

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
January 8, 2015**

A meeting of the DeKalb County Board of Assessors was held on Thursday, January 8, 2015. Present were the following:

**Robert A. Burroughs, Chair
Vivian R. Ingersoll, Vice-Chair
Charlene Fang, Assessor
James Vernor, PhD, MAI, Assessor
John W. Lawson, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Teresa Nealey, Recording Secretary
Donna Rosser, Deputy Chief Appraiser - Residential
Brian Hill, Deputy Chief Appraiser - Commercial
Allen Alford, Supervisor – Business Personal Property**

The Chair called the meeting to order at 9:02 a.m.

Vivian Ingersoll made a motion to approve the 1/8/15 Agenda, seconded by Jim Vernor, motion carried.

Vivian Ingersoll made a motion to approve the Minutes for 12/18/2014, seconded by John Lawson. Jim Vernor had one comment that will be added to the Minutes; motion carried.

Pursuant to O.C.G.A. 48-5-298 the members of the Board are required to elect the board officers for the year.

ELECTION OF OFFICERS

The Chair opened the floor up for nominations. John Lawson stated that they had been together as a Board for several years now and they are a good mix of talents. He stated that he is pleased to be starting this new year with this board. John Lawson nominated Vivian Ingersoll, our longest serving member, as Chair and he nominated Jim Vernor as Vice-Chair, seconded by Charlene Fang, motion carried. The Chair moved that the nominations be closed with Vivian Ingersoll as Chair and Jim Vernor as Vice-Chair effective immediately.

Robert Burroughs congratulated both of them. He stated that he's been on a lot of boards but what is unique about this board is that we always focus on the mission at hand and not personal agendas.

Vivian Ingersoll wanted to share her gratitude of Robert Burroughs as Chair. She added that he has served on some of the hardest times this board has had. She along with the other board members echoed their appreciation of Mr. Burroughs' support, advice and counsel.

Jim Vernor nominated Calvin Hicks to continue in his position as Board Secretary and Teresa Nealey as Recording Secretary, seconded by Vivian Ingersoll, the motion carried.

2015 Board of Assessors Members

Vivian R. Ingersoll, Chair
James D. Vernor, Vice-Chair
Charlene Fang, Assessor
Robert A. Burroughs, Assessor
John W. Lawson, Assessor
Calvin C. Hicks, Jr., Board Secretary
Teresa H. Nealey, Recording Secretary

John Lawson moved that we adopt the 2015 Board Meeting Calendar, seconded by Charlene Fang, motion carried.

CITIZEN TIME

No citizens appeared.

BOARD DISCUSSION AND ACTION ON BATCHES

Jim Vernor made a motion to approve batches 1 through 27 of this agenda, seconded by John Lawson. After discussion, the motion carried unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISERS' REPORT

See attached.

EXECUTIVE SESSION

The Board convened into Executive Session to discuss the 2015 Budget issues. No action was taken.

This session was conducted in accordance with O.C.G.A. 50-14-4 (The Open Meetings Act.)

ADJOURNMENT

John Lawson made a motion to adjourn, seconded by Jim Vernor. The meeting adjourned at 11:42 a.m.

This entire meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by: _____

**Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary**

Date Approved: 1-22-15