMBER	SHEET NO.	TOTAL SHEETS
GA.			

### DETAIL FOR PLACING ROOF DRAIN PIPE UNDER SIDEWALK



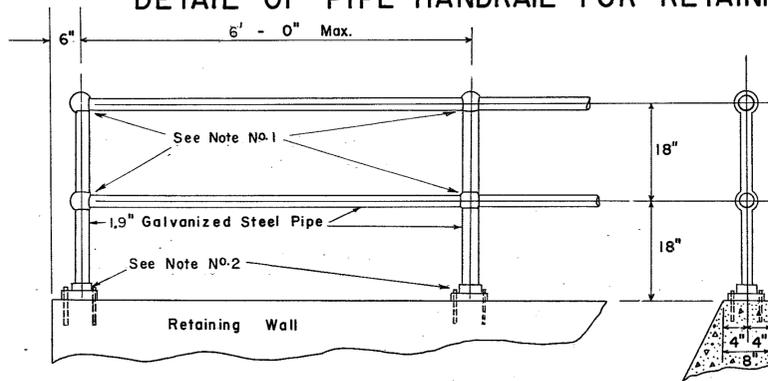
Note: Fittings other than 90° elbow may be used to satisfy other conditions.

### DETAIL OF RAMP TYPE BARRICADE



NOTE: Materials and construction to be in accordance with Standard Specifications

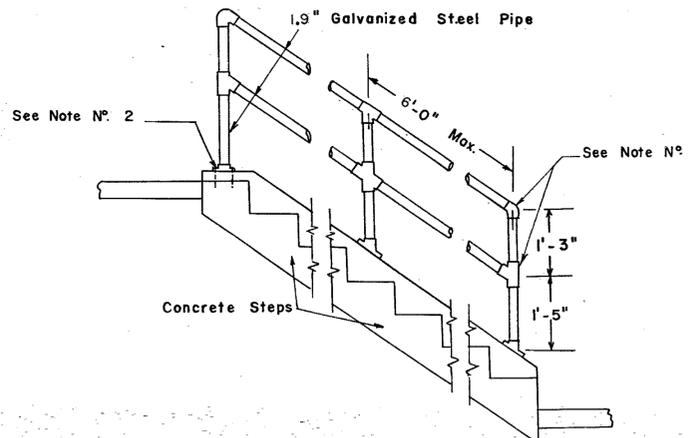
### DETAIL OF PIPE HANDRAIL FOR RETAINING WALL



NOTE: If wall is long, and expansion and contraction joints are used in the wall, slip joints are to be provided for in that section of handrailing over the expansion or contraction joint. Stripping the threads in the part of the ball fittings where required to form a slip joint will be permitted.

NOTE: Pipe, pipe fittings, floor flanges and bolts shall be of an approved standard type.

### DETAIL OF PIPE HANDRAIL FOR CONCRETE STEPS



NOTE: PIPE, FITTINGS, FLANGES AND BOLTS SHALL BE OF AN APPROVED STANDARD TYPE.

### NOTES FOR PIPE HANDRAILING

1. JOINTS —
  - a.) Standard or Special galvanized steel or galvanized iron fittings may be used at joints (as shown).  
— OR —
  - b.) Joints may be welded. If welded, all exposed joints shall be finished by grinding or filling to give a neat appearance. All damage to galvanizing shall be repaired in accordance with the Ga. Standard Specifications.
2. FOOTINGS —
  - a.) Post may be anchored with 2 1/2" x 6 1/2" galvanized Floor Flanges with 4 - 1/2 x 9" galvanized bolts (as shown).  
— OR —
  - b.) Post may be grouted in 6" deep, 3" diam. hole. Total length of post will be 6" greater than that in details to give some useable height as if Floor Flanges were used.
3. 1.9" (galv. steel pipe) denotes O.D. for rail sections. I.D. = 1 1/2".

R.M.U. Designated 1.9" O.D. Handrail 10-11-68	REVISIONS	DATE	DEPARTMENT OF TRANSPORTATION STATE OF GEORGIA <b>STANDARD CONSTRUCTION DETAILS</b> PLACING ROOF DRAIN PIPE UNDER SIDEWALK RAMP TYPE BARRICADE PIPE HANDRAIL FOR RETAINING WALL PIPE HANDRAIL FOR CONCRETE STEPS NO SCALE REVISED: FEB., 1966
	BY		
	ADD. CORR. PATCH DETAIL B	1-25-75	
	REVISIONS	2-11-76	
BY			DESIGNED: _____ DRAWN: A.V.S. TRACED: A.V.S. CHECKED: R.B.S.
			SUBMITTED: _____ STATE ROAD DESIGN ENGINEER APPROVED: _____ STATE HIGHWAY ENGINEER
			NUMBER <b>9031R</b>

**Attachment E**

**Reference Form and Reference Check Release Statement**

List below at least three (3) references, including company name, contract period, contact name, email address, telephone numbers and project name of individuals who can verify your experience and ability to perform the type of service listed in the solicitation.

Company Name	Contract Period
Contact Person Name and Title	Telephone Number (include area code)
Email Address	
Project Name	

Company Name	Contract Period
Contact Person Name and Title	Telephone Number (include area code)
Email Address	
Project Name	

Company Name	Contract Period
Contact Person Name and Title	Telephone Number (include area code)
Email Address	
Project Name	

**REFERENCE CHECK RELEASE STATEMENT**

You are authorized to contact the references provided above for purposes of this RFQ.

