

## 0 Grantee State

**Instructions:**

The State identified in the "Selected Items" menu has been pre-populated. This screen is read-only. Please contact HUD if there is an error.

**In which state is the grantee located?** Georgia  
**(for multiple state selections hold CTRL+Key)**

# 1 Grantee Information

**Grantee Name** De Kalb County  
**Name of Organization or Department Administering Funds** Community Development Department  
**Organizational DUNS#** 061420535  
**Grant Number** S09-UY-13-0009  
**Grant Amount** \$2,359,998  
**Identify the Field Office** Atlanta  
**Identify CoC(s) in which the grantee and/or subgrantee(s) will provide HPRP assistance.** GA-500 - Atlanta/Roswell/DeKalb, Fulton Counties CoC

## HPRP Contact Name

**Prefix** Ms.  
**First Name** Chris  
**Middle Name**  
**Last Name** Morris  
**Suffix**  
**Title** Director

## HPRP Contact Address

**Street Address 1** 150 E. Ponce de Leon Avenue  
**Street Address 2**  
**City** Decatur  
**State** Georgia  
**ZIP Code** 30030

**Phone Number** 404-286-3308  
**Format: 123-456-7890**

**Extension**

**Fax Number** 404-286-3337  
**Format: 123-456-7890**

**Email Address** chmorris@dekalbcountyga.gov

**Confirm Email Address** chmorris@dekalbcountyga.gov

**HPRP Secondary Contact Name**

**Prefix**

**First Name** Melvia

**Middle Name**

**Last Name** Richards

**Suffix**

**Title** Housing Programs Manager

**HPRP Secondary Contact Address**

**Street Address 1**

**Street Address 2**

**City**

**State**

**ZIP Code**

**Phone Number** (404) 286-3366  
**Format: 123-456-7890**

**Extension**

**Fax Number**  
**Format: 123-456-7890**

**Email Address** mwrichards@dekalbcountyga.gov

**Confirm Email Address** mwrichards@dekalbcountyga.gov

## 2 Report Period and Status

**Reporting Period for this Performance Report:** 10/01/10 - 09/30/11

**Report Type:** APR

### 3 Subgrantee Information

#### Instructions

Complete this table for all subgrantees and contractors receiving HPRP funds.

- Please complete it for all "first-tier" subgrantees only. That is, subgrantees of subgrantees or vendors hired by a subgrantee do not need to be reported on this screen.
- If a metropolitan city or urban county did not subgrant or subcontract a portion of HPRP funds, simply enter the total amount of the grant in the row labeled "Funds Retained by Grantee."
- Please note that Section I.B. of the HPRP Notice defines subgrantees as any private non-profit organization or unit of general local government to which a grantee provides funds to carry out the eligible activities under the grant and which is accountable to the grantee for the use of the funds provided. An agency of the grantee is not a separate unit of general local government to which the grantee can provide HPRP funds; rather, it is a representative of the grantee itself.

**Subtotal of Subawards: \$2,278,088**

**Funds Retained by Grantee: \$81,910**

**Total Grant Allocation: \$2,359,998**

**Total Grant Amount: \$2,359,998**

Subgrantee or Contractor Name	City	State	Zip Code	DUNS Number	Is subgrantee a VAWA-DV provider? (Y/N)	HPRP Subgrant or Contract Award Amount
Atlanta Legal Aid	Decatur	Georgia	30030	099304792	No	\$50,000
Caring for Others	Atlanta	Georgia	30354-2706	142289938	No	\$91,000
Center for Pan Asian	Doraville	Georgia	30340-1112	883283574	No	\$78,200
Decatur Cooperati...	Decatur	Georgia	30030-4636	166657130	No	\$673,579
DeKalb Community ...	Decatur	Georgia	30031-1707	826028016	No	\$131,204
MLK Poor Peoples ...	Atlanta	Georgia	30310-3331	191487727	No	\$41,000
Interfaith Outreach	Doraville	Georgia	30340-1107	942621632	No	\$40,000
Marcus Jewish Com...	Dunwoody	Georgia	30092-4426	800972044	No	\$45,527
Nicholas House	Atlanta	Georgia	30329-3604	187871892	No	\$204,000
Pathways Communit...	Atlanta	Georgia	30345-2904	059261862	No	\$134,599

Refugee Family Se...	Stone Mountain	Georgia	30083-3237	008853660	No	\$51,000
Oakhurst Recovery...	Decatur	Georgia	30030-3526	130322584	No	\$40,000
St. Jude's Recove...	Decatur	Georgia	30032-5574	030034706	No	\$322,300
Transition House	Atlanta	Georgia	30314-2224	824601488	No	\$40,000
Travelers Aid	Atlanta	Georgia	30303-2815	086078748	No	\$335,679

## Subgrantee Information - Detail

**Subgrantee or Contractor Name** Atlanta Legal Aid  
**City** Decatur  
**State** Georgia  
**Zip Code** 30030  
**DUNS Number** 099304792

DUNS number must be 9 or 13 numeric characters.  
Do NOT enter the dash (-) character if present.

**Is subgrantee a VAWA-DV provider? (Y/N)** No  
**HPRP Subgrant or Contract Award Amount** \$50,000

## Subgrantee Information - Detail

**Subgrantee or Contractor Name** Caring for Others  
**City** Atlanta  
**State** Georgia  
**Zip Code** 30354-2706  
**DUNS Number** 142289938

DUNS number must be 9 or 13 numeric characters.  
Do NOT enter the dash (-) character if present.

**Is subgrantee a VAWA-DV provider? (Y/N)** No  
**HPRP Subgrant or Contract Award Amount** \$91,000

## Subgrantee Information - Detail

**Subgrantee or Contractor Name** Center for Pan Asian  
**City** Doraville  
**State** Georgia  
**Zip Code** 30340-1112  
**DUNS Number** 883283574

DUNS number must be 9 or 13 numeric characters.  
Do NOT enter the dash (-) character if present.

**Is subgrantee a VAWA-DV provider? (Y/N)** No  
**HPRP Subgrant or Contract Award Amount** \$78,200

## Subgrantee Information - Detail

**Subgrantee or Contractor Name** Decatur Cooperative Ministry  
**City** Decatur  
**State** Georgia  
**Zip Code** 30030-4636  
**DUNS Number** 166657130

DUNS number must be 9 or 13 numeric characters.  
Do NOT enter the dash (-) character if present.

**Is subgrantee a VAWA-DV provider? (Y/N)** No  
**HPRP Subgrant or Contract Award Amount** \$673,579

## Subgrantee Information - Detail

**Subgrantee or Contractor Name** DeKalb Community Service Board  
**City** Decatur  
**State** Georgia  
**Zip Code** 30031-1707  
**DUNS Number** 826028016

DUNS number must be 9 or 13 numeric characters.  
Do NOT enter the dash (-) character if present.

**Is subgrantee a VAWA-DV provider? (Y/N)** No  
**HPRP Subgrant or Contract Award Amount** \$131,204

## Subgrantee Information - Detail

**Subgrantee or Contractor Name** MLK Poor Peoples Church of Love, d/b/a Hosea Feed the Hungry  
**City** Atlanta  
**State** Georgia  
**Zip Code** 30310-3331  
**DUNS Number** 191487727

DUNS number must be 9 or 13 numeric characters.  
Do NOT enter the dash (-) character if present.

**Is subgrantee a VAWA-DV provider? (Y/N)** No  
**HPRP Subgrant or Contract Award Amount** \$41,000

## Subgrantee Information - Detail

**Subgrantee or Contractor Name** Interfaith Outreach  
**City** Doraville  
**State** Georgia  
**Zip Code** 30340-1107  
**DUNS Number** 942621632

DUNS number must be 9 or 13 numeric characters.  
Do NOT enter the dash (-) character if present.

**Is subgrantee a VAWA-DV provider? (Y/N)** No  
**HPRP Subgrant or Contract Award Amount** \$40,000

## Subgrantee Information - Detail

**Subgrantee or Contractor Name** Marcus Jewish Community Center  
**City** Dunwoody  
**State** Georgia  
**Zip Code** 30092-4426  
**DUNS Number** 800972044

DUNS number must be 9 or 13 numeric characters.  
Do NOT enter the dash (-) character if present.

