

**MINUTES  
DEKALB COUNTY BOARD OF ASSESSORS  
January 22, 2015**

**A meeting of the DeKalb County Board of Assessors was held on Thursday, January 22, 2015. Present were the following:**

**Vivian R. Ingersoll, Chair  
James Vernor, PhD MAI, Vice-Chair  
Charlene Fang, Assessor  
Robert A. Burroughs, Assessor  
John W. Lawson, Assessor  
Calvin C. Hicks, Chief Appraiser/BTA Secretary  
Teresa Nealey, Recording Secretary  
Donna Rosser, Deputy Chief Appraiser - Residential  
Brian Hill, Deputy Chief Appraiser - Commercial  
Allen Alford, Supervisor – Business Personal Property**

**The Chair called the meeting to order at 9:33 a.m.**

**Jim Vernor made a motion to approve the Revised 1/22/15 Agenda with one minor adjustment, seconded by Robert Burroughs, motion carried.**

**Jim Vernor made a motion to approve the Minutes for 1/8/2015, seconded by John Lawson. The motion carried.**

**CITIZEN TIME**

**No citizens appeared.**

**BOARD DISCUSSION AND ACTION ON BATCHES**

**John Lawson made a motion to approve batches 1 through 13 of this agenda, seconded by Jim Vernor. After discussion, the motion carried unanimously.**

**Robert Burroughs made a motion to approve batches 14 through 18 of this agenda, seconded by Jim Vernor. After discussion, the motion carried unanimously.**

**STAFF REPORTS**

See attached.

**CHIEF APPRAISERS' REPORT**

See attached.

**EXECUTIVE SESSION**

Robert Burroughs made a motion to convene into Executive Session to discuss legal and personnel issues, seconded by John Lawson. The motion carried.

No action was taken.

This session was conducted in accordance with O.C.G.A. 50-14-4 (The Open Meetings Act.)

**ADJOURNMENT**

John Lawson made a motion to adjourn, seconded by Robert Burroughs. The motion carried. The meeting adjourned at 12:22 p.m.

This entire meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:

  
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Calvin C. Hicks, Jr.  
Chief Appraiser/BTA Secretary

Date Approved: 2-5-15