



Sanitation Division Administrative Office



35-gallon roll cart

65-gallon roll cart

Recycling Container Options



CNG Station – Seminole Road Landfill



Sanitation Division CNG Fleet



Glass Recycling Program

Customized Commercial Recycling Programs

- DeKalb County School District
- DeKalb Senior Center Recycling Program
- Institutions of Higher Education Recycling Program
- And more

Residential Curbside Single-Stream Recycling Subscription Form

Curbside single-stream recycling is a FREE subscription service offered to DeKalb County residents. Recyclable materials are collected on residents' scheduled sanitation collection service day. To subscribe to the program or request recycling materials, please provide the information requested below, and either mail, email or drop off the completed application to the Sanitation Division's administrative office. **All prepaid fees must be made prior to submitting this request. Please see page two for prepaid fee payment options and instructions.**

Date: _____
 Name: _____
 Home address: _____
 Phone: _____ Email: _____
 Name of housing community: _____
 Special delivery instructions (gate code, etc.): _____

Please check all options that apply

- New subscriber Existing subscriber
- Obtain a complimentary 35-gallon roll cart
(Trade in of 18-gallon bin is required, if applicable)
- Upgrade to a 65-gallon roll cart
(A \$15 prepaid fee will apply; Trade in of 18-gallon bin is required, if applicable)
- Enter the prepaid fee payment confirmation number here
- Obtain an additional roll cart 35 gallon 65 gallon
*(Prorated annual assessment fees will apply; fees **must** be paid in person)*
- Replace a stolen roll cart Repair/replace a damaged roll cart

For existing customers, 18-gallon recycling bins **must** be traded in/returned to the Sanitation Division's administrative office prior to obtaining a roll cart, if applicable. Once an application has been received, please allow up to 10 business days for roll cart delivery.

For Office Use

Date received	Comments/Roll cart serial #
Account #	
Service request #	
Lot __ North __ South __ Central __ East	

PREPAID FEE PAYMENT OPTIONS

Recycling Roll Cart Upgrades - one-time \$15 prepaid fee

The following are prepaid fee payment options for recycling roll cart upgrade requests (**please use generic account number 7095731 for all payments**):

Online

1. Visit www.dekalbsanitation.com
2. Click the **Make an Online Payment** option on the Welcome page
3. Enter customer number **7095731**; click log in
4. Click the **Make a Payment** option
5. Click the **Proceed with Payment** option
6. Click the **Sanitation Bill** option
7. Enter customer number **7095731**
8. Enter **Recycle** in the **Last Name** field
9. Enter **30032** in the **Zip Code** field
10. Enter the **Captcha code** automatically provided; click continue
11. The account may indicate a credit balance; please disregard
12. Enter the appropriate payment amount in the **Payment Amount** field; click continue
13. Follow the remaining prompts to complete payment. At the end of the transaction, a confirmation number will be provided, and will be required for completing the roll cart upgrade request.
A \$4 nonrefundable third-party processing fee will be added to online payments.

Telephone automated system

1. Call 1-866-227-8924
2. Select option 2
3. Select the **Pay Commercial Sanitation Bill** option
4. Enter account number **7095731** when prompted for a customer number. The account may indicate a credit balance; please disregard.
5. Enter the appropriate payment amount and follow the remaining prompts to complete payment. At the end of the transaction, a confirmation number will be provided, and will be required for completing the roll cart request. A \$4 nonrefundable third-party processing fee will be added to telephone payments.

Mail

Please make checks payable to the DeKalb County Sanitation Division and mail to 3720 Leroy Scott Drive, Decatur, GA 30032. **Please reference the service address and "recycling roll cart upgrade" in the memo section of your check.**

In person

Please visit the Sanitation Division's administrative office at 3720 Leroy Scott Drive, Decatur, GA 30032. Payments via check, cash and debit or credit cards are accepted.

Roll cart delivery time line - Once payment has been made and confirmed, residents should allow up to 10 business days for roll cart delivery.