**Is subgrantee a VAWA-DV provider? (Y/N)** No  
**HPRP Subgrant or Contract Award Amount** \$45,527

### **Subgrantee Information - Detail**

**Subgrantee or Contractor Name** Nicholas House  
**City** Atlanta  
**State** Georgia  
**Zip Code** 30329-3604  
**DUNS Number** 187871892

DUNS number must be 9 or 13 numeric characters.  
Do NOT enter the dash (-) character if present.

**Is subgrantee a VAWA-DV provider? (Y/N)** No  
**HPRP Subgrant or Contract Award Amount** \$204,000

### **Subgrantee Information - Detail**

**Subgrantee or Contractor Name** Pathways Community Network, Inc.  
**City** Atlanta  
**State** Georgia  
**Zip Code** 30345-2904  
**DUNS Number** 059261862

DUNS number must be 9 or 13 numeric characters.  
Do NOT enter the dash (-) character if present.

**Is subgrantee a VAWA-DV provider? (Y/N)** No  
**HPRP Subgrant or Contract Award Amount** \$134,599

### **Subgrantee Information - Detail**

**Subgrantee or Contractor Name** Refugee Family Services  
**City** Stone Mountain

**State** Georgia

**Zip Code** 30083-3237

**DUNS Number** 008853660

DUNS number must be 9 or 13 numeric characters.  
Do NOT enter the dash (-) character if present.

**Is subgrantee a VAWA-DV provider? (Y/N)** No

**HPRP Subgrant or Contract Award Amount** \$51,000

## Subgrantee Information - Detail

**Subgrantee or Contractor Name** Oakhurst Recovery Program

**City** Decatur

**State** Georgia

**Zip Code** 30030-3526

**DUNS Number** 130322584

DUNS number must be 9 or 13 numeric characters.  
Do NOT enter the dash (-) character if present.

**Is subgrantee a VAWA-DV provider? (Y/N)** No

**HPRP Subgrant or Contract Award Amount** \$40,000

## Subgrantee Information - Detail

**Subgrantee or Contractor Name** St. Jude's Recovery Center

**City** Decatur

**State** Georgia

**Zip Code** 30032-5574

**DUNS Number** 030034706

DUNS number must be 9 or 13 numeric characters.  
Do NOT enter the dash (-) character if present.

**Is subgrantee a VAWA-DV provider? (Y/N)** No

**HPRP Subgrant or Contract Award Amount** \$322,300

## Subgrantee Information - Detail

**Subgrantee or Contractor Name** Transition House  
**City** Atlanta  
**State** Georgia  
**Zip Code** 30314-2224  
**DUNS Number** 824601488

DUNS number must be 9 or 13 numeric characters.  
Do NOT enter the dash (-) character if present.

**Is subgrantee a VAWA-DV provider? (Y/N)** No  
**HPRP Subgrant or Contract Award Amount** \$40,000

## Subgrantee Information - Detail

**Subgrantee or Contractor Name** Travelers Aid  
**City** Atlanta  
**State** Georgia  
**Zip Code** 30303-2815  
**DUNS Number** 086078748

DUNS number must be 9 or 13 numeric characters.  
Do NOT enter the dash (-) character if present.

**Is subgrantee a VAWA-DV provider? (Y/N)** No  
**HPRP Subgrant or Contract Award Amount** \$335,679

## 4 Combined HMIS and Comparable Database Data Quality

**Instructions:**

Report the number of clients served during this reporting period, as well as the number of adults served, unaccompanied youth served, and total clients leaving during the reporting period. Then report the number of clients with "Don't Know" or "Refused" recorded for each of the required HMIS data elements in the table below. Similarly, report the number of clients with missing data for each of the required data elements. Each record corresponds to one client served.

Data quality is based on the latest date of service for each client in the reporting period. The information entered in this screen should represent the quality of HMIS data, as well as data collected in a comparable database. If multiple databases are used across a grant, data should be merged for reporting purposes.

**Total number of records for all HPRP clients:** 927  
**Total number of records for Adults Only:** 470  
**Total number of records for Unaccompanied Youth:** 0  
**Total number of records for Leavers:** 821

### Combined HMIS and Comparable Database Data Quality

Data Element	Don't Know or Refused	Missing Data
First Name	0	0
Last Name	0	0
SSN	14	0
Date of Birth	0	0
Race	17	0
Ethnicity	0	0
Gender	0	0
Veteran Status	0	0
Residence Prior to Entry	0	0
Zip of Last Permanent Address	0	0
Housing Status (at entry)	0	0
Income (at entry)	0	148
Income (at exit)	0	60
Non-Cash Benefits (at entry)	0	144
Non-Cash Benefits (at exit)	3	61

Destination	19	0
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## 5a Persons Served by Household Type - Homelessness Prevention

**Instructions:**

Report the unduplicated count of all persons who were served in an HPRP program for homelessness prevention during the reporting period. "Served" means that the person had an HPRP program entry or exit date within the reporting period and at least one HPRP service activity (e.g., financial assistance and/or housing relocation and stabilization service).

Each person should be counted in the household type associated with his or her last "homelessness prevention" stay of the reporting period. Age should be calculated based on entry date closest to the end of the reporting period; or if persons were in the program during the previous reporting period, then age should be calculated for the first day of the reporting period.

The household types include:

- a) Households without Children - include single adult persons, or adults with adult companions that have never had a child in their household.
- b) Households with Children and Adults - include any household with at least one adult and one child present regardless of whether the child(ren) is present for the full program stay.
- c) Households with Only Children - include any household where all persons are younger than age 18.
- d) Unknown Type - If age is missing for a member of a household, it is only possible to determine the person's household type if the household already includes at least one adult and one child. Otherwise, these persons should be recorded under unknown household type.

### Number of Persons in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Adults	354	125	229		0
Children	311		311	0	0
Don't Know/Refused	0	0	0	0	0
Missing Information	0	0	0	0	0
<b>Total</b>	665	125	540	0	0

## 5b Persons Served by Household Type - Homeless Assistance

**Instructions:**

Report the unduplicated count of all persons who were served in an HPRP program for homeless assistance during the reporting period. "Served" means that the person had an HPRP program entry or exit date within the reporting period and at least one HPRP service activity (e.g., financial assistance and/or housing relocation and stabilization service).

Each person should be counted in the household type associated with his or her last "homeless assistance" stay of the reporting period. Age should be calculated based on entry date closest to the end of the reporting period; or if persons were in the program during the previous reporting period, then age should be calculated for the first day of the reporting period.

The household types include:

- a) Households without Children - include single adult persons, or adults with adult companions that have never had a child in their household.
- b) Households with Children and Adults - include any household with at least one adult and one child present regardless of whether the child(ren) is present for the full program stay.
- c) Households with Only Children - include any household where all persons are younger than age 18.
- d) Unknown Type - If age is missing for a member of a household, it is only possible to determine the person's household type if the household already includes at least one adult and one child. Otherwise, these persons should be recorded under unknown household type.

### Number of Persons in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Adults	122	41	81		0
Children	149		149	0	0
Don't know/Refused	0	0	0	0	0
Missing Information	0	0	0	0	0
<b>Total</b>	271	41	230	0	0

## 5c. Persons Served by Household Type

### Instructions:

Report the unduplicated count of all persons who were served in an HPRP program for homeless prevention AND assistance during the reporting period. "Served" means that the person had an HPRP program entry or exit date within the reporting period and at least one HPRP service activity (e.g., financial assistance and/or housing relocation and stabilization service).

Each person should be counted in the household type associated with his or her last "homeless prevention or homeless assistance" stay of the reporting period. Age should be calculated based on entry date closest to the end of the reporting period; or if persons were in the program during the previous reporting period, then age should be calculated for the first day of the reporting period.