Signed \_\_\_\_\_ Title \_\_\_\_\_

(Authorized Signature of Proposer)

Company Name \_\_\_\_\_ Date \_\_\_\_\_

**Attachment F**

**CONTRACTOR AFFIDAVIT**

By executing this affidavit, the undersigned verifies its compliance with O.C.G.A. § 13-10-91, as amended, stating affirmatively that the bidder submitting a bid, contractor, firm or corporation which is contracting with DEKALB COUNTY, GA, a political subdivision of the State of Georgia, has registered with and is participating in a federal work authorization program\* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603, in accordance with the applicability provisions and deadlines established in O.C.G.A. § 13-10-91, as amended]. The affiant agrees to continue to use the federal work authorization program throughout the contract period.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with the COUNTY, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. § 13-10-91, as amended, on the Subcontractor Affidavit form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the COUNTY, within five (5) days from when the subcontractor(s) is retained to perform such service.

\_\_\_\_\_  
BY: Authorized Officer or Agent  
Authorization

\_\_\_\_\_  
Federal Work  
Identification Number

\_\_\_\_\_  
(Bidder's Name)

\_\_\_\_\_  
Enrollment Date

\_\_\_\_\_  
Title of Authorized Officer or Agent of Bidder

\_\_\_\_\_  
Printed Name of Authorized Officer or Agent

\_\_\_\_\_  
Company Name & Address (do not include a post office box)

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE

\_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

**ATTACHMENT G**  
**INSURANCE REQUIREMENTS**

**IMPORTANT NOTICE**

**IMPORTANT – PLEASE READ CAREFULLY & FOLLOW INSTRUCTIONS LISTED HEREIN**

---

**Insurance must meet the County’s requirements and will be furnished by the successful Bidder(s) upon award.**

1. Successful Bidder(s) will advise their insurance agent of the County’s requirements as listed below and that they may not proceed with any work until insurance is provided that is in compliance with these requirements.
  
2. Contractor’s insurance company or agent must mail, email, or bring an Original certificate of insurance and applicable declarations or endorsements to the DeKalb County address listed within this Insurance provision. Insurance must be from companies able to do business in Georgia and acceptable to the County as follows:
  - a. Certificates must cover:
    - i. Statutory Workers Compensation
    - ii. Employer’s liability insurance by accident, each accident **\$1,000,000**
    - iii. Employer’s liability insurance by disease, policy limit **\$1,000,000**
    - iv. Employer’s liability insurance by disease, each employee **\$1,000,000**
    - v. Business Auto Liability Insurance with a minimum \$500,000 Combined Single Limit/Each Occurrence (Including operation of non-owned, owned, and hired automobiles).
    - vi. Commercial General Liability Insurance
      1. Each Occurrence - \$1,000,000
      2. Fire Damage - \$250,000
      3. Medical Expense - \$10,000
      4. Personal & Advertising Injury - \$1,000,000
      5. General Aggregate - \$2,000,000
      6. Products & Completed Operations - \$1,500,000
      7. Contractual Liability where applicable
  
  - b. DeKalb County, GA shall be named as Additional Insured under any General Liability, Business Auto and Umbrella Policies. Coverage shall apply as Primary and non-contributory with Waiver of Subrogation in favor of DeKalb County, Georgia. Such additional insured coverage shall be endorsed to Contractor’s policy by attachment of ISO Additional Insured Endorsement forms CG 20 10 10 01 (ongoing operations) and CG 20 37 10 01 (products- completed operations), or form(s) providing equivalent coverage.

- c. the coverage provided for the named-insured Contractor. It shall apply as primary insurance before any other insurance or self-insurance, including any deductible,
- d. Contractor agrees to waive all rights of subrogation and other rights of recovery against the County and its elected officials, officers, employees or agents, and shall cause each Subcontractor to waive all rights of subrogation for all coverages.
- e. Certificates shall state that the policy or policies shall not expire, be cancelled or altered without at least sixty (60) days prior written notice to the County.
- f. Contractor understands and agrees that the purchase of insurance in no way limits the liability of the Contractor.
- g. The insurance carrier must have a minimum A.M. Best's rating of not less than "A" (Excellent) with a Financial Size Category of VII or better.
- h. Certificates to contain policy number, policy limits and policy expiration date of all policies issued in accordance with this contract.
- i. Certificates to contain the location and operations to which the insurance applies.
- j. Certificates to contain successful contractor's protective coverage for any subcontractor's operations. If this coverage is included in General Liability, please indicate on the Certificate of Insurance.
- k. Certificates to contain successful contractor's contractual insurance coverage. If this coverage is included in the General Liability, please indicate this on the Certificate of Insurance.
- l. Certificates shall be issued and delivered to the County and must identify the "Certificate Holder" as follows:
- m. The successful contractor shall be wholly responsible for securing certificates of insurance coverage as set forth above from all subcontractors who are engaged in this work.

**DeKalb County, Georgia  
Director of Purchasing & Contracting  
The Maloof Center, 2nd Floor  
1300 Commerce Drive  
Decatur, Georgia 30030**