The household types include:

- a) Households without Children - include single adult persons, or adults with adult companions that have never had a child in their household.
- b) Households with Children and Adults - include any household with at least one adult and one child present regardless of whether the child(ren) is present for the full program stay.
- c) Households with Only Children - include any household where all persons are younger than age 18.
- d) Unknown Type - If age is missing for a member of a household, it is only possible to determine the person's household type if the household already includes at least one adult and one child. Otherwise, these persons should be recorded under unknown household type.

### Number of Persons in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Adults	470	163	307		0
Children	457		457	0	0
Don't Know/Refused	0	0	0	0	0
Missing Information	0	0	0	0	0
<b>Total</b>	<b>927</b>	<b>163</b>	<b>764</b>	<b>0</b>	<b>0</b>

## 6 Households Served

### Instructions:

Report the unduplicated count of all households who were served in an HPRP program during the reporting period. "Served" means that the household members had an HPRP program entry or exit date within the reporting period and at least one HPRP service activity (e.g., financial assistance and/or housing relocation and stabilization service).

The type of household is determined based on the type of persons in the household, considering all program stays within the reporting period.

a) Households without Children - include single adult persons, or adults with adult companions that have never had a child in their household.

b) Households with Children and Adults - include a person in any household with at least one adult and one child present regardless of whether the child(ren) is present for the full program stay. (Rule - If ever a child in the household, always a household with children).

c) Households with Only Children - include a person in any household where all persons are younger than age 18.

d) Unknown Type - If age is missing for a member of a household, it is only possible to determine the person's household type if the household already includes at least one adult and one child. Otherwise, these persons should be recorded under unknown household type.

### Number of Households Served

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Households	349	130	219	0	0

## 7 Housing Status at Entry

### Instructions:

Report the number of persons in each housing status category at program entry, recorded by the type of household in which each adult was served. Report all persons served in the program during the reporting period. If a client entered a program more than once during the reporting period, the housing status at entry should be determined based on the status at the last program entry prior to the end of the reporting period.

### Number of Persons in Households

Housing Status at Entry	Total	%	Without Children	%	With Children and Adults	%	With Only children	%	Unknown Household Type	%
Literally homeless	254	28 %	39	25 %	215	28 %	0	0%	0	0%
Imminently losing housing	333	37 %	73	47 %	260	34 %	0	0%	0	0%
Unstably housed	325	36 %	44	28 %	281	37 %	0	0%	0	0%
Stably housed	0	0%	0	0%	0	0%	0	0%	0	0%
<b>Total number of persons</b>	<b>912</b>	<b>100%</b>	<b>156</b>	<b>100%</b>	<b>756</b>	<b>100%</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0%</b>

Show/Hide Percentages  X  
 Click save to update form.

## 8a Persons and Households Served with Homelessness Prevention by Service Activity

**Instructions:**

Report the number of persons (adults and children) and households served during the year and cumulatively since grant execution (GTD or "grant-to-date") with Homelessness Prevention (as determined by client Housing Status at HPRP program entry). Only persons who were entered in an HPRP program and received financial assistance or housing relocation and stabilization services during the reporting period should be reported in the "reporting period" columns.

Note: Persons can be counted in Homelessness Prevention, even if they also received Homeless Assistance during the year, as long as they had two or more distinct program episodes with a housing status of "literally homeless" at one entry (Homeless Assistance) and a housing status of "imminently losing housing, unstably housed, or stably housed" at another (Homelessness Prevention).

For the "reporting period" columns, the total rows should reflect the total unduplicated number of persons who received HPRP assistance during the reporting period (separately reported for Financial Assistance, Housing Relocation & Stabilization Services, and Unduplicated across both) while entered in an HPRP program, a subset of those reported in screen 5. For the "grant-to-date" columns, the total rows should reflect the total unduplicated number of persons who have received HPRP assistance since the inception of the grant through the end of reporting period associated with this APR.

### Homelessness Prevention

Activities	Persons Rptg. Period	Persons GTD	Households Rptg. Period	Households GTD
<b>Financial Assistance</b>				
Rental assistance	472	1,218	171	449
Security / utility deposits	117	223	51	105
Utility payments	216	597	83	225
Moving cost assistance	0	0	0	0
Motel & hotel vouchers	0	7	1	5
<b>Total Served with Financial Assistance</b>	<b>486</b>	<b>1,248</b>	<b>185</b>	<b>469</b>
<b>Housing Relocation &amp; Stabilization Services</b>				
Case management	619	1,430	240	543
Outreach and engagement	2	5	2	3
Housing search and placement	82	175	30	73
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Legal services	36	45
Credit repair	66	84
<b>Total Served with Housing Relocation &amp; Stabilization Services</b>	655	1,474
<b>Total Served</b>	660	1,497

13	18
26	32
253	560
254	568

## 8b Persons and Households Served with Homeless Assistance by Service Activity

**Instructions:**

Report the number of persons (adults and children) and households served during the year and cumulatively since grant execution (GTD or "grant-to-date") with Homeless Assistance (as determined by client Housing Status at HPRP program entry). Only persons who were entered in an HPRP program and received financial assistance or housing relocation and stabilization services during the reporting period should be reported in the "reporting period" columns.

Note: Persons can be counted in Homelessness Prevention, even if they also received Homeless Assistance during the year, as long as they had two or more distinct program episodes with a housing status of "literally homeless" at one entry (Homeless Assistance) and a housing status of "imminently losing housing, unstably housed, or stably housed" at another (Homelessness Prevention).

For the "reporting period" columns, the total rows should reflect the total unduplicated number of persons who received HPRP assistance during the reporting period (separately reported for Financial Assistance, Housing Relocation & Stabilization Services, and Unduplicated across both) while entered in an HPRP program, a subset of those reported in screen 5. For the "grant-to-date" columns, the total rows should reflect the total unduplicated number of persons who have received HPRP assistance since the inception of the grant through the end of reporting period associated with this APR.

### Homeless Assistance

Activities	Persons Rptg. Period	Persons GTD	Households Rptg. Period	Households GTD
<b>Financial Assistance</b>				
Rental assistance	170	271	54	97
Security / utility deposits	172	274	64	107
Utility payments	120	162	41	61
Moving cost assistance	0	0	0	0
Motel & hotel vouchers	21	47	8	19
<b>Total Served with Financial Assistance</b>	<b>231</b>	<b>347</b>	<b>85</b>	<b>136</b>
<b>Housing Relocation &amp; Stabilization Services</b>				
Case management	262	353	99	140
Outreach and engagement	42	65	14	26
Housing search and placement	88	161	28	60
Legal services	9	12	3	4
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Credit repair	4	6
Total Served with Housing Relocation & Stabilization Services	264	363
Total Served	266	374

1	2
100	145
101	150

## 8c Persons and Households Served in Total by Service Activity

### Instructions:

Report the number of persons (adults and children) and households served during the year and cumulatively since grant execution (GTD or "grant-to-date") with HPRP assistance (either Homelessness Prevention, Homeless Assistance, or both). Only persons who were active in an HPRP program and received financial assistance or housing relocation and stabilization services during the reporting period should be reported in the "reporting period" columns.

For the "reporting period" columns, the total rows should reflect the total unduplicated number of persons who received HPRP assistance during the reporting period (separately reported for Financial Assistance, Housing Relocation & Stabilization Services, and Unduplicated across both) while entered in an HPRP program, a subset of those reported in screen 5. For the "grant-to-date" columns, the total rows should reflect the total unduplicated number of persons who have received HPRP assistance since the inception of the grant through the end of reporting period associated with this APR.

### Total Persons and Households Served with Homelessness Prevention and Rapid Re-housing Assistance

Activities	Persons Rptg. Period	Persons GTD	Households Rptg. Period	Households GTD
<b>Financial Assistance</b>				
Rental assistance	642	1,489	223	529
Security / utility deposits	289	493	108	189
Utility payments	336	759	122	276
Moving cost assistance	0	0	0	0
Motel & hotel vouchers	21	54	8	20
<b>Total Served with Financial Assistance</b>	<b>711</b>	<b>1,576</b>	<b>261</b>	<b>573</b>
<b>Housing Relocation &amp; Stabilization Services</b>				
Case management	881	1,783	331	658
Outreach and engagement	44	70	14	26
Housing search and placement	170	336	56	119
Legal services	45	57	16	21
Credit repair	70	90	27	34
<b>Total Served with Housing Relocation &amp; Stabilization Services</b>	<b>919</b>	<b>1,826</b>	<b>345</b>	<b>675</b>

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Total Served	924	1,845	346	681
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## 9a Gender - Adults

### Instructions:

Report the number of adults in each gender response category, recorded by the type of household in which each adult was last served.

### Gender of Adults: Number of Adults in Households

	Total	%	Without Children	%	With Children and Adults	%	Unknown Household Type	%
Male	133	28%	76	47%	57	19%	0	0%
Female	337	72%	87	53%	250	81%	0	0%
Transgendered	0	0%	0	0%	0	0%	0	0%
Other	0	0%	0	0%	0	0%	0	0%
Don't Know/Refused	0	0%	0	0%	0	0%	0	0%
Information Missing	0	0%	0	0%	0	0%	0	0%
Subtotal	470	100%	163	100%	307	100%	0	0%

Show/Hide Percentages  
 Click save to update form.

X

## 9b Gender - Children

**Instructions:**

Report the number of children in each gender response category, recorded by the type of household in which each child was last served.

**Gender of Children: Number of Persons in Households**

	Total	%	With Children and Adults	%	With Only Children	%	Unknown Household Type	%
Male	206	45%	206	45%	0	0%	0	0%
Female	251	55%	251	55%	0	0%	0	0%
Transgendered	0	0%	0	0%	0	0%	0	0%
Other	0	0%	0	0%	0	0%	0	0%
Don't Know/Refused	0	0%	0	0%	0	0%	0	0%
Information Missing	0	0%	0	0%	0	0%	0	0%
Subtotal	457	100%	457	100%	0	0%	0	0%

Show/Hide Percentages  X  
 Click save to update form.

## 9c Gender - Missing Age

**Instructions:**

Report the number of persons missing age data in each gender response category, recorded by the type of household in which each person was last served. Note that the "Total" row automatically sums the subtotal rows in screens 9a, 9b, and 9c.

### Gender of Persons Missing Age Information: Number of Persons in Households

	Total	%	Without Children	%	With Children and Adults	%	With Only Children	%	Unknown Household Type	%
Male	0	0%	0	0%	0	0%	0	0%	0	0%
Female	0	0%	0	0%	0	0%	0	0%	0	0%
Transgendered	0	0%	0	0%	0	0%	0	0%	0	0%
Other	0	0%	0	0%	0	0%	0	0%	0	0%
Don't Know/Refused	0	0%	0	0%	0	0%	0	0%	0	0%
Information Missing	0	0%	0	0%	0	0%	0	0%	0	0%
Subtotal	0	0%	0	0%	0	0%	0	0%	0	0%
<b>Total</b>	927	100%	163	18%	764	82%	0	0%	0	0%

**Show/Hide Percentages**  X  
 Click save to update form.

# 10 Age

## Instructions:

Report the number of persons who received HPRP assistance as either a single participant or part of a household, in each age category. Age should be calculated based on age at program entry (of the last program stay during the reporting period) or age on the first date of the reporting period, whichever is later.

### Age: Number Of Persons in Households

	Total	%	Without Children	%	With Children and Adults	%	With Only Children	%	Unknown Household Type	%
Under 5	154	17%			154	20%	0	0%	0	0%
5 - 12	193	21%			193	25%	0	0%	0	0%
13 -17	110	12%			110	14%	0	0%	0	0%
18 - 24	79	9%	21	13%	58	8%			0	0%
25 - 34	138	15%	23	14%	115	15%			0	0%
35 - 44	108	12%	31	19%	77	10%			0	0%
45 - 54	97	10%	49	30%	48	6%			0	0%
55 - 61	36	4%	29	18%	7	1%			0	0%
62+	12	1%	10	6%	2	0%			0	0%
Don't Know/Refused	0	0%	0	0%	0	0%	0	0%	0	0%
Information Missing	0	0%	0	0%	0	0%	0	0%	0	0%
<b>Total</b>	<b>927</b>	<b>100%</b>	<b>163</b>	<b>100%</b>	<b>764</b>	<b>100%</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0%</b>

Show/Hide Percentages  
 Click save to update form.

# 11a Ethnicity

**Instructions:**

Report the number of persons in each ethnicity category, recorded by the type of household in which each person was last served.

**Ethnicity: Number of Persons in Households**

	Total	%	Without Children	%	With Children and Adults	%	With Only Children	%	Unknown Household Type	%
<b>Non-Hispanic/non-Latino</b>	913	98 %	160	98 %	753	99 %	0	0%	0	0%
<b>Hispanic/Latino</b>	14	2%	3	2%	11	1%	0	0%	0	0%
<b>Don't Know/Refused</b>	0	0%	0	0%	0	0%	0	0%	0	0%
<b>Information Missing</b>	0	0%	0	0%	0	0%	0	0%	0	0%
<b>Total</b>	927	10 0%	163	10 0%	764	10 0%	0	0%	0	0%

**Show/Hide Percentages**  X  
 Click save to update form.

## 11b Race

### Instructions:

Report the number of persons in each race category, recorded by the type of household in which each person was last served.

### Race: Number of Persons in Households

	Total	%	Without Children	%	With Children and Adults	%	With Only Children	%	Unknown Household Type	%
White/Caucasian	13	1%	6	4%	7	1%	0	0%	0	0%
Black or African-American	852	92%	155	95%	697	91%	0	0%	0	0%
Asian	24	3%	0	0%	24	3%	0	0%	0	0%
American Indian or Alaska Native	0	0%	0	0%	0	0%	0	0%	0	0%
Native Hawaiian or Other Pacific Islander	1	0%	0	0%	1	0%	0	0%	0	0%
Multiple Races	20	2%	0	0%	20	3%	0	0%	0	0%
Don't Know/Refused	17	2%	2	1%	15	2%	0	0%	0	0%
Information Missing	0	0%	0	0%	0	0%	0	0%	0	0%
<b>Total</b>	<b>927</b>	<b>100%</b>	<b>163</b>	<b>100%</b>	<b>764</b>	<b>100%</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0%</b>

Show/Hide Percentages  X  
 Click save to update form.

## 12 Persons Served by Victim Services Providers

### Instructions:

Report the number of persons served in an HPRP program operated by a victim service provider during the reporting year. Persons in households should be reported separately based on the household type in which they were last assisted. The number of persons reported in this table should be a subset of those reported in Question 5.

### Persons Served by Victim Service Providers: Number of Persons in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Total Number of Persons	0	0	0	0	0

## 13a Residence Prior to Program Entry - Homeless Situations

**Instructions:**

This is one of three tables on prior residence: homeless living situations, institutional settings, and other locations. Report the number of adults and unaccompanied youth who stayed in each of the homeless living situations listed below on the night before their most recent program entry.

Note that the percentages calculated for each row reflect the percentage of all adults and unaccompanied youth served, not the percentage of persons counted in this table.

**Residence Prior to Program Entry - Homeless Situations: Number of Adults and Unaccompanied Youth in Households**

	Total	%	Without Children	%	With Children and Adults	%	With Only Children	%	Unknown Household Type	%
Emergency Shelter	28	45 %	7	30 %	21	54 %	0	0%	0	0%
Transitional housing for homeless persons	13	21 %	5	22 %	8	21 %	0	0%	0	0%
Place not meant for human habitation	21	34 %	11	48 %	10	26 %	0	0%	0	0%
Safe Haven	0	0%	0	0%	0	0%	0	0%	0	0%
<b>Subtotal</b>	<b>62</b>	<b>100%</b>	<b>23</b>	<b>37%</b>	<b>39</b>	<b>63%</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0%</b>

**Show/Hide Percentages**  **Click save to update form.**

## 13b Residence Prior to Program Entry - Institutional Settings

**Instructions:**

This is one of three tables on prior residence: homeless living situations, institutional settings, and other locations. Report the number of adults and unaccompanied youth who stayed in each of the institutional settings listed below on the night before their most recent program entry.

Note that the percentages calculated for each row reflect the percentage of all adults and unaccompanied youth served, not the percentage of persons counted in this table.

**Residence Prior to Program Entry - Institutional Settings: Number of  
 Adults and Unaccompanied Youth in Households**

	Total	%	Without Children	%	With Children and Adults	%	With Only Children	%	Unknown Household Type	%
Psychiatric Facility	0	0%	0	0%	0	0%	0	0%	0	0%
Substance Abuse or Detox Center	3	75%	3	75%	0	0%	0	0%	0	0%
Hospital (Non-Psychiatric)	1	25%	1	25%	0	0%	0	0%	0	0%
Jail, prison, or juvenile detention facility	0	0%	0	0%	0	0%	0	0%	0	0%
Foster Care	0	0%	0	0%	0	0%	0	0%	0	0%
<b>Subtotal</b>	<b>4</b>	<b>10%</b>	<b>4</b>	<b>10%</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0%</b>

**Show/Hide Percentages**  X  
 Click save to update form.

## 13c Residence Prior to Program Entry - Other Locations

**Instructions:**

This is one of three tables on prior residence: homeless living situations, institutional settings, and other locations. Report the number of adults and unaccompanied youth who stayed in each of the other locations listed below on the night before their most recent program entry.

Note that the percentages calculated for each row reflect the percentage of all adults and unaccompanied youth served, not the percentage of persons counted in this table.

### Residence Prior to Program Entry - Other Locations: Number of Adults and Unaccompanied Youth in Households

	Total	%	Without Children	%	With Children and Adults	%	With Only Children	%	Unknown Household Type	%
Permanent Housing for Homeless	0	0%	0	0%	0	0%	0	0%	0	0%
Owned by Client, no Subsidy	0	0%	0	0%	0	0%	0	0%	0	0%
Owned by Client, with Subsidy	2	1%	0	0%	2	1%	0	0%	0	0%
Rental by Client, no Subsidy	289	73%	93	72%	196	74%	0	0%	0	0%
Rental by Client, with VASH Subsidy	1	0%	1	1%	0	0%	0	0%	0	0%
Rental by Client with Other Subsidy	6	2%	3	2%	3	1%	0	0%	0	0%
Hotel/Motel, Paid by Client	26	7%	5	4%	21	8%	0	0%	0	0%
Staying or Living with Family	35	9%	16	12%	19	7%	0	0%	0	0%
Staying or Living with Friend(s)	34	9%	11	8%	23	9%	0	0%	0	0%
Other	1	0%	1	1%	0	0%	0	0%	0	0%
Don't Know/Refused	0	0%	0	0%	0	0%	0	0%	0	0%
Information Missing	0	0%	0	0%	0	0%	0	0%	0	0%
<b>Subtotal</b>	<b>394</b>	<b>100%</b>	<b>130</b>	<b>100%</b>	<b>264</b>	<b>100%</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0%</b>
<b>Total for all clients 13a, 13b and 13c</b>	<b>460</b>	<b>100%</b>	<b>157</b>	<b>100%</b>	<b>303</b>	<b>67%</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0%</b>

**Show/Hide Percentages**  
 Click save to update form.

X

## 14 Veteran Status

**Instructions:**

Report the number of adults in each Veteran status category who received HPRP assistance during reporting period.

**Veteran Status - Number of Adults by Household Type.**

	Total	%	Without Children	%	With Children and Adults	%	Unknown Household Type	%
Veteran	46	10%	30	18%	16	5%	0	0%
Not a Veteran	424	90%	133	82%	291	95%	0	0%
Don't Know/Refused	0	0%	0	0%	0	0%	0	0%
Missing this Information	0	0%	0	0%	0	0%	0	0%
<b>Total</b>	<b>470</b>	<b>100%</b>	<b>163</b>	<b>100%</b>	<b>307</b>	<b>100%</b>	<b>0</b>	<b>0%</b>

**Show/Hide Percentages**  X  
 Click save to update form.

## 15 Client Monthly Cash Income Amount - Adult Leavers

### Instructions:

Report the number of adult leavers in each income category.

Income at entry - Count each adult in the row that corresponds with the amount of income each person had at the first entry of the operating year or annual assessment nearest the first day of the operating year, whichever is later.

Income at exit - Count each adult in the row that corresponds with the amount of income each person had at exit.

Less/Same/More/Unknown Income - Count each adult in the row that corresponds with the amount of income each person had at entry and in the column that corresponds to whether the person's income at exit was less, the same, or more than income at entry. Record the person in the unknown column if income at exit is missing.

Average Change - In each row, calculate the average change in income between entry and exit for the people counted in that row in the "Income at Entry" column. (e.g., report the average change (\$) in income for the people who had no income at entry.) Calculate the average for all clients and report in the total row.

Leavers - The term "leaver" refers to persons who exited and were not in the program on the last day of the reporting period.

### Client Monthly Cash Income Amount: Number of Adult Leavers

Program Entry	Income at Entry	Income at Exit	Less Income at Exit	Same Income at Exit	More Income at Exit	Unknown Income at Exit	Average Change(\$) Monthly Income per Adult
No income	0	0		0	0	2	0
\$1 - \$150	0	0	0	4	1	0	242
\$151 - \$250	0	0	0	2	0	0	0
\$251 - \$500	0	0	0	2	5	1	762
\$501 - \$750	0	0	0	17	3	6	110
\$751 - \$1000	0	0	1	17	1	4	-8

\$1,001 - \$1,250	0	0
\$1,251 - \$1,500	0	0
\$1,501 - \$1,750	0	0
\$1,751 - \$2,000	0	0
\$2,001 +	0	0
Don't Know/Refused	0	0
Missing/No Follow-up	0	0
<b>Total</b>	0	0

0	28	3	10
5	38	1	6
2	29	0	4
2	17	0	3
1	36	1	4
			0
			160
11	190	15	200

34
-21
-26
-113
-9
0
0
25

## 16 Cash Income Sources - Leavers

### Instructions:

Report the number of Leavers who have each of the following income sources, based on the income assessment conducted at program exit. Record information separately for adults, children, and persons whose age is unknown.

Leavers - The term "leaver" refers to persons who exited and were not in the program on the last day of the reporting period.

### Cash Income Sources by Number of Leavers

	Total	Adults	Children	Age Unknown
Earned Income	224	221	3	0
Unemployment Insurance	46	46	0	0
SSI	30	25	5	0
SSDI	29	24	5	0
Veteran's Disability	11	11	0	0
Private Disability Insurance	4	4	0	0
Worker's Compensation	2	2	0	0
TANF or Equivalent	6	6	0	0
General Assistance	2	2	0	0
Retirement (Social Security)	10	8	2	0
Veteran's Pension	4	4	0	0
Pension from Former Job	1	1	0	0
Child Support	41	40	1	0
Alimony (Spousal Support)	0	0	0	0
Other Source	13	13	0	0

## 17 Non-Cash Benefit Sources - Leavers

### Instructions:

Report the number of Leavers with each non-cash benefit source, based on the income assessment conducted at program exit. Record information separately for adults, children, and persons whose age is unknown.

Leavers - The term "leaver" refers to persons who exited and were not in the program on the last day of the reporting period.

### Non-Cash Benefit Sources by Number of Leavers

	Total	Adults	Children	Age Unknown
Supplemental Nutritional Assistance Program	133	133	0	0
MEDICAID Health Insurance	36	34	2	0
MEDICARE Health Insurance	10	10	0	0
State Children's Health Insurance	8	6	2	0
WIC	7	6	1	0
VA Medical Services	6	6	0	0
TANF Child Care Services	1	1	0	0
TANF Transportation Services	0	0	0	0
Other TANF-Funded Services	0	0	0	0
Temporary Rental Assistance	0	0	0	0
Section 8, Public Housing, Rental Assistance	7	7	0	0
Other Source	1	1	0	0

## 18 Length of Participation by Homelessness Prevention and Homeless Assistance (Leavers Only)

**Instructions:**

Report the number of persons in each participation length category, recorded separately for Homelessness Prevention and Homeless Assistance. Length of participation should be based on program entry to exit (or the end of the reporting period, whichever is first) of their most recent program enrollment, including days stayed in the program prior to the start of the reporting period.

Also report the average and median length of participation of all persons in Homelessness Prevention and all persons in Homeless Assistance.

### Length of Participation: Number of Leavers

	Total	%	Homelessness Prevention	%	Homeless Assistance	%
Less than 30 days	255	30%	228	36%	27	13%
31 to 60 days	150	18%	132	21%	18	9%
61 to 180 days	377	45%	253	40%	124	59%
181 to 365 Days	63	7%	21	3%	42	20%
366 to 730 Days (1-2 Yrs)	1	0%	1	0%	0	0%
731 to 1095 Days (2-3 Yrs)	0	0%	0	0%	0	0%
More than 3 Yrs (may indicate data quality issue)	0	0%	0	0%	0	0%
Information Missing	0	0%	0	0%	0	0%
<b>Total</b>	<b>846</b>	<b>100%</b>	<b>635</b>	<b>100%</b>	<b>211</b>	<b>100%</b>

Show/Hide Percentages  X  
 Click save to update form.

**Average and Median Length of Participation in Days**

	<b>Average Length</b>	<b>Median Length</b>
<b>Homelessness Prevention</b>	61	53
<b>Homeless Assistance</b>	117	96

## 19 Housing Status at Entry and Exit

**Instructions:**

This screen should only be completed for clients who exited and were not in the program on the last day of the reporting period. If a client is served more than once during the reporting period, housing status data should be based on the information collected during the last program entry and exit prior to the end of the reporting period. All leavers should be reported only once for the entire screen based on a combination of data recorded at entry and exit.

### Housing Status at Entry and Exit: All Leavers

	HOUSING STATUS AT EXIT					
HOUSING STATUS AT ENTRY	Literally homeless at exit	Imminently losing their housing at exit	Unstably housed and at-risk of losing their housing at exit	Stably housed at exit	Don't know/refused at exit	Missing this information at exit
Literally homeless at entry	8	6	6	168	4	3
Imminently losing their housing at entry	0	13	12	277	4	0
Unstably housed and at-risk of losing their housing at entry	0	0	26	290	3	1
Stably housed at entry	0	0	0	0	0	0
<b>Total number of persons</b>	<b>8</b>	<b>19</b>	<b>44</b>	<b>735</b>	<b>11</b>	<b>4</b>

## 20a1 Destination for Leavers with Length of Stay Greater than 90 Days - Homelessness Prevention

**Instructions:**

Report the number of Leavers who exited to each destination type from Homelessness Prevention. Record only the persons who participated in the program more than 90 days, based on the type of household in which they were served.

### Number of Leavers in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
<b>Permanent Destinations</b>					
Owned by Client, no Ongoing Subsidy	0	0	0	0	0
Owned by Client, with Ongoing Subsidy	0	0	0	0	0
Rental by Client, no Ongoing Subsidy	186	32	154	0	0
Rental by client, VASH Subsidy	1	1	0	0	0
Rental by Client, other ongoing Subsidy	3	3	0	0	0
PSH for Homeless Persons	0	0	0	0	0
Living With Family, Permanent Tenure	0	0	0	0	0
Living With Friends, Permanent Tenure	0	0	0	0	0
<b>Subtotal</b>	<b>190</b>	<b>36</b>	<b>154</b>	<b>0</b>	<b>0</b>
<b>Temporary Destinations</b>					
Emergency Shelter	0	0	0	0	0
TH for Homeless Persons	0	0	0	0	0
Staying With Family, Temporary Tenure	0	0	0	0	0
Staying With Friends, Temporary Tenure	0	0	0	0	0
Place Not Meant For Human Habitation	0	0	0	0	0
Safe Haven	0	0	0	0	0
Hotel or Motel, Paid by Client	1	1	0	0	0
<b>Subtotal</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Institutional Settings</b>					
Foster Care	0	0	0	0	0

Psychiatric Facility	0	0	0	0	0
Substance Abuse or Detox Facility	0	0	0	0	0
Hospital (Non-Psychiatric)	0	0	0	0	0
Jail or Prison	0	0	0	0	0
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Destinations</b>					
Deceased	0	0	0	0	0
Other	0	0	0	0	0
Don't Know/Refused	9	1	8	0	0
Information Missing	0	0	0	0	0
<b>Total</b>	<b>200</b>	<b>38</b>	<b>162</b>	<b>0</b>	<b>0</b>

## 20a2 Destination for Leavers with Length of Stay 90 Days or Less - Homelessness Prevention

**Instructions:**

Report the number of Leavers who exited to each destination type from Homelessness Prevention. Record only the persons who participated in the program 90 days or less, based on the type of household in which they were served.

### Number of Leavers in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
<b>Permanent Destinations</b>					
Owned by Client, no Ongoing Subsidy	0	0	0	0	0
Owned by Client, with Ongoing Subsidy	0	0	0	0	0
Rental by Client, no Ongoing Subsidy	396	71	325	0	0
Rental by Client, VASH Subsidy	7	5	2	0	0
Rental by Client, other ongoing Subsidy	14	2	12	0	0
PSH for Homeless Persons	0	0	0	0	0
Living With Family, Permanent Tenure	0	0	0	0	0
Living With Friends, Permanent Tenure	0	0	0	0	0
<b>Subtotal</b>	<b>417</b>	<b>78</b>	<b>339</b>	<b>0</b>	<b>0</b>
<b>Temporary Destinations</b>					
Emergency Shelter	0	0	0	0	0
TH for Homeless Persons	3	0	3	0	0
Staying With Family, Temporary Tenure	9	0	9	0	0
Staying With Friends, Temporary Tenure	0	0	0	0	0
Place Not Meant For Human Habitation	0	0	0	0	0
Safe Haven	0	0	0	0	0
Hotel or Motel, Paid by Client	0	0	0	0	0
<b>Subtotal</b>	<b>12</b>	<b>0</b>	<b>12</b>	<b>0</b>	<b>0</b>
<b>Institutional Settings</b>					
Foster Care	0	0	0	0	0
Psychiatric Facility	0	0	0	0	0

<b>Substance Abuse or Detox Facility</b>	0	0	0	0	0
<b>Hospital (Non-Psychiatric)</b>	0	0	0	0	0
<b>Jail or Prison</b>	0	0	0	0	0
<b>Subtotal</b>	0	0	0	0	0
<b>Other Destinations</b>					
<b>Deceased</b>	0	0	0	0	0
<b>Other</b>	0	0	0	0	0
<b>Don't Know/Refused</b>	6	0	6	0	0
<b>Information Missing</b>	0	0	0	0	0
<b>Total</b>	435	78	357	0	0

## 20b1 Destination for Leavers with Length of Stay Greater than 90 Days - Homeless Assistance

**Instructions:**

Report the number of Leavers who exited to each destination type from Homeless Assistance. Record only the persons who participated in the program more than 90 days, based on the type of household in which they were served.

### Number of Leavers in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
<b>Permanent Destination</b>					
Owned by Client, no Ongoing Subsidy	0	0	0	0	0
Owned by Client, with Ongoing Subsidy	0	0	0	0	0
Rental by Client, no Ongoing Subsidy	140	15	125	0	0
Rental by Client, VASH Subsidy	2	2	0	0	0
Rental by Client, other ongoing Subsidy	1	1	0	0	0
PSH for Homeless Persons	0	0	0	0	0
Living With Family, Permanent Tenure	1	1	0	0	0
Living With Friends, Permanent Tenure	0	0	0	0	0
<b>Subtotal</b>	<b>144</b>	<b>19</b>	<b>125</b>	<b>0</b>	<b>0</b>
<b>Temporary Destinations</b>					
Emergency Shelter	0	0	0	0	0
TH for Homeless Persons	0	0	0	0	0
Staying With Family, Temporary Tenure	0	0	0	0	0
Staying With Friends, Temporary Tenure	0	0	0	0	0
Place Not Meant For Human Habitation	0	0	0	0	0
Safe Haven	0	0	0	0	0
Hotel or Motel, Paid by Client	0	0	0	0	0
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Institutional Settings</b>					
Foster Care	0	0	0	0	0

Psychiatric Facility	0	0	0	0	0
Substance Abuse or Detox Facility	0	0	0	0	0
Hospital (non-Psychiatric)	0	0	0	0	0
Jail or Prison	0	0	0	0	0
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Destinations</b>					
Deceased	0	0	0	0	0
Other	0	0	0	0	0
Don't Know/Refused	3	0	3	0	0
Information Missing	0	0	0	0	0
<b>Total</b>	<b>147</b>	<b>19</b>	<b>128</b>	<b>0</b>	<b>0</b>

## 20b2 Destination for Leavers with Length of Stay 90 Days or Less - Homeless Assistance

**Instructions:**

Report the number of Leavers who exited to each destination type from Homeless Assistance. Record only the persons who participated in the program 90 days or less, based on the type of household in which they were served.

### Number of Leavers in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
<b>Permanent Destination</b>					
Owned by Client, no Ongoing Subsidy	0	0	0	0	0
Owned by Client, with Ongoing Subsidy	0	0	0	0	0
Rental by Client, no Ongoing Subsidy	43	3	40	0	0
Rental by Client, VASH Subsidy	4	4	0	0	0
Rental by Client, other ongoing Subsidy	2	2	0	0	0
PSH for Homeless Persons	0	0	0	0	0
Living With Family, Permanent Tenure	0	0	0	0	0
Living With Friends, Permanent Tenure	0	0	0	0	0
<b>Subtotal</b>	<b>49</b>	<b>9</b>	<b>40</b>	<b>0</b>	<b>0</b>
<b>Temporary Destinations</b>					
Emergency Shelter	0	0	0	0	0
TH for Homeless Persons	0	0	0	0	0
Staying With Family, Temporary Tenure	2	2	0	0	0
Staying With Friends, Temporary Tenure	4	1	3	0	0
Place Not Meant For Human Habitation	0	0	0	0	0
Safe Haven	0	0	0	0	0
Hotel or Motel, Paid by Client	6	0	6	0	0
<b>Subtotal</b>	<b>12</b>	<b>3</b>	<b>9</b>	<b>0</b>	<b>0</b>
<b>Intitutional Settings</b>					
Foster Care	0	0	0	0	0
Psychiatric Facility	0	0	0	0	0

<b>Substance Abuse or Detox Facility</b>	0	0	0	0	0
<b>Hospital (non-Psychiatric)</b>	0	0	0	0	0
<b>Jail or Prison</b>	0	0	0	0	0
<b>Subtotal</b>	0	0	0	0	0
<b>Other Destinations</b>					
<b>Deceased</b>	0	0	0	0	0
<b>Other</b>	0	0	0	0	0
<b>Don't Know/Refused</b>	1	1	0	0	0
<b>Information Missing</b>	0	0	0	0	0
<b>Total</b>	62	13	49	0	0

## 21 Financial Information

**Instructions:**

Enter the amount of HPRP grant funds expended for Financial Assistance and Housing Relocation & Stabilization Services during the reporting period. Also enter the cumulative value expended for each activity type since the grant inception.

Remember that "Grant to Date" represents the time period from the date the grant started in 2009 until September 30, 2011. Therefore, the amounts entered in the "Total Grant to Date" column should represent the total amount expended as of September 30, 2011.

### Financial Information: Financial Assistance and Housing Relocation & Stabilization Services

Expenditure	Homelessness	Prevention	Homeless	Assistance	Total	Total
	Reporting Period	Grant to Date	Reporting Period	Grant to Date	Reporting Period	Grant to Date

<b>Financial assistance</b>
-----------------------------

Rental assistance	236,360	666,679	116,243	226,828	352,603	893,507
Security and utility deposits	15	14,680	47,881	80,116	47,896	94,796
Utility payments	25,370	74,688	27,926	39,179	53,296	113,867
Moving cost assistance	0	0	0	0	0	0
Motel & hotel vouchers	0	0	2,956	8,750	2,956	8,750
Other costs attributable to providing Financial Assistance	100	574	1,170	2,569	1,270	3,143
<b>Total Financial Assistance</b>	<b>261,845</b>	<b>756,621</b>	<b>196,176</b>	<b>357,442</b>	<b>458,021</b>	<b>1,114,063</b>

<b>Housing Relocation &amp; Stabilization Services</b>
--

Case Management	114,036	266,406	212,578	390,515	326,614	656,921
Outreach and engagement	0	0	0	0	0	0
Housing search & placement	0	0	0	0	0	0
Legal services	31,250	43,750	0	0	31,250	43,750
Credit repair	0	0	0	0	0	0
Other costs attributable to providing Housing Relocation & Stabilization Services	0	0	0	0	0	0
<b>Total Housing Relocation &amp; Stabilization Services</b>	<b>145,286</b>	<b>310,156</b>	<b>212,578</b>	<b>390,515</b>	<b>357,864</b>	<b>700,671</b>

<b>Total Data Collection &amp; Evaluation</b>					33,822	57,863
<b>Total Administration</b>					68,771	78,977
<b>TOTAL</b>	407,131	1,066,777	408,754	747,957	918,478	1,951,574

## 22 Significant Program Accomplishments

**OPTIONAL: Please describe any significant accomplishments achieved by your program during the reporting period.**

**Maximum Characters: 2000**

To ensure comprehensive and expedient services for DeKalb County residents who were seeking services because of their homelessness or risk of becoming homeless, the County developed a systematic intake and referral Access Model. This model was designed for use by agencies serving the homeless and at-risk populations. The design of the model provided for a lead agency to serve the At Risk populations, a lead agency for the Homeless population and a lead agency for the Mental Health and Substance abuse populations. The intent of the lead agencies was to provide a point of contact for case managers from various other agencies to refer difficult cases without the client falling through the cracks.

The County implemented used its Access Model in HPRP The County contracted with 14 different agencies to partner in HPRP implementation. In this partnership, agencies assessed more than 2000 applicants, determined eligibility, performed appropriate referrals, and providee more than \$1million in financial assistance to over 1700 eligible applicants in a standardized, systematic manner.

As a part of this model the County developed standardized forms and intake processes, and general proceures for the agencies to use. On a weekly basis the HPRP case managers meet to discuss difficult cases, share resources, exchange client files and review the latest HUD HPRP regulations. The standardized forms and weekly meetings allowed for the ease of client referral between agencies and provided more comprehensive services for clients.

In May, 2011 in partnership with the local Veterans Administration Field Office DeKalb County hosted a VASH Housing Fair for Veterans. HPRP case managers from DeKalb County, Fulton County and the City of Atlanta were in attendance to provide assistance to Veterans with VASH vouchers. They provided assistance in housing search and placement, security deposits and utility deposits. During this event DeKalb County HPRP case managers were able to assist 26 Veterans.

## **23 Program Description**

**Describe the following elements of the HPRP program design and implementation.  
Include any changes made since the beginning of the program.**

### **Homelessness Prevention**

Maximum Characters: 2000

The County posted on the County website and in the local newspapers the HPRP program description, program eligibility requirements, and a listing of agencies DeKalb County residents could call if they meet the basic eligibility requirements. In addition to the HUD eligibility requirements the household had to demonstrate that the household must be likely to sustain stable housing after HPRP assistance ends. The initial allowable assistance term for rent was for 3 months including rent in arrears and 3 months for utility assistance. In extreme circumstances an addition month of service could be provided. DeKalb County contracted with 12 agencies to provide Homelessness Preventions Services. These agencies provided case managers who pre-screened potentially eligible clients, provided assessments and determined eligibility. For individuals who were not eligible for HPRP the case managers provided appropriate referrals. For agencies that provided case management services only, the client file was referred to an HPRP funding agency that would review the file and make the appropriate payments.

### **Rapid Re-Housing**

Maximum Characters: 2000

The County posted on the County website and in the local newspapers the HPRP program description, program eligibility requirements, and a listing of agencies DeKalb County residents could call if they meet the basic eligibility requirements. In addition to the HUD eligibility requirements the household had to demonstrate that the household must be likely to sustain stable housing after HPRP assistance ends. The initial allowable assistance term for rapid re-housing clients for rent was 3 months including rent in arrears and 3 months for utility assistance, a one time security and utility deposit was provided but not moving and storage expenses. In addition, one week of hotel/motel assistance was provided for clients who had to wait for inspections or utility connections to move into an approved apartment DeKalb County contracted with 6 agencies to provide Rapid Re-Housing Services. These agencies provided case managers who pre-screened potentially eligible clients, provided assessments, determined eligibility and assisted in housing search and placement. For individuals who were not eligible for HPRP Rapid Re- Housing Services the case managers provided appropriate referrals.

### **Collaboration with Continuum of Care**

Maximum Characters: 2000

All of the HPRP funded agencies are a part of the local DeKalb County Continuum of Care. The HPRP agencies meet on a weekly basis to review difficult cases and share information. Families who are not eligible for HPRP services are provided referrals to agencies in the local Continuum that may be able to provide the required assistance the family needs to become housed and stabilized. During the year DeKalb County hosted a Collaborative Homeless Forum and invited all agencies in the local Continuum to attend. The forum provided agencies information on how to access mainstream service providers and additional services for their clients. On a regional level DeKalb County is a part of the Tri-Jurisdictional Collaborative on Homelessness (City of Atlanta, Fulton County and DeKalb County). Through the Tri-J local HPRP agencies meet monthly and share in coordinated efforts of homeless mitigation.

### **Collaboration with other ARRA programs**

Maximum Characters: 2000

For the Neighborhood Stabilization Program (NSP) 25% of the funds were set aside to develop housing for people who are 50% or less of the AMI. In DeKalb County using NSP funds we are generating 84 units that will be affordable for people who are at 50% of the AMI and 2 units are set aside for those who are 36% of the AMI or less. In DeKalb County we used the funds to create affordable multi-family rental units. All of the local HPRP agencies are provided information about the availability of the newly created affordable housing units.

### **Barriers to and challenges with effective implementation**

Maximum Characters: 2000

One of the challenges experienced with implementation of HPRP is most of the non-profit agencies that we contracted with do not have the ongoing cash flow to pay rent and utilities for a high volume of clients and wait on reimbursements for payments made. This also was a challenge because in providing advance payments to agencies we ran into difficulty with the way different HUD offices interpret circumstances for which we could provide advances.

### **Grantee's process for oversight and monitoring of sub-grantees/contractors**

Maximum Characters: 2000

The monitoring of HPRP subgrantees is critical because it reinforces accountability and provides for continuous oversight. DeKalb County provides oversight and monitoring of its subgrantees through various avenues. The HPRP funded agencies met on a weekly basis with the HPRP program manager to provide training, information and program updates. The HPRP program manager conducts ongoing and recurrent reviews during the monthly reimbursement progress. As a part of HPRP, DeKalb County contracted with an agency to provide HMIS technical assistance to agencies. This technical assistance liaison reviews the agencies HMIS data on a weekly basis and provides on-site technical assistance to agencies on a bi-monthly basis or more frequently if needed. In addition, each agency received a monitoring visit by the DeKalb County housing staff, financial staff and HMIS liaison. The goal of the monitoring visit is to assess agency program performance, financial performance and ensure HUD regulatory compliance. To date all HPRP funded agencies have received two or more monitoring visits.

## 24 Additional Comments

**OPTIONAL:** You may use this space to provide any additional comments on areas of the APR that need explanations.

Maximum Characters: 2000

Question 4: Income and Sources at entry and exit; and Non-cash Benefits at entry and exit show very high numbers of total missing data due to an error in the HUD HPRP APR Tool.

Question 15: Client Monthly Cash Income Amount - Adult Leavers - As instructed by HUD representative Karen M. DeBlasio we enter zeros for income at entry and income at exit in every row due to an a problem in HUD HPRP APR Tool.

## 25 Submission Certification

### HPRP Homeless Management Information System (HMIS) Data Certification

As stated in the HPRP Notice, "The Recovery Act requires HPRP grantees to report client-level data, such as the number of persons served and their demographic information, in a Homeless Management Information System (HMIS) or a comparable database." The Notice further states, "HPRP grantees and subgrantees providing financial assistance and services directly will use the HMIS in the applicable Continuum of Care to collect data and report on outputs and outcomes as required by HUD."

The purpose of this screen is to certify to HUD that grantees are compliant with the HPRP Notice. The grantee should work with the HMIS Lead to certify all information contained in this HPRP APR was generated by an HMIS or a comparable database, where appropriate.

Please complete one (and only one) of the following:

All of the data on persons and households served in this APR was pulled from an HMIS  Yes

Some of the data on persons and households served in this APR was pulled from an HMIS

None of the data on persons and households served in this APR was pulled from an HMIS

If all data contained in the HPRP APR was NOT pulled from an HMIS, please explain why below:

(Reasons may include DV agencies using a comparable database, etc.)

Maximum 2000 characters

The Name of the Authorized Grantee Official should be the same as submitted in the HPRP Substantial Amendment, unless there has been a change.

**Name of Authorized Grantee Official** Burrell Ellis or Richard Stogner for Burrell Ellis  
**Title/Position** CEO or COO for CEO

I hereby certify that all the information stated herein is true and accurate. I understand that HUD will prosecute false claims and statements and that conviction may result in criminal and/or civil penalties (pursuant to 18 USC 1001,1010,1012;31 USC 3729,3802).

**Check for Certification**

## Submission Summary

Part	Last Updated
<b>0 Grantee State</b>	11/18/2011
<b>1 Grantee Info</b>	11/18/2011
<b>2 Report Period</b>	11/18/2011
<b>3 Subgrantee Information</b>	11/18/2011
<b>4 HMIS Data Quality</b>	11/30/2011
<b>5a Persons Served - Homeless Prev.</b>	11/30/2011
<b>5b Persons Served - Homeless Asst.</b>	11/30/2011
<b>5c. Persons Served by Household Type</b>	No Input Required
<b>6 Households Served</b>	11/30/2011
<b>7 Housing Status @ Entry</b>	11/30/2011
<b>8a Persons and Households Served... Homeless Prev.</b>	11/30/2011
<b>8b Persons and Households Served... Homeless Asst.</b>	11/30/2011
<b>8c Persons and Households Served... Total</b>	11/30/2011
<b>9a Gender - Adults</b>	11/30/2011
<b>9b Gender - Children</b>	11/30/2011
<b>9c Gender - Missing Age</b>	11/30/2011
<b>10 Age</b>	11/30/2011
<b>11a Ethnicity</b>	11/30/2011
<b>11b Race</b>	11/30/2011
<b>12 DV Clients</b>	11/21/2011
<b>13a Prior Residence - Homeless</b>	11/30/2011
<b>13b Prior Residence - Institutional</b>	11/30/2011
<b>13c Prior Residence - Other</b>	11/30/2011
<b>14 Veteran Status</b>	11/30/2011
<b>15 Cash Income - Amount</b>	11/30/2011

<b>16 Cash Income - Sources</b>	11/30/2011
<b>17 Non-Cash Benefit - Source</b>	11/30/2011
<b>18 Participation Length</b>	11/30/2011
<b>19 Housing Status@Entry&amp;Exit</b>	11/30/2011
<b>20a1 Dest. &gt;90days - Hmls Prev</b>	11/30/2011
<b>20a2 Dest. &lt;=90days - Hmls Prev</b>	11/30/2011
<b>20b1 Dest. &gt;90 days - Hmls Asst</b>	11/30/2011
<b>20b2 Dest. &lt;=90 days - Hmls Asst</b>	11/30/2011
<b>21 Financial Info</b>	11/30/2011
<b>22 Prog Accomplishments</b>	No Input Required
<b>23 Prog Description</b>	11/21/2011
<b>24 Addtl Comments</b>	No Input Required
<b>25 Submission Certification</b>	11/21/